

BY-LAW NUMBER 02-15

PRICE SETTING OF MUNICIPAL PERMITS AND CERTIFICATES

Modifications	Coming into force
02-15-01-2016	

**BY-LAW NUMBER 02-15 ON THE PRICE SETTING OF
MUNICIPAL PERMITS AND CERTIFICATES**

WHEREAS the Municipality of Pontiac is governed by the *Municipal code*, the *Act respecting land use, planning and development* and the *Municipal Powers Act*;

WHEREAS the municipality has the legal capacity to govern cases where a permit is required, to stipulate the cost, the conditions and methods for issuing the permit, as well as the rules for suspending or revoking it;

WHEREAS Council wishes to adopt the present by-law no. 02-15 pertaining to the price setting of municipal permits and certificates;

WHEREAS a notice of motion for the present by-law was duly given at a regular Council meeting held on January 20, 2015.

It is

Moved by: Thomas Howard
Seconded by: R. Denis Dubé

CONSEQUENTLY, IT IS RESOLVED THAT THE PRESENT BY-LAW NO. 02-15 OF THE MUNICIPALITY OF PONTIAC DECREES AND ORDERS THE FOLLOWING:

ARTICLE 1 The above-noted preamble is an integral part of the present by-law.

ARTICLE 2 DECLARATORY AND INTERPRETATIVE PROVISIONS

2.1 Object and range of application

The present by-law no. 02-15, titled “*By-law to modify by-law # 01-13 on the price setting of municipal permits and certificates*” stipulates the fees applicable to all permits issued and the certificates that are required by the various municipal by-laws including by-law no. 176-01, titled *By-law on the administration and interpretation of urban by-laws*.

2.2 Regulation similarities

The present by-law applies concurrently with other municipal by-laws. In case of incompatibility between the applicable provisions of one or various municipal by-laws, the following rules apply:

- the special provision prevails over the general provision.
- the provision that is the most demanding or restrictive prevails on the least demanding or least restrictive one.

2.3 Rules of interpretation

For interpretation purposes of the present by-law, titles and symbols used are an integral part of the by-law, for all legal purposes. In the case of contradiction between a title, a symbol and the text, in the strict sense of the word, the text prevails.

Whatever tense of the verb is used in the present by-law, any provision is in effect at all times and under any circumstance it may apply to.

The plural includes the singular and vice versa, unless stated otherwise. The same goes for the masculine and the feminine.

If necessary, any reference to a law or a by-law of federal, provincial or municipal jurisdiction also includes any amendment to the said law or by-law.

ARTICLE 3 ADMINISTRATION AND IMPLEMENTATION OF THE BY-LAW

3.1 Designated municipal officers

The administration and implementation of the present by-law are confided by Council to the designated municipal officer(s) for these purposes, hereinafter named “the designated municipal officer”. In the designated municipal officer’s absence or inability to act, the director general assures the interim; for these purposes, he is invested with all powers associated with its duties.

3.2 Duties of a designated municipal officer

Within his duties, any designated municipal officer must notably:

- enforce the provisions of the present by-law;
- before issuing any permit or certificate required by municipal by-laws, obtain payment of the fees set in the present by-law;
- keep a register of sums received;

ARTICLE 4 FEES FOR ISSUING PERMITS AND CERTIFICATES

The fees for issuing municipal permits and certificates are described in the following chart:

Type	Cost	Remarks
Wastewater treatment		
wastewater treatment system	\$250	Refund of \$100 upon reception of the certificate of compliance
sealed tank	\$250	
replacement/repairs of septic tank	\$250	Refund of \$100 upon reception of the certificate of compliance
Tapping of ground water	\$250	Refund of \$100 upon reception of the drill log
Subdivision – first and second lot	\$100 ea.	
Additional lots	\$50 ea.	
Main building – residential, commercial, industrial, community	\$0.35/sq.ft. or \$3.77/sq.m.	
extension of liveable space / addition of a unit	\$100	
Accessory building (gazebo, garage, shed, etc.)	\$25 if less than 10’X10’	\$50 if larger than 10’X10’
agricultural building (hay, farming equipment, vehicle)	\$50	
agricultural building (winter shelter for animals)	\$150	
renovation, modification, extension, etc.	\$50	

Certificates of authorization		
change of usage	\$50	
Celebration/ Event	Free of charge	Valid for 72 hours
Access to parks after 11:00 p.m.	Free of charge	Valid for 72 hours
Fire /Fireworks-Public places	Free of charge	Valid for 72 hours
Peddling/canvassing O.S.B.L.	Free of charge	For the duration of the campaign
work within riverfront areas	\$100	
commercial tree cutting	\$150	
business permit	\$50	annually, from January 1 st to December 31
Permits		
Daycare	Free of charge	Annually from Jan.1st to Dec.31st
Auction sales	Free of charge	24 hours
Sign	\$50	
fence	\$25	
minor derogation	\$750	including publication fees
demolition / moving	\$50	
balcony, patio, terrace	\$25	
pool (including the fence and deck)	\$50	
dock	\$25	
veranda / solarium	\$50	
Mobile cantine		
	\$400	annual
	\$200	seasonal (6 months)
	\$25	daily
Renewal of permit for new construction, main building	0.20\$/sq.ft. or 2.15\$/sq.m.	
Cancellation of a request for a permit or certificate	\$25	non-refundable – in the event of a cancellation
ANALYSIS/ CERTIFICATE OF CONFORMITY		
	\$ 300.00	SPREADING OF FRM
	\$ 300.00	CPTAQ

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ARTICLE 5 OTHER FEES: DISPOSAL OF OBJECTS AT THE ECOCENTRE

Cumbersome objects	Free	
Metal	Free	
Car, van and truck tires (smaller than 48 in.) rims taken off	Free	
Car, van and truck tires (smaller than 48 in.) rims still on	\$15.00	
Construction material (dry)	\$140.00 / tonne	
Contaminated garbage	\$140.00 / tonne	
Wood	\$140.00 / tonne	
Concrete	\$140.00 / tonne	
Tires 48 in. and over, up to a maximum 70 in.(exterior diameter)	\$2.00 / inch Maximum \$100.00	
Minimum fee	\$25.00 for 250 kg or less	

ARTICLE 6 ABROGATION AND REPLACEMENT

The present by-law abrogates and replaces by-law no. 01-13 titled *By-law on the price setting of municipal permits and certificates*.

ARTICLE 7 COMING INTO EFFECT

The present by-law will come into effect according to the Law.

Carried

Adopted at a meeting held on: February 10, 2015

By resolution number: 15-02-2291

**ROGER LAROSE
MAYOR**

**BENEDIKT KUHN
ACTING DIRECTOR GENERAL**