

**PROVINCE OF QUEBEC
MUNICIPALITY OF PONTIAC**

MINUTES of the regular Municipal Council meeting held on Tuesday, August 8, 2017 at 7:30 p.m. at the Luskville Community Center, located at 2024 route 148, Pontiac. Those who were present:

Mr. Roger Larose, Mayor and Councillors Mrs. Nancy Draper-Maxsom, Mrs. Inès Pontiroli, Dr. Jean Amyotte and Mr. Thomas Howard.

Also present: Mr. Benedikt Kuhn, Director General, as well as a few ratepayers.

Excused absence: Mr. Brian Middlemiss, Pro-Mayor.

Mr. Larose, President, notes that there is quorum and declares the meeting open. The meeting began at 7:30 p.m.

FLOOR TO THE PUBLIC AND QUESTION PERIOD

- | | |
|---------------|--|
| Patricia Lusk | - Invites people to a traditional dance evening as part of Canada's 150 th anniversary and Seniors' Day. |
| Joan Belsher | - Asks the elected members if they will run in the coming elections. |
| Alain Tanguay | - Asks if the Community Center in Quyon will be located in the flood zone.
- Asks if the list of the properties for sale for non-payment of taxes is a public document.
- Asks if de la Montagne Road and Route 148 are municipal roads.
- Asks which associations have asked the Municipality to assume responsibility for the maintenance of their roads. |
| Rock Fillion | - Requests information on the procedures regarding the bylaw on tolerance roads.
- Legality of the grants offered to tolerance roads. |
| Josée Pagé | - Requests information on the procedures concerning the bylaw on tolerance roads.
- Transparency regarding the engineer's report on tolerance roads. |
| Susan Birt | - Questions concerning the criteria mentioned in the bylaw on tolerance roads. |

17-08-3200

ADOPTION OF THE AGENDA

- 1. Opening of the meeting**
- 2. Floor open to public and questions**
- 3. Adoption of the agenda**
- 4. Adoption of the minutes of previous meetings**
 - 4.1 Minutes of the regular meetings of July 11, 2017 and of the special meeting held on July 25, 2017.
- 5. Administration**
 - 5.1 Budgetary transfers
 - 5.2 List of invoices to pay
 - 5.3 List of fixed expenses
 - 5.4 List of incurred expenses for the month of August
 - 5.5 Report regarding the delegation of authorized expenditures
 - 5.6 Adoption of bylaw 06-17 regarding additional powers and obligations of the Director General of the Municipality of Pontiac
 - 5.7 List of the properties for sale for non-payment of taxes

- 5.8 Adoption of the 2018 calendar for regular Municipal Council meetings
- 5.9 Global compensation Policy for management level employees
- 5.10 Supporting resolution – Accountability of the local road network maintenance Support Program for expenditures
- 6. Public security**
 - 6.1 Fire Department – Appointment of captains
 - 6.2 Fire Department – Purchase of vehicles
- 7. Public works**
 - 7.1 Adoption of bylaw 08-17 stipulating the conditions for assuming the responsibility for the maintenance of tolerance roads
 - 7.2 Grant – Rehabilitation of de la Montagne Road phase 2 lot 1-Professional services for quality control
 - 7.3 Grant – Engineering services – Plans and specifications, call for tenders and support with the application to the RIRL program, rehabilitation of Pères Dominicains Road – section of Route 148 and 2 km towards West
- 8. Public hygiene**
- 9. Urban planning and zoning**
- 10. Recreation and culture**
 - 10.1 Request for sponsorship, Pontiac Artists’ Association, event «Celebrating our volunteers»
 - 10.2 Appointment of a representative for the Friends of the Chat Falls Park Board of Directors
 - 10.3 Collaboration with the Gatineau Municipal Housing Office: disaster relief services for the victims of the Municipality of Pontiac
- 11. Miscellaneous**
- 12. Various reports and correspondence**
 - 12.1 Tabling of various municipal reports:
 - a) animals
 - b) Final report – Compensation claim associated with the floods that affected the territory of the Municipality of Pontiac
 - c) Final report – Impact analysis associated with the floods that affected the territory of the Municipality of Pontiac
- 13. Tabling of the register of correspondence**
 - 13.1 Register of the correspondence received in July 2017
- 14. Public question period**
- 15. Closing of meeting**

It is

Moved by: Thomas Howard

Seconded by:

AND RESOLVED to adopt the agenda as prepared and read.

