

MUNICIPALITY OF PONTIAC

**BY-LAW NUMBER 02-15-03-2016 TO MODIFY BY-LAW 02-15 WITH RESPECT TO PRICE SETTING OF MUNICIPAL PERMITS AND CERTIFICATES**

**WHEREAS** the Municipality of Pontiac is governed by the *Municipal code*, the *Act respecting land use, planning and development* and the *Municipal Powers Act*;

**WHEREAS** the Municipality has the legal capacity to govern cases where a permit is required, to stipulate the cost, the conditions and methods for issuing the permit, as well as the rules for suspending or revoking it;

**WHEREAS** an analysis for a permit request in the SPAI sector is submitted to an analysis of the Planning Advisory Committee and the Council's deliberations;

**WHEREAS** that pursuant to the enforcement of the regulatory standards from the Policy for lakeshores, riverbanks, littoral zones and floodplains, the delimitation of the zones is essential for the analysis of the permit and municipal authorization;

**WHEREAS** for the purpose of accelerating the analysis of the citizens' requests and to offset the very high fees of private expertise, the Municipality has decided to make available this information at a nominal price;

**WHEREAS** a notice of motion for the present by-law was duly given at a regular Council meeting held on April 12, 2016;

It is

Moved by: Nancy Draper-Maxsom  
Seconded by: Brian Middlemiss

**AND RESOLVED THAT THE COUNCIL DECREES AND ORDERS THE FOLLOWING:**

**SECTION 1**

The above-noted preamble is an integral part of the present by-law.

**SECTION 2**

Section 4 of by-law 02-15 is modified in order to insert new fees for the analysis of a SPAI request and user fees for the map of the 0-20 year and 20-100 year flood zone, as shown on the chart reproduced in its entirety. (Referred modifications are highlighted in gray.)

“ **SECTION 4 FEES FOR ISSUING PERMITS AND CERTIFICATES**

The fees for issuing municipal permits and certificates are described in the following chart:

Type	Cost	Remarks
<b>Wastewater treatment</b>		
wastewater treatment system	\$250	Refund of \$100 upon reception of the certificate of compliance
sealed tank	\$250	
replacement/repairs of septic tank	\$250	Refund of \$100 upon reception of the certificate of compliance
<b>Tapping of ground water</b>	\$250	Refund of \$100 upon reception of the drill log
<b>Subdivision – first and second lot</b>	\$100 ea.	

<b>Additional lots</b>	\$50 ea.	
<b>Main building</b> – residential, commercial, industrial, community	\$0.35/sq.ft. or \$3.77/sq.m.	
extension of liveable space / addition of a unit	\$100	
<b>Accessory building</b> (gazebo, garage, shed, etc.)	\$25 if less than 10' X 10'	\$50 if larger than 10' X 10'
agricultural building (hay, farming equipment, vehicle)	\$50	
agricultural building (winter shelter for animals)	\$150	
renovation, modification, extension, etc.	\$50	
<b>Certificates of authorization</b>		
change of usage	\$50	
<b>Celebration/ Event</b>	<i>Free of charge</i>	<i>Valid for 72 hours</i>
<b>Access to parks after 11:00 p.m.</b>	<i>Free of charge</i>	<i>Valid for 72 hours</i>
<b>Fire /Fireworks-Public places</b>	<i>Free of charge</i>	<i>Valid for 72 hours</i>
<b>Peddling/canvassing O.S.B.L.</b>	<i>Free of charge</i>	<i>For the duration of the campaign</i>
work within riverfront areas	\$100	
commercial tree cutting	\$150	
<b>Permits</b>		
<b>Daycare</b>	<i>Free of charge</i>	<i>Annually from Jan.1<sup>st</sup> to Dec.31<sup>st</sup></i>
<b>Auction sales</b>	<i>Free of charge</i>	<i>24 hours</i>
Sign	\$50	
fence	\$25	
minor derogation	\$400	including publication fees
demolition / moving	\$50	
balcony, patio, terrace	\$25	
pool (including the fence and deck)	\$50	
dock	\$25	
veranda / solarium	\$50	
<b>Mobile cantine</b>		
	\$400	annual
	\$200	seasonal (6 months)
	\$25	daily
<b>Renewal of permit for new construction, main building</b>	\$0.20/sq.ft. or \$2.15/sq.m.	
<b>Cancellation of a request for a permit or certificate</b>	\$25	non-refundable – in the event of a cancellation
<b>ANALYSIS/ CERTIFICATE OF CONFORMITY</b>		
	\$ 300.00	SPREADING OF FRM
	\$ 300.00	CPTAQ
Use of the map of the flood zone	\$100 + permit fees	
New construction in a SPAI sector	\$750 + permit fees	
Renovation or modification of an existing building in the SPAI sector	\$400 + permit fees	

(a.2,R 02-15-01-2016)”(a.2,R.02-15-02-2016)

**ARTICLE 3 COMING INTO EFFECT**

The present by-law will come into effect according to the Law.

---

BENEDIKT KUHN  
DIRECTOR GENERAL

---

ROGER LAROSE  
MAYOR

Notice of Motion: April 12, 2016  
Adopted on : May 10, 2016  
Resolution #: 16-05-2757