

## MUNICIPALITY OF PONTIAC

### PROVINCE OF QUEBEC COUNTY OF PONTIAC

MINUTES of a regular meeting of the municipal council of the Municipality of Pontiac, held on June 11, 2019 at 7:30 p.m., at the Breckenridge Community Center, located at 1491, Hwy 148, Pontiac, those who were present:

Mrs. Joanne Labadie, Mayor, Mrs. Leslie-Anne Barber, Pro-Mayor and Councillors, Mrs. Nancy Draper-Maxsom, Mrs. Susan McKay, Mr. Thomas Howard, Mr. Scott McDonald and Mrs. Isabelle Patry.

Also present, Mrs. Charlotte Laforest, Acting Director General and Mr. Pierre Said, Executive assistant and a few ratepayers.

#### **1. OPENING OF THE MEETING**

Mrs. Joanne Labadie, President, observes quorum and proceeds with the opening of the meeting. The meeting starts at 7:30 p.m.

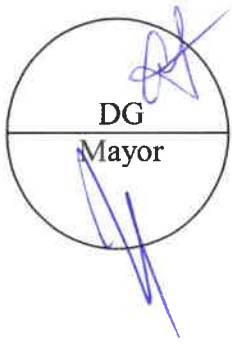
#### **2. FLOOR TO THE PUBLIC AND QUESTIONS**

Mrs. Joanne Labadie, President, takes note of the entries in the register of questions and gives the floor to the public.

#### **3. ADOPTION OF THE AGENDA**

1. Opening of the meeting;
2. Floor to the public and questions;
3. Adoption of the agenda;
4. Adoption of the minutes of previous meeting;
- 4.1 Minutes of the regular meeting held may 14, 2019 and the special meetings held on may 5, 7, 9, 19, and 24, 2019;
5. Administration;
- 5.1 Budgetary transfer;
- 5.2 List of invoices to pay;
- 5.3 List of fixed and preapproved expenses;
- 5.4 List of incurred expenses for the month of June (2019);

19-06-3783



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- 5.5 Tabling of the report regarding the delegation of authorized expenditures from april 30 to may 29, 2019.;
- 6 Public security.;
- 6.1 Purchase of breathing air bottles.;
7. Public works.;
8. Public hygiene.;
9. Zoning and urban planning.;
- 9.1 Land acquisition following the spring floods of April and May 2017, as requested by the ministry of public security.;
10. Recreation and culture.;
- 10.1 Hiring of the 2019 day camp staff.;
- 10.2 Quyon tractor pull.;
11. Miscellaneous.;
12. Various reports and correspondence.;
- 12.1 Tabling of the mayor's report on the highlights of the financial statements ending december 31, 2018.;
13. Tabling of the register of correspondence.;
- 13.1 Correspondence received in the month of may 2019.;
14. Public question period.;
15. Closing of the meeting.

**IT IS MOVED BY** Councillor, Susan McKay and seconded by Councillor, Isabelle Patry.

**AND RESOLVED TO** adopt the agenda with the following modifications:

Addition of item 11.1 – Quyon Mohr's Landing

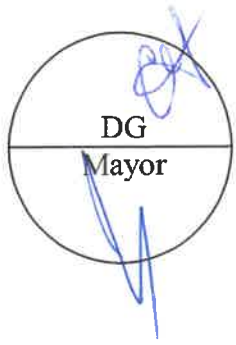
Addition of item 11.2 - Group Insurance

Addition of item 11.3 – Dumpsters

Addition item 11.4 – Heavy equipment rental to remove the Quyon dyke

### **Amended agenda**

1. Opening of the meeting.;
2. Floor to the public and questions.;
3. Adoption of the agenda.;
4. Adoption of the minutes of previous meeting.;