AMENDMENT

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It is

Moved by: Inès Pontiroli
Seconded by: Dr. Jean Amyotte

AND RESOLVED to adopt the agenda with the following modification:

Withdrawal of item 7.1

The vote is requested :

For :	Inès Pontiroli	against :	Thomas Howard
	Dr Jean Amyotte		Nancy Draper-Maxsom

Rejected

The amendment being rejected, the original resolution is presented again:

17-08-3201

ADOPTION OF THE AGENDA

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It is

Moved by: Thomas Howard
 Seconded by: Nancy Draper-Maxsom

AND RESOLVED to adopt the agenda as prepared and read.

Carried on a divided vote

17-08-3202

ADOPTION OF THE MINUTES OF THE REGULAR MEETING HELD ON JULY 11, 2017 AND OF THE SPECIAL MEETING OF JULY 25, 2017.

It is

Moved by: Inès Pontiroli
 Seconded by: Thomas Howard

AND RESOLVED TO adopt the minutes of the regular meeting held on July 11, 2017 and of the special meeting of July 25, 2017.

Carried

17-08-3203
BUDGETARY TRANSFERS (AUGUST 2017)

It is

Moved by: Inès Pontiroli
Seconded by: Thomas Howard

AND RESOLVED THAT the Municipality carries out the budgetary transfers as described on the attached list in the amount of **\$201, 644.00**.

Carried

17-08-3204
LIST OF INVOICES TO PAY

It is

Moved by: Thomas Howard
Seconded by: Dr. Jean Amyotte

AND RESOLVED THAT this council authorizes the payment of invoices amounting to **\$85, 342.18** (see appendix) for the period ending on July 31, 2017 and to debit budget posts related to the expenses mentioned on said list.

Carried

17-08-3205
LIST OF FIXED AND PRE-APPROVED EXPENSES

It is

Moved by: Nancy Draper-Maxsom
Seconded by: Inès Pontiroli

AND RESOLVED THAT this council approves the list of disbursements and withdrawals done from June 22 to July 25, 2017, all for a total amount of **\$416, 055.32** (see appendix).

Carried

17-08-3206
LIST OF INCURRED EXPENSES FOR THE MONTH OF AUGUST 2017

It is

Moved by: Dr. Jean Amyotte
Seconded by: Inès Pontiroli

AND RESOLVED to accept the incurring expenses shown in appendix A, for a total amount of **\$25, 489.99** taxes included.

Carried

The Director General tables the report regarding the delegation of authorized expenditures from June 22 to July 25, 2017.

17-08-3207
BYLAW 06-17 REGARDING ADDITIONAL POWERS AND OBLIGATIONS OF THE DIRECTOR GENERAL OF THE MUNICIPALITY OF PONTIAC

WHEREAS the Municipality of Pontiac is mainly governed by the Quebec Municipal Code regarding the functions, positions and appointments of its principal officers;

WHEREAS according to section 210 of the Quebec Municipal Code, the Director General of the Municipality is the principal officer;

WHEREAS the Director General is responsible for the administration of the Municipality and, to this end, he plans, organizes, manages and controls the activities of the Municipality;

WHEREAS the Director General is also the Secretary-Treasurer of the Municipality;

WHEREAS in particular, he performs the duties provided under section 212 of the Municipal Code;

WHEREAS the Council may, through a bylaw, add to the powers and obligations of the Director of the Municipality, those provided under section 113 of the Cities and Towns Act with regards to management of the human, material and financial resources;

WHEREAS a notice of motion for this bylaw has duly been given at the regular Municipal Council meeting held on July 11, 2017;

It is

Moved by : Inès Pontiroli
Seconded by : Thomas Howard

AND RESOLVED to adopt bylaw 06-17. With this bylaw, the following is decreed and enacted;

Section 1 – Preamble

The preamble is an integral part of this bylaw.

