

**PROVINCE OF QUEBEC
MUNICIPALITY OF PONTIAC**

MINUTES of the regular Municipal Council meeting held on Tuesday, March 12, 2019 at 7:30 p.m. at the Luskville Community Centre, located at 2024 route 148, Pontiac. Those who were present:

Mrs. Joanne Labadie, Mayor, Mrs. Leslie-Anne Barber, Pro-Mayor and Councillors Mrs. Isabelle Patry, Mrs. Susan McKay, Mr. Scott McDonald, Mrs. Nancy Draper-Maxsom.

Also present: Mrs. Charlotte Laforest, Acting Director General, as well as a few ratepayers.

Excused absence: Mr. Thomas Howard, Councillor.

Mrs. Joanne Labadie, President of the meeting, notes that there is quorum and declares the meeting open. The meeting began at 7:31 p.m.

FLOOR TO THE PUBLIC AND QUESTION PERIOD

The chart with questions and answers is now listed at the end of the minutes.

19-03-3680

ADOPTION OF THE AGENDA

- 1. Opening of the meeting**
- 2. Floor open to public and questions**
- 3. Adoption of the agenda**
- 4. Adoption of the minutes of previous meetings**
 - 4.1 Minutes of the regular meeting held on February 19, 2019 and of the special meeting of February 27, 2019.
 - 4.2 The minutes of the special meeting held on February 27, 2019 will be presented at the caucus meeting
- 5. Administration**
 - 5.1 Budgetary transfers
 - 5.2 List of invoices to pay
 - 5.3 List of fixed expenses
 - 5.4 List of incurred expenses for the month of March
 - 5.5 Report regarding