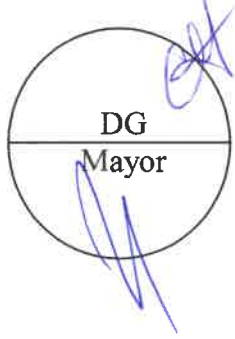


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- 4.1 Minutes of the regular meeting held may 14, 2019 and the special meetings held on may 5, 7, 9, 19, and 24, 2019;
5. Administration;
- 5.1 Budgetary transfer;
- 5.2 List of invoices to pay;
- 5.3 List of fixed and preapproved expenses;
- 5.4 List of incurred expenses for the month of June (2019);
- 5.5 Tabling of the report regarding the delegation of authorized expenditures from april 30 to may 29, 2019.;
- 6 Public security;
- 6.1 Purchase of breathing air bottles;
7. Public works;
8. Public hygiene;
9. Zoning and urban planning;
- 9.1 Land acquisition following the spring floods of April and May 2017, as requested by the ministry of public security;
10. Recreation and culture;
- 10.1 Hiring of the 2019 day camp staff;
- 10.2 Quyon tractor pull;
11. Miscellaneous;
- 11.1 Mohr's landing quyon port authority committee;
- 11.2 Rejection of tenders received for the group insurance plan and authorization of a new call for tenders;
- 11.3 Containers for floods victims;
- 11.4 Rental of heavy equipment to remove the dyke in Quyon;
12. Various reports and correspondence;
- 12.1 Tabling of the mayor's report on the highlights of the financial statements ending december 31, 2018;
13. Tabling of the register of correspondence;
- 13.1 Correspondence received in the month of may 2019;
14. Public question period;
15. Closing of the meeting.

Carried

Councillor, Nancy Draper-Maxsom is not in favor



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**4. ADOPTION OF THE MINUTES OF PREVIOUS MEETING**

**4.1 Minutes of the regular meeting held may 14, 2019 and the special meetings held on may 5, 7, 9, 19, and 24, 2019;**

**IT IS MOVED BY** Councillor, Leslie-Anne Barber and seconded by Councillor, Isabelle Patry.

**AND RESOLVED** to adopt the minutes of the regular meeting held on May 14, 2019 and the minutes of the special meetings held on May 5, 7, 9, 19 and 24, 2019.

Note: Councillor, Nancy Draper-Maxsom is not in favor and mentions that the errors brought up at the caucus meeting were not corrected.

Carried

**5. ADMINISTRATION**

19-06-3785

**5.1 Budgetary transfer**

**IT IS MOVED BY** Councillor, Susan McKay and seconded by Councillor, Leslie-Anne Barber.

**AND RESOLVED THAT** the Municipality carry out the budgetary transfers as described on the attached list in the amount of **\$428,619**.

Carried

19-06-3786

**5.2 List of invoices to pay**

**IT IS MOVED BY** Councillor, Isabelle Patry and seconded by Councillor, Scott McDonald.

**AND RESOLVED THAT** this council authorizes the payment of invoices amounting to **\$316,862.18** (see appendix) for the period ending on May 28, 2019, and to debit budget posts related to the expenses mentioned on the said list.

Carried



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19-06-3787

**5.3 List of fixed and preapproved expenses**

**IT IS MOVED BY** Councillor, Leslie-Anne Barber and seconded by Councillor, Susan McKay.

**AND RESOLVED THAT** this council approves the list of disbursements and withdrawals done from April 30, 2019 to May 27, 2019, all for a total amount of **\$814,970.63**

Carried

19-06-3788

**5.4 List of incurred expenses for the month of June (2019)**

**THEREFORE,** it is moved by Councillor, Leslie-Anne Barber and seconded by Councillor, Isabelle Patry.

**AND RESOLVED** to accept the incurring expenses shown in appendix A, for a total amount of **\$25,138.81** taxes included.

Carried

**5.5 Tabling of the report regarding the delegation of authorized expenditures from April 30 to May 29, 2019.**

**6. PUBLIC SECURITY**

19-06-3789

**6.1 Purchase of breathing air bottles**

**WHEREAS** following the recertification of the self-contained breathing apparatus (SCBA), 24 of the 48 bottles have exceeded their useful life;

**WHEREAS** in order to comply with the new standards which will be in effect in the next 4 years, we need to purchase breathing air bottles;

**WHEREAS** the following proposals were received:

- Levitt Safety \$44,630.16
- Ackland – Grainger \$40,072.56
- Arsenal \$36,120.00