Section 2 – Object

The object of the present bylaw is to confer to the Director General additional powers and obligations to those provided in the Quebec Municipal Code, under sections 210 to 212 inclusively.

Section 3 – Additional Powers and obligations

The Director General assumes the additional powers and obligations provided under section 113 of the Cities and Towns Act.

« The Director General has authority over all the other officers and employees of the Municipality. With respect to an officer or employee whose duties are prescribed by law, the authority of the Director General is exercised only within the framework of his duties as the manager of the human, material and financial resources of the Municipality and may in no case hinder in the performance of his duties provided for by law.

The Director General may suspend an officer or employee from his duties. He shall immediately report the suspension to the Municipal Council. Council decides on the fate of the suspended officer or employee, after inquiry ».

Section 4 – Municipal Council

Despite the delegation of authority made under the present bylaw, Council still has the right to exercise such powers of authorization.

Section 5

The present bylaw will come into effect according to the Law.

Carried

17-08-3208

LIST OF THE PROPERTIES FOR SALE FOR NON-PAYMENT OF TAXES

WHEREAS the Director General is submitting to Council a statement of taxes owing to the Municipality for review and consideration, in order to comply with the requirements under section 1022 of the Quebec Municipal Code;

It is

Moved by: Dr. Jean Amyotte
Seconded by: Inès Pontiroli

AND RESOLVED THAT the said statement be, and is approved by Council and that the Director General take the required procedures in order to have the MRC des Collines-de-l'Outaouais sell all properties for which the taxes have not been paid.

Carried

17-08-3209

ADOPTION OF THE 2018 CALENDAR FOR REGULAR MUNICIPAL COUNCIL MEETINGS

WHEREAS section 148 of the Quebec Municipal Code provides that Council must establish, before the beginning of each calendar year, the calendar of the regular meetings for the next year, setting the date and time at which they shall begin;

CONSEQUENTLY, it is

Moved by: Thomas Howard
Seconded by: Dr. Jean Amyotte

AND RESOLVED THAT the calendar herein be adopted pertaining to the regular Municipal Council meetings for 2018, to be held on Tuesdays, beginning at 7:30 p.m.:

January	16	May	8	September	11
February	13	June	12	October	9
March	13	July	10	November	13
April	10	August	14	December	11

IT IS ALSO RESOLVED that the regular meeting of May 8, 2018 will be held at the Breckenridge Community Hall located at 1491 route 148, Pontiac.

Carried

17-08-3210

GLOBAL COMPENSATION POLICY FOR MANAGEMENT LEVEL EMPLOYEES

WHEREAS resolution 17-04-3087 accepting the theory of offering a group insurance plan for all unionized employees and managers;

WHEREAS the modifications proposed by the administration to the global compensation Policy for management level employees in order to cover the costs associated with the implementation of a group insurance plan;

WHEREAS the other changes proposed by the administration;

It is

Moved by : Thomas Howard
Seconded by : Nancy Draper-Maxsom

AND RESOLVED to adopt the global compensation Policy for management level employees of the Municipality of Pontiac as presented.

Carried

17-08-3211

SUPPORTING RESOLUTION- ACCOUNTABILITY OF THE LOCAL ROAD NETWORK MAINTENANCE SUPPORT PROGRAM FOR WINTER MAINTENANCE EXPENDITURES

WHEREAS the local road network maintenance support program was implemented following a government decision, on April 1st, 1993, aiming to retrocede the management of the local road network to municipalities;

WHEREAS the municipal component of the local road network maintenance support program (PAERRL), aims to maintain the functionality of local roads, levels 1 and 2 through the payment of financial contributions to municipalities;

WHEREAS the compensations distributed to municipalities are for the regular and preventive maintenance of local roads, levels 1 and 2 as well as bridges located on these roads, for which the municipalities are responsible;

