

MUNICIPALITY OF PONTIAC

PROVINCE OF QUEBEC COUNTY OF PONTIAC

MINUTES of the special meeting of the Municipal Council of Pontiac held on Monday, July 15, 2019 at 7:30 am at Town Hall, located at 2024, Route 148, Pontiac to which were present:

Mrs. Joanne Labadie, Mayor, Pro-Mayor, Mrs. Leslie-Anne Barber and Councillors, Mrs. Susan McKay, Mrs. Isabelle Patry and Mr. Scott McDonald.

Also present: Mr. Pierre Said, Director General.

Excused absences: Councillors Mr. Thomas Howard and Mrs. Nancy Draper-Maxsom

1. OPENING OF THE MEETING / NOTICE OF MEETING

The meeting was convened by the Pro-Mayor, Mrs. Leslie-Anne Barber and Councillor, Mrs. Isabelle Patry in accordance with the provisions of sections 152 and 156 of the *Quebec Municipal Code*.

Mrs. Joanne Labadie, President, ascertains quorum and opens the meeting. The session starts at 7:33 am.

2. FLOOR TO THE PUBLIC AND QUESTIONS

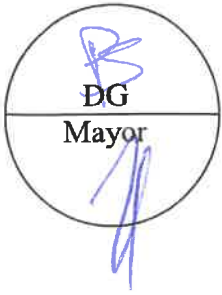
Mrs. Joanne Labadie, President, takes note that there are no entries in the register of questions.

3. ADOPTION OF THE AGENDA

1. Opening of the meeting / notice of meeting
2. Floor to the public and questions
3. Adoption of the agenda
4. Call for tenders for a contract for the collection of residual materials
5. Authorization to proceed with a call for tenders for the snow removal in sector c for 2019-2020 and subsequent years

19-07-3821





MUNICIPALITY OF PONTIAC

THEREFORE, it is moved by Councillor, Mrs. Isabelle Patry and seconded by Councillor, Mrs. Susan McKay.

AND RESOLVED THAT the council mandates the administration to launch a public call for tenders in order to obtain submissions for the collection of residual materials.

IT IS ALSO RESOLVED THAT the necessary funds to finance this service be provided from the general fund and distributed equally between budget item #02 451 12 446 and item # 02 452 12 446.

Carried

19-07-3823

5. AUTHORIZATION TO PROCEED WITH A CALL FOR TENDERS FOR THE SNOW REMOVAL IN SECTOR C FOR 2019-2020 AND SUBSEQUENT YEARS

WHEREAS the snow removal contract for sector C ended in April 2019;

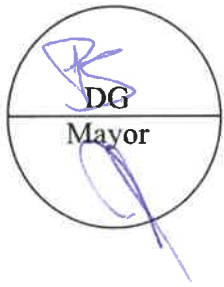
WHEREAS the Municipality of Pontiac wishes to provide a quality service for the snow removal of its roads;

WHEREAS the Municipality of Pontiac wishes to award a snow removal contract for sector C;

WHEREAS the total cost for such contract is more than \$100,000, the Municipality wishes to call for public tenders through the electronic call for tender service, SEAO;

FURTHERMORE, it is moved by Councillor, Mrs. Leslie-Anne Barber and seconded by Councillor, Mrs. Susan McKay.

AND RESOLVED that the Public Works Department produces a public call for tenders and proceeds with obtaining the offers for the snow removal services of sector C in the Municipality.



MUNICIPALITY OF PONTIAC

Carried

19-07-3824

6. PURCHASE OF SAND AND TRANSPORTATION FOR RESURFACING WORK AND PURCHASE OF GRAVEL FOR REPLACEMENT OF CULVERTS 2019

WHEREAS the Public Works Department plans on resurfacing 1.5 km of road.

WHEREAS the Public Works Department plans on replacing close to 30 culverts in 2019.

WHEREAS the Public Works Department needs to purchase granular material of different sizes for the work.

WHEREAS the price for the purchase and transportation of gravel should be more than \$25,000 and less than \$100,000.

THEREFORE, IT IS moved by Councillor, Mrs. Isabelle Patry and seconded by Councillor, Mr. Scott McDonald.

AND RESOLVED that the Public Works Department call for tenders by invitation for the purchase and transportation of gravel.

Carried

19-07-3825

7. AUTHORIZATION TO PROCEED WITH A CALL FOR TENDERS FOR PROFESSIONAL ENGINEERING SERVICES – IMPLEMENTATION OF A WASTEWATER TREATMENT SYSTEM FOR THE LUSKVILLE MUNICIPAL COMPLEX

WHEREAS the two wastewater treatment systems in place that serve the municipal complex have reached the end of their operating lives.



MUNICIPALITY OF PONTIAC

WHEREAS the uses of the community center have increased and that the number of employees has also increased following the expansion of the Town hall without having increased the capacity of the wastewater treatment system.