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**WHEREAS THE** proposals were found to be in compliance by the Fire Department Director;

**WHEREAS THE** Fire Department Director estimates that Arsenal's proposal is the most advantageous;

**THEREFORE,** it is moved by Councillor Nancy Draper-Maxsom and seconded by Councillor, Thomas Howard

**AND RESOLVED THAT** Council accepts Arsenal's offer in the amount of \$36,120.00 plus taxes.

Carried

**7. PUBLIC WORKS**

No discussion

**8. PUBLIC HYGENE**

No discussion

**9. ZONING AND URBAN PLANNING**

19-06-3790

**9.1 Land acquisition following the spring floods of April and May 2017, as requested by the ministry of public security**

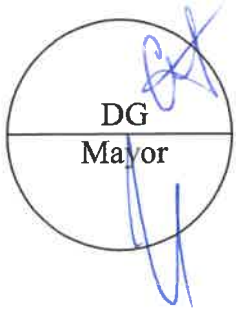
**WHEREAS THE** property noted below sustained extensive damage during the spring floods;

**WHEREAS THE** owner has chosen to take the allowance offered by the Ministry of Public Security and to transfer his land to the Municipality of Pontiac;

**WHEREAS THE** owner commits to respecting all the commitments determined by the Ministry by virtue of Decree 495-2017, namely to:

Inform his mortgagee;

Obtain, before the beginning of work, all necessary permits and approvals;



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Proceed with the demolition of his residence according to the laws and regulations or to alienate it to a third party who will make sure to move the building;

Remove the foundations according to the laws and regulations in force;

**IT IS MOVED BY** Councillor, Thomas Howard and seconded by Councillor, Leslie-Anne Barber

**AND RESOLVED THAT** the Municipality of Pontiac is committed to purchasing the following lot, for the nominal sum of \$1.00:

Lot 2 682 336, located at 1075, Saphir Road.

IT IS ALSO RESOLVED THAT the transfer deed and other necessary deeds be prepared by Me Lisa Gallinaro at the expense of the Municipality of Pontiac.

Carried

### **10. RECREATION AND CULTURE**

19-06-3791

#### **10.1 Hiring of the 2019 day camp staff**

**WHEREAS** the 2019 Day camp needs to staff accompanying members.

**WHEREAS** two children need to be accompanied.

**WHEREAS** the implementation of the summer day camp program (resolution 18-02-3349);

**WHEREAS** the recommendations of the Recreation and Community life Director;

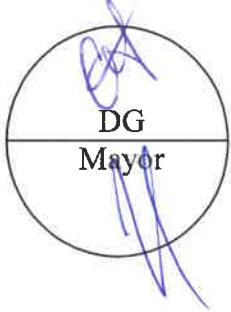
**THEREFORE**, it is moved by Councillor, Mrs. Leslie-Anne Barber and seconded by councillor, Mrs. Isabelle Patry.

**AND RESOLVED** that the municipal council proceeds in hiring:

**Chief animator:**

Jenna Gravelle: hourly rate \$14,50 (360 hours maximum)

**Animators:**



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Madison Greer: hourly rate \$14,00 (contract of 360 hours maximum)  
Joliane Dorion: hourly rate \$14,00 (contract of 360 hours maximum)  
Kyana Dorion: hourly rate \$14,00 (contract of 360 hours maximum)

**Accompanying staff members:**

Élizabel Bolduc: hourly rate \$13,50 (contract of 280 hours maximum)  
Jasmine Murray: hourly rate \$13,50 (contract of 280 hours maximum)

Carried

19-06-3792

**10.2 Quyon tractor pull**

**WHEREAS** the Municipality of Pontiac through its Policy on the recognition and support to community organizations, recognizes the importance of supporting volunteers and organizations.

**WHEREAS** the activity is appreciated by the community

**THEREFORE**, it is moved by Councillor Susan McKay and seconded by Councillor Thomas Howard.

**AND RESOLVED** that the Municipality cover the fees for the chemical toilets, in accordance with the estimate brought to the attention of the Council, in order to ensure that the activity goes well during the event on July 27 and 28, 2019.