WHEREAS the only incurred fees deemed admissible are for safety, the roadway, drainage and roadside as well as the capital expenditures mainly intended to be used for road maintenance, that is for the purchase of vehicles (vans, trucks, utility vehicles, etc.) and the purchase of machinery (tractors, equipment, machinery, etc.);

WHEREAS since 2016, any expenses related to the winter maintenance of local roads, levels 1 and 2 are no longer admissible to the PAEERL;

WHEREAS the major component of the PAEERL was supposed to be designed to enable targeted municipalities to adequately fulfill their responsibilities regarding the summer and winter maintenance of local roads, levels 1 and 2;

WHEREAS the expenditures related to winter maintenance represent a significant part of the municipal budgets and should be included in the PAEERL operating expenditures as well as in the capital expenditures;

CONSEQUENTLY, it is

Moved by : Nancy Draper-Maxsom

Seconded by: Thomas Howard

AND RESOLVED THAT the Councillors of the Municipality of Pontiac ask the Quebec Ministry of Transportation, Sustainable Mobility and Transportation Electrification to reconsider its decision as not to exclude the expenditures related to the winter maintenance from the accountability of the local road network maintenance support program.

IT IS ALSO RESOLVED THAT a copy of the present resolution will be transmitted to the Ministry of Municipal Affairs, to the Quebec Ministry of Transportation, Sustainable Mobility and Transportation Electrification, and to the Pontiac M.P., Mr. André Fortin.

Carried

17-08-3212

FIRE DEPARTMENT – APPOINTMENT OF CAPTAINS

WHEREAS it is necessary to maintain a proper hierarchical structure during emergency interventions;

WHEREAS Mr. Chris Davis, Mr. Serge Laforest and Mr. Kevin Mansey have finished their training and the Director of the Fire Department is satisfied with their work;

WHEREAS the Director of the Fire Department recommends proceeding as follows;

It is

Moved by : Inès Pontiroli

Seconded by : Dr. Jean Amyotte

AND RESOLVED to appoint Mr. Chris Davis, Mr. Serge Laforest and Mr. Kevin Mansey as captains of the Fire brigade.

Carried

17-08-3213

FIRE DEPARTMENT – PURCHASE OF VEHICLES

WHEREAS the Municipality must plan for the purchase or the replacement of several vehicles for operational purposes, that is to replace vehicles that have reached their maximum useful life and to be in compliance with the Fire Safety Cover Plan;

WHEREAS the adoption of bylaw 02-17 decreeing capital expenditures and a loan of \$750,000.00 for the acquisition of vehicles for the Fire Department;

WHEREAS the Municipality has provided for consequent investments in its 2017-2019 three-year investment Plan;

WHEREAS one of the vehicles that was to be replaced was damaged during the 2017 flood operations;

WHEREAS it was deemed more appropriate to replace the said vehicle than to proceed with repairs, because of the cost of repairs and of the residual value of the vehicle;

It is

Moved by : Nancy Draper-Maxsom
Seconded by : Inès Pontiroli

AND RESOLVED to authorize the Director General to spend a maximum amount of \$25, 000.00 in order to replace the Fire Department's vehicle, according to the recommendations of the Director of the Fire Department.

Carried

17-08-3214

BYLAW 08-17 STIPULATING THE CONDITIONS FOR ASSUMING THE RESPONSIBILITY FOR THE MAINTENANCE OF TOLERANCE ROADS

WHEREAS the term « tolerance roads », designates private inhabited roads which do not meet the requirements to be municipalized, according to the regulation in force (bylaw 01-07);

WHEREAS the Municipality is currently participating, although in a limited way, in the partial financing of certain maintenance operations, more specifically through annual subsidies to several « Owners' Associations or Residents' Associations », and these associations are using these sums for the summer or winter maintenance of tolerance roads;

WHEREAS the Municipality currently provides certain services to the residents living on tolerance roads, such as :