WHEREAS funds are available through the TECQ 2014-2018 program for the implementation of a wastewater treatment system having the necessary capacity to treat the sewage of the municipal complex.

WHEREAS within the meaning of the Act, only competent professionals have the right to design such a system.

THEREFORE, it is moved by Councillor, Mrs. Isabelle Patry and seconded by Councillor, Mr. Scott McDonald.

AND RESOLVED THAT the Public Works Department proceeds with the call for tenders by invitation for professional services aiming at the implementation of a wastewater treatment system in order to better serve the Luskville municipal complex.

Carried

19-07-3826

8. AUTHORIZATION TO PROCEED WITH A CALL FOR TENDERS FOR PROFESSIONAL ENGINEERING SERVICES – IMPLEMENTATION OF A WATER TREATMENT SYSTEM FOR THE LUSKVILLE MUNICIPAL COMPLEX

WHEREAS the quality of the actual drinking water system for the municipal complex does not comply with the prescribed requirements of the MDDELCC;

WHEREAS the actual surface well provides a high concentration of salt in the water, without taking into account that it has a very limited capacity;

WHEREAS for a number of years an existing artesian well has a sufficient capacity for the current uses;



MUNICIPALITY OF PONTIAC

WHEREAS funds are available via the TECQ 2014-2018 program for the implementation of a drinking water treatment system having the capacity to produce a quality of water that meets the required standards;

WHEREAS within the meaning of the Act, only competent professionals have the right to design such a system.

THEREFORE, it is moved by Councillor, Mrs. Leslie-Anne Barber and seconded by Councillor, Mrs. Isabelle Patry

AND RESOLVED THAT the Public Works Department proceeds with a call for tenders by invitation for professional services aimed at the implementation of a drinking water treatment system in order to better serve the Luskville municipal complex.

Carried

19-07-3827

9. MACHINERY AND HEAVY EQUIPMENT RENTAL WITH OR WITHOUT OPERATOR

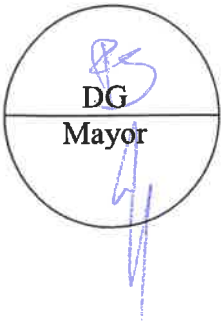
WHEREAS the Public Works Department plans on profiling 6 km of ditches;

WHEREAS the Public Works Department plans on replacing about 30 culverts in 2019;

WHEREAS the Public Works Department must have at its disposal different heavy equipment and at different times such as trucks, a second excavator, a backhoe, a grader, a water truck and all kinds of other equipment to execute the work in a safe and effective fashion;

WHEREAS the cost of equipment rental should be more than \$25,000 and less than \$100,000.

FURTHERMORE, it is moved by Councillor, Mrs. Isabelle Patry and seconded by Councillor, Mrs. Susan McKay.



MUNICIPALITY OF PONTIAC

AND RESOLVED THAT the Public Works Department proceeds with a call for tenders by invitation for the machinery and heavy equipment rental.

Carried

19-07-3828

10. EXTENSION OF THE JANITORIAL CONTRACT

WHEREAS the janitorial contract with Royal-T company ended May 1, 2019, that the temporary contract convened with Mrs. Suzanne Leclair ends at the start of the week of July 15, 2019;

WHEREAS the Administrative Committee has not had the chance to determine the options of having a municipal employee or to call tenders for the housecleaning;

WHEREAS negotiations took place with Suzanne Leclair to offer a temporary janitorial service until December 31, 2019.

FURTHERMORE, it is moved by Councillor, Mrs. Leslie-Anne Barber and seconded by Councillor, Mr. Scott McDonald.

AND RESOLVED THAT Council awards an extension janitorial contract to Mrs. Suzanne Leclair in accordance with the contract project subject to her attention.

IT IS ALSO RESOLVED THAT Council authorizes in its name the Mayor, Mrs. Joanne Labadie and the Director General, Mr. Pierre Said to sign the contract.

Carried.

11. PUBLIC QUESTION PERIOD

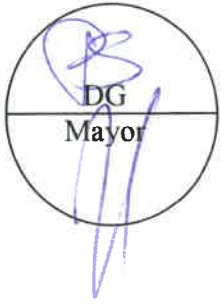
There are no questions from the public

19-07-3829

12. CLOSING OF THE MEETING

IT IS MOVED BY Councillor, Mrs. Susan McKay and seconded by Councillor, Mr. Scott McDonald.

AND RESOLVED THAT this council agrees to close the meeting at 8.06 am.



MUNICIPALITY OF PONTIAC

Carried

A handwritten signature in blue ink, appearing to read "Said", written over a horizontal line.

Mr. Pierre Said
DIRECTOR GENERAL

A handwritten signature in blue ink, appearing to read "Labadie", written over a horizontal line.

Mrs. Joanne Labadie
MAYOR

"I, Joanne Labadie, mayor, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains within the meaning of section 142 (2) of the *Municipal Code of Québec*"