Carried

**11. MISCELLANEOUS**

19-06-3793

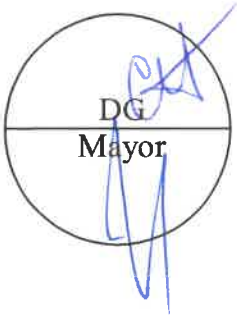
**11.1 Mohr's landing Quyon port authority committee**

**WHEREAS** the Mohr's Landing Quyon Port Authority requested the appointment of a person to replace an absent committee member in order to maintain quorum.

**WHEREAS** Mrs. Susan McKay is interested in sitting on this committee during the absence of the Mayor or Councillor, Mrs. Nancy Draper-Maxsom.

**THEREFORE**, it is moved by Councillor Thomas Howard and seconded by Councillor, Mrs. Isabelle Patry.





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**AND RESOLVED THAT** Council mandates Mrs. Susan McKay to act as a replacement on the Mohr's Landing Quyon Port Authority Committee.

Carried

19-06-3794

**11.2 Rejection of tenders received for the group insurance plan and authorization of a new call for tenders**

**WHEREAS** resolution (17-04-3087) was adopted on April 12, 2017, by the Municipality of Pontiac to initiate a tendering process in order to establish a group insurance plan for employees of the Municipality of Pontiac and enter into a letter of agreement regarding group insurance.

**WHEREAS** the resolution (19-03-3694) was adopted on March 21, 2019

**WHEREAS** the documents relating to the invitation to tender were sent to seven (7) insurers on March 28, 2019;

**WHEREAS** only two (2) insurers, Manulife and Blue Cross, responded to the invitation to tender;

**WHEREAS** the two (2) tenders received were opened on April 10, 2019 at 2 pm;

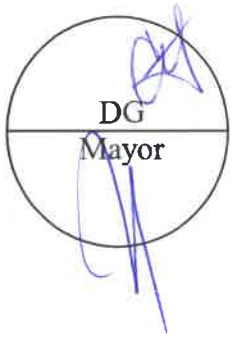
**WHEREAS** following an analysis of the two (2) tenders, they do not comply with the tender documents or the plan requested by the Municipality of Pontiac;

**THEREFORE**, it is moved by Councillor Leslie-Anne Barber and seconded by Councillor Isabelle Patry.

**AND RESOLVED THAT** this Council rejects the two (2) tenders received from Manulife and Blue Cross.

**AND ALSO RESOLVED** to initiate a new tendering process to establish a group insurance plan for the employees of the Municipality of Pontiac.

Carried



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**11.3 Containers for floods victims**

**WHEREAS** owners of secondary homes do not have access to the financial aid from the Ministry of Public Security (MSP).

**WHEREAS** the costs of renting containers are too high for certain citizens.

**WHEREAS** the Municipality wishes to help the citizens in picking up debris, residue and construction material.

**WHEREAS** an estimated cost for renting containers is approximately \$80,000 for a period of three (3) weeks.

**THEREFORE**, it is moved by Councillor Susan McKay and seconded by Councillor Thomas Howard.

**AND RESOLVED** to mandate the administration in awarding a contract for the rental of containers in the amount of \$80,000.

Carried

Councillor, Nancy Draper-Maxsom is not in favor

19-06-3796

**11.4 Rental of heavy equipment to remove the dyke in Quyon**

**WHEREAS** the dyke on Ferry Road prevents traffic and ferry activities.

**WHEREAS** the municipality does not have all the equipment to efficiently carry out the work to remove the dyke in Quyon in a short time.

**WHEREAS** the public works team has presented a list to council indicating the necessary equipment, lease terms and potential suppliers for an amount of \$ 62,600.

**WHEREAS** this work is necessary for the clean-up following the floods.

**THEREFORE**, it is moved by Councillor Susan McKay and seconded by Councillor Thomas Howard.



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**AND RESOLVED THAT** Council authorizes the leasing of the equipment on the list presented at a cost of \$ 62,600 in order to proceed with the removal of the dyke in Quyon as soon as possible.

**IT IS FURTHER RESOLVED** that Council authorizes, on its behalf, the Director General, or her replacement, and the Mayor, or her replacement, to sign all the documents necessary to make these rentals.