- Administrative services (Urban planning, recreation and others);
- Fire protection services;
- Police services via the MRC des Collines-de-l'Outaouais;
- Management of water courses via the MRC des Collines-de-l'Outaouais;
- Garbage and recycling collection services;
- Grading services for gravel surfaces, for a minimum fee, charged to the association requesting the service;

WHEREAS bylaw 01-07 « stipulating the conditions to municipalize roads » is the bylaw currently in force, the additional conditions aimed at regularizing or formalizing the situation of roads designated as « tolerance roads » must therefore be included in this bylaw;

WHEREAS sections 66 and 67 of the Municipal Powers Act (2005, c.6) empowers municipalities to regulate regarding transportation and roadways;

WHEREAS a notice of motion for this bylaw was duly given at a Council meeting held on July 11th, 2017;

CONSEQUENTLY, it is

Moved by : Thomas Howard
Seconded by : Nancy Draper-MaxsoM

AND RESOLVED THAT this Council orders and decrees the following with the present amendment on the bylaw stipulating the conditions for assuming the responsibility for the maintenance of the tolerance roads in the Municipality of Pontiac:

SECTION 1

The preamble stated above is an integral part of the present bylaw.

SECTION 2 – GENERAL POINTS

2.1 Private roads: conditions of municipalization

Certain private roads may meet the standards allowing them to be municipalized. These types of roads must meet the requirements provided in bylaw 01-07 entitled: « Bylaw stipulating the conditions to municipalize roads ».

Other inhabited private roads that do not meet the criteria allowing their municipalization are submitted to the present bylaw's requirements. They are designated as « Tolerance roads ».

2.2 Associations representing the owners (*see annex A)

The Municipality favours communications with associations representing the owners rather than with individual owners or residents, this in order to standardize interventions and provide equitable services to citizens.

SECTION 3 – SERVICES TARGETED FOR ASSUMING THE RESPONSIBILITY FOR THE MAINTENANCE OF TOLERANCE ROADS

3.1 Services targeted for assuming the responsibility for the maintenance of tolerance roads by the Municipality

Given the existing configuration of the tolerance roads, either:

- these roads have a right-of-way that is less than 15 metres, which is the minimum standard for a private road (RL-178-01; 3.5.5 a);
- these roads have a carriageway that is less than 5 metres, which is the minimum standard for a private road (RL-178-01; 3.5.5 b);
- the sub-base and the base of the road do not have the thickness required by the minimum standard : sub-base of 180 mm (R-No 01-07; 6.3 a) and base of 150 mm (R-No 01-07; 6.3 b);
- these roads do not have adequate drainage, having no ditches or others;(R-No 01-07; 6.4);

The Municipality wishes to assume responsibility of certain services that are currently either partially provided or not provided by the Municipality or the association. These services are :

3.1.1 Snow removal

The Municipality will assume responsibility and pay for the snow removal which is currently provided by private contractors under contract with the respective associations.

The association will have to provide, if possible, the contract it has had with the snow removal company for the last three years.

The Municipality will launch a call for tenders in order to choose one (or more) contractor(s) to carry out the snow removal, at a level of service that is similar to what is currently being done. It is possible that in certain cases the spreading of salt and/or sand is currently done by residents, as needed, according to the winter condition of the road.

Spreading of salt and/or sand by the Municipality via its contractor(s) will have an impact on the costs of this service, and the Municipality will include these costs in the analysis of all the services it intends to provide for each sector.

As well, given the sub-standard width of roads and rights-of-way, the use of normal snow removal equipment, such as 6 or 10-wheeler trucks equipped with front and side blades and an abrasive spreader, or graders could be compromised. Therefore, it would be required from the tendering contractors to have lighter equipment, which would have an impact on operating costs.

In cases of winter conditions with very heavy snowfalls causing snow accumulations on the sides of the roads, therefore reducing the width of the road, the Municipality may intervene in a timely manner and widen the road by blowing or pushing the snow on private land. The purpose of these interventions is to allow municipal equipment to carry out regular maintenance work and to enable emergency vehicles to have access to the roads at all times.

3.1.2 Grading and maintenance of the roadway surface

Grading will be done by the Municipality at a frequency similar to that currently performed by the associations of each sector.

Once the road surface is found satisfactory to be maintained by the Municipality, the Municipality may resurface the road in localized areas where the supporting capacity is deemed insufficient.

3.1.3 Drainage

The Municipality may dig channels, small ditches, drainage trenches, replace or add culverts, all in order to improve/solve drainage problems on certain roads; more specifically, when the absence of ditches causes problems to the road surface during the spring thaw or heavy rains.

3.1.4 Maintenance of vegetation

If needed, the vegetation such as trees, branches, shrubs, stumps and roots encroaching on the road, will be removed by the Municipality.

SECTION 4 – REQUEST FOR ASSUMING RESPONSIBILITY FOR THE MAINTENANCE, AND TERMS

4.1 Request for assuming maintenance, and terms

Each association or group of owners is responsible for transmitting a request to the Municipality for it to assume the maintenance of their roads.

4.2 Process

The Municipality will proceed with the following steps before assuming the responsibility for the maintenance of the roads:

- a) Meeting between the Municipality's representatives and the associations or group of owners to discuss the existing maintenance methods carried out by the association;
- b) Review the documents submitted by the association, of which include the contracts or agreements;
- c) Perform an inspection and analysis of the road network mentioned in the application and covering the elements described under section 3 of the present bylaw;
- d) Prepare a budget estimate for annual maintenance services that will be required;
- e) Prepare a report, including recommendations for the Council, for assuming or not the maintenance of the roads of the association who made the request; establishing the costs to be paid by the residents for upgrading the roads before the Municipality assumes responsibility ;
- f) Present the report mentioned in sub-paragraph *e*) to the residents of each respective association. The associations will submit their comments to the Council if needed;
- g) Second meeting with the association to finalize the bylaw;

4.3 Terms

4.3.1 Analysis

As mentioned, following the request tabled by the association, a working meeting with the Municipality will take place in order to:

- Determine the extent of the interventions needed to make the road compliant with the minimum standards, in order to assume the responsibility for the maintenance of the road;
- Present and discuss the work program and schedule;
- Discuss the information given by the association;

- Discuss the projected budget for the improvement work as well as the method of financing;
- The existing rights-of-way limits will be discussed vs constraints limiting the widening of the roads. In certain cases, it would be possible to define easements for widening in areas that are too restricted to obtain a satisfactory minimum width for the operations.

4.3.2 External professionals required for the file

The Municipality may give part of the work to professionals such as engineering consultants, land-surveyors, environment specialists, or others, when required because of the nature of the element to be analyzed or studied. The fees for these services will be included in the work budget.

4.3.3 Funding for upgrading to standards

The Municipality will establish the nature of the necessary work to be done in order to assume responsibility for the maintenance, and the required budgets for each category of work. The required funding as well as the distribution for municipal contribution and contribution by local improvement taxes will also be established and discussed.

SECTION 5 - TECHNICAL CRITERIA FOR ASSUMING RESPONSIBILITY

5.1 Width

The Municipality has determined that a width of 4.5m (14.8 ft) is the minimum width for assuming responsibility of tolerance roads. Roads that are actually less than 4.5m (14.8ft.) will be subject to widening according to specifications determined by the Municipality and presented to the association.

5.2 Drainage

The Municipality will assess the drainage conditions, to see if the absence of a ditch causes a problem for the roadway surface during spring thaw, or heavy rains.

Following these inspections, corrective measures will be suggested and will be subject to work according to specifications determined by the Municipality and presented to the association.

This way, the cost of the work will be evaluated. Drainage being an element that can quickly raise costs, only the elements that could affect the road's lifespan and reduce the cost of future maintenance will be the subject of work.

5.3 Road surface

The Municipality will evaluate the conditions of the roadway surface, more specifically, the thickness of material of the sub-base, in order to ensure adequate seasonal grading. The absence of gravel or crushed stones will not allow adequate seasonal grading operations.

Grading will be done by the Municipality at a frequency determined by the Municipality.

The Municipality will not commit to systematically refill all roads, but rather correct the defective areas, after an assessment.

This operation of systematic refill is part of the upgrading work.

In certain cases, the aggregate surface (top coat), will be subject to a refill to a thickness to be determined by the Municipality.

In the case where a road needs widening, the part to be widened will be minimally reconstructed as follows:

- The natural soil part will be excavated to a depth of 330 mm and the bottom part of the extraction will be compacted.
- The sub-base will be 180 mm, consisting of MG56 crushed stone and compacted according to road construction standards.

- The base will be 150 mm, consisting of MG20 crushed stone, and compacted according to road construction standards.

5.4 Dead end

The Municipality will assess the necessity and the feasibility of setting-up a cul-de-sac on roads in order to facilitate maneuvers for maintenance equipment. The geometry of the cul-de-sac is according to the road design standards **annexed hereto as Annex B**, or according to proposed realistic alternatives.

5.5 Geometry

The Municipality will assess the sections of roads with poor geometry, such as curves with reduced visibility, steep slopes and unstable soil, and will suggest realistic alternatives, at the best cost.

SECTION 6 - OPERATING COSTS DURING THE TRANSITION PERIOD

6.1 Work required in order to assume responsibility vs. maintenance work after the transition period

It is important to distinguish between the work that will be required in order to assume responsibility for the maintenance, and the maintenance work after the transition period.

In the first case, the Municipality will assess the cost of the work to be carried out before assuming responsibility for the maintenance and for which funding and invoicing will be allocated to the association (residents).

Once the Municipality has assumed responsibility for the maintenance, the normal operation costs will be the Municipality's responsibility or a sectorial tax, all according to the Law, as it is for the maintenance of any other municipal roads.

In the event that major repair work to a section of road is required, the Municipality will study each situation with the association's representatives before proceeding with any work, in order to ensure an adequate control of expenditures.

SECTION 7 – COMING INTO EFFECT

The present bylaw will come into effect according to the Law.

The vote is requested :

For :	Thomas Howard	Against :	Dr Jean Amyotte
	Nancy Draper-Maxsom		Inès Pontiroli
	Roger Larose		

Carried on a divided vote

17-08-3215

GRANT – REHABILITATION OF DE LA MONTAGNE ROAD PHASE 2 LOT 1 PROFESSIONAL SERVICES FOR QUALITY CONTROL

WHEREAS the call for tenders by invitation issued by the Municipality of Pontiac for the quality control of materials as part of the « Rehabilitation of de la Montagne Road phase 2 lot 1 »

WHEREAS the Municipality of Pontiac has invited three (3) companies to bid;

WHEREAS two (2) bids were received and are compliant with our specifications;

WHEREAS the two (2) bids received are as follows:

Company	Price submitted (taxes incl.)
Groupe ABS	\$9, 180.75
Englobe Corp.	\$13, 174.99

It is

Moved by : Thomas Howard
Seconded by : Nancy Draper-Maxsom

AND RESOLVED THAT the Municipality of Pontiac accepts the proposal of Groupe ABS Inc. for the quality control (laboratory), for the follow up of the project « Rehabilitation of de la Montagne Road phase 2 lot 1», for the amount submitted.

IT IS ALSO RESOLVED THAT the necessary funds to finance this project will come from the borrowing bylaw 03-16.

Carried

17-08-3216

GRANT – ENGINEERING SERVICES – PLANS AND SPECIFICATIONS, CALL FOR TENDERS AND SUPPORT WITH THE APPLICATION TO THE RIRL PROGRAM

REHABILITATION OF PÈRES DOMINICAINS ROAD – SECTION OF ROUTE 148 AND 2 KM TOWARDS WEST

WHEREAS the call for tenders by invitation issued by the Municipality of Pontiac for engineering services including the preparation of plans and specifications, the call for tenders, and support with the grant application as part of the RIRL program;

WHEREAS the Municipality of Pontiac has invited three (3) companies to bid;