Carried

**12. VARIOUS REPORTS AND CORRESPONDENCE**

**12.1 Tabling of the mayor's report on the highlights of the financial statements ending December 31, 2018**

**13. TABLING OF THE REGISTER OF CORRESPONDENCE**

**13.1 Correspondence received in the month of May 2019**

**14. PUBLIC QUESTION PERIOD**

Mrs. Joanne Labadie, President, asks the people present if they have questions.

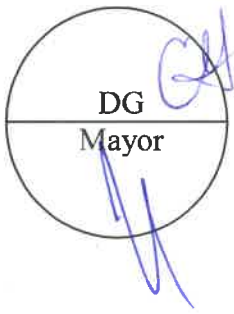
19-06-3797

**15. CLOSING OF THE MEETING**

**IT IS MOVED BY** Councillor, Susan McKay and seconded by Councillor Scott McDonald.

**AND RESOLVED THAT** this Council accepts the closing of the meeting at 9:14 p.m.

Carried

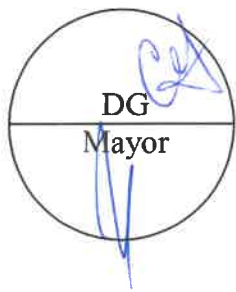


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\_\_\_\_\_  
Charlotte Laforest  
ACTING DIRECTOR GENERAL

  
\_\_\_\_\_  
Joanne Labadie  
MAYOR

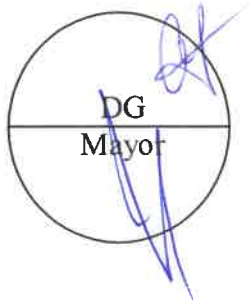
*« I, Mayor Joanne Labadie, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».*



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**PUBLIC QUESTION PERIOD**

1-Marie-Eve Beaulieu	<p>Mrs. Beaulieu asks what is proposed for the flooded sectors. Not all the houses were affected but the roads were.</p> <p><b>Mayor Labadie says there is a road committee meeting tomorrow night and the subject will be tabled. Right now, we are concentrating on the recovery. Road repairs and costs will be discussed.</b></p> <p>Mrs. Beaulieu asks if there are grants.</p> <p><b>Mayor Labadie says that there are programs, but they aren't sufficient.</b></p>
2-Cheryl Noble	<p>Mrs. Noble mentions in regards, to the evacuation for the floods, we were told to evacuate.</p> <p><b>Mayor Labadie says there are guidelines from the MSP.</b></p> <p>Mrs. Noble says I would like not to incur any cost.</p> <p><b>Mayor Labadie says that we need to follow the MSP's protocol and regulations. She also recommends going to the MSP to open a file and to go and meet with the representatives.</b></p>
3-Eve Radices	<p>Mrs. Radices says she heard that they were not getting any dumpsters.</p> <p><b>Mayor Labadie answers that there will be dumpsters and explains the MSP's policy and difficulties encountered. There were other issues; cottages, casualties. She also says that a decision will be taken this week to begin the distribution of containers.</b></p> <p>Mrs. Radices heard that there would be no work done on the road.</p> <p><b>Mayor Labadie says that all beach associations were invited to open a file.</b></p>
4-Sheila McCrindle	<p>Mrs. McCrindle reads a message about communications. She asks who was working on the communications, they were missing and confusing.</p> <p><b>Mayor Labadie says they were not revised. We lost our communications head officer in September and the replacement started at the beginning of May. We are working on a plan to create a communication policy for emergencies and for regular communications.</b></p>



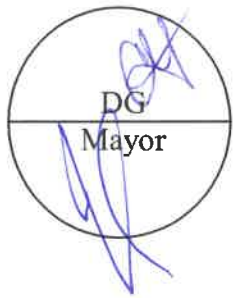
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	<p>Mrs. McCrindle says the report should not “languish”  <b>Mayor Labadie says we will also improve on it.</b></p>
5-Louis Garneau	<p>Mr. Garneau asks what are the possibilities of fixing roads. What happens for tolerance roads, access is cut off, is there any possibility of raising the road. He mentions the MSP will fix roads but, will not fund costs of raising the road. Is there a possibility for a borrowing bylaw and is the Municipality not also responsible for some of the costs because it owns certain properties.  <b>Mayor Labadie says I believe there are provisions for residents of private roads.</b>  <b>Pierre Said says if you want the Municipality to work on your private road, you need to have an agreement with the Municipality.</b>          Mr. Garneau says the Municipality owns property.  <b>Mayor Labadie says it would be public property and will look into it.</b></p>
6-Lise Philippe	<p>Mrs. Philippe says that at yesterday’s meeting, we were told that the MSP contributes to expenses.  <b>Mayor Labadie says that we are covered for 75% of the costs, the costs and salaries for overtime.</b>          Mrs. Philippe asks what the is anticipated amount  <b>Mayor Labadie says up to half a million dollars and we still have a lot to do.</b></p>
7-Marie-Ève Beaulieu	<p>Mrs. Beaulieu says that their house was built to protect them from floods. The MSP talked about the option to raise the house. Is the Municipality ready to help.  <b>Mayor Labadie says that this is a question for the Director of the Planning Department.</b></p>
8-Kevin Brady	<p>Mr. Brady mentions good news. A balanced budget but with increases, what are the anticipated costs, and can we revisit other expenses such as the boat for the firefighters.  <b>Mayor Labadie says that we will receive a detailed report in July that we can study and will try not to have a deficit. We will have to do without a number of things.</b></p>
<b>Second question period</b>	
1-Marie-Ève Beaulieu	<p>Mrs. Beaulieu asks what will be done with the contaminated material.  <b>Mayor Labadie says that when it dries the bacteria dies.</b></p>



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	<p>Mrs. Beaulieu asks how we identify the roads.  <b>Mayor Labadie says it's a plan that comes from the Road Department.</b></p>
2-Louis Garneau	<p>Mr. Garneau wants clarifications on losing a firetruck.  <b>Mayor Labadie says it has been received but not seen by Council</b></p>
3-Camille Beaufort	<p>Mrs. Beaufort asks will the communication person contact with the citizens to help with the report.  <b>Mayor Labadie says that the security committee will meet with the citizens.</b>          Mrs. Beaufort says it's different with the school board.  <b>Mayor Labadie says we were in communication with the schools. The transportation coordinator identified the roads that were closed on a daily basis.</b></p>
4-Cheryl Noble	<p>Mrs. Noble asks if the Municipality is aware of a water diversion on the Ottawa River.  <b>Mayor Labadie says that our Municipality has no control on Ontario Power. There is a request to investigate all the dams. There will also be a regional investigation.</b>          Mrs. Noble asks if the Municipality will be participating.  <b>Mayor Labadie says our Municipality is 40% occupied by the park. We have discussed with the Ministries but, it will take a long time to address through different governments. It is important to tell the Ministries about the impact on small rural municipalities and there will be a post-mortem.</b></p>
5-Anita Trudeau	<p>Mrs. Trudeau wants to know if the Municipality called for tenders for the dyke on River road. Who were the contractors? Is there a list you need to go on and what is the cost for building the dyke?  <b>Mayor Labadie says she'll get back to her as soon as possible but the biggest cost has been the transportation.</b>          Mrs. Trudeau asks if it's the same contractors picking up the sand bags.  <b>Mayor Labadie says the contractor for Cedarvale is Jeff Renaud.</b>          Mrs. Trudeau wants to be on the list and what are you doing with the bags.  <b>Mayor Labadie says the bags are taken to the EcoCenter to be dried and re-used</b></p>
6-Robert Allard	<p>Mr. Allard asks if we intend to have a permanent dyke.</p>



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	<b>Mayor Labadie says yes, we have a report and we have made a special request to the Ministry of Environment and that the previous government promised to help out.</b>
7- Claude Fortin	Mr. Fortin mentions the posting of the public notices for minor variances. <b>Mayor Labadie says there was an error in the date so it will be reposted in July.</b>
8-Sandra Hollis	Mrs. Hollis is concerned with the empty lots where houses have been demolished (grass, mosquitoes, etc.) <b>Mayor Labadie says that when the floods are over, we will look into it.</b>