WHEREAS the committee has proceeded with the analysis of the documents and has submitted its report;

WHEREAS the three (3) bids received are compliant with our specifications;

WHEREAS the three (3) bids received are as follows:

COMPANY	Submitted price (taxes incl.)	Score
WSP Canada Inc.	\$39, 492.76	31.65
Quadrivium conseil Inc.	\$48, 000.91	28.02
CIMA+, s.e.n.c.	\$52, 658.55	25.16

It is

Moved by : Thomas Howard
Seconded by : Inès Pontiroli

AND RESOLVED THAT the Municipality of Pontiac accepts the proposal of WSP Canada Inc. for the engineering services for the rehabilitation project of Pères Dominicains Road, section of Route 148 and 2km towards the West, for the preparation of plans and specifications to tender, to proceed with the call for tenders and act as a support with the grant application as part of the RIRL program, for the amount submitted.

IT IS ALSO RESOLVED THAT the necessary funds to finance this project will come from the borrowing bylaw 03-16.

Carried

17-08-3217

REQUEST FOR SPONSORSHIP, PONTIAC ARTISTS' ASSOCIATION, EVENT «CELEBRATING OUR VOLUNTEERS»

WHEREAS the Pontiac Artists' Association publishes each year a brochure to promote various organizations and people of our region working in the artistic field;

WHEREAS the request for sponsorship to that effect;

It is

Moved by: Inès Pontiroli
Seconded by: Thomas Howard

AND RESOLVED THAT the Municipality contributes an amount of \$250.00 as a sponsor for the brochure published by the Pontiac Artists' Association.

IT IS ALSO RESOLVED that the amount will be taken from budget item # 02 701 00970.

Carried

17-08-3218

APPOINTMENT OF A REPRESENTATIVE FOR THE FRIENDS OF CHAT FALLS PARK BOARD OF DIRECTORS

WHEREAS the need to have a representative on the Friends of Chats Falls Park Board of Directors;

It is

Moved by: Nancy Draper-Maxsom

Seconded by: Inès Pontiroli

IT IS RESOLVED to appoint Mr. Thomas Howard as the Municipality's representative to serve on the Friend of Chats Falls Park Board of Directors.

Carried

17-08-3219

COLLABORATION WITH THE GATINEAU MUNICIPAL HOUSING OFFICE: DISASTER RELIEF SERVICES FOR THE VICTIMS OF PONTIAC

WHEREAS almost 150 main residences and 95 second residences are located in the zones that were evacuated during the floods of spring 2017;

WHEREAS the short, medium or long-term relocation of the disaster victims is an important issue, which will increase over the coming weeks, when the analysis of the files at the Ministry of Public Security will be completed;

WHEREAS there is presently no other existing resource or expertise on the territory of the Municipality of Pontiac which could assess the short, medium or long-term relocation needs, or offer support services for the relocation of victims (tenants and owners) on a short, medium or long-term;

WHEREAS the Gatineau Municipal Housing Office (OMHG) is willing to collaborate with the Municipality of Pontiac and to contribute its resources to provide the services mentioned above;

It is

Moved by : Nancy Draper-Maxsom

Seconded by : Inès Pontiroli

AND RESOLVED THAT the Municipal Council accepts the collaboration of the OMHG, as described above, in order to provide a necessary service to the victims of the spring 2017 floods on the territory of the Municipality of Pontiac.

Carried

PUBLIC QUESTION PERIOD

- | | |
|---------------|--|
| Josée Pagé | - Communications from the Municipality with FRAPP and various tolerance roads' associations. |
| Pierre Pratte | - Questions regarding the tolerance roads' report presentation. |
| Mo Laidlaw | - Thanks the Municipality for the repairs done on Rose Crescent. |

17-08-3220

CLOSING OF THE MEETING

It is

Moved by: Nancy Draper-Maxsom

Seconded by: Inès Pontiroli

AND RESOLVED to close the meeting at 8:52 p.m. having gone through the agenda.

Carried

MAYOR

DIRECTOR GENERAL

« I, Mayor Roger Larose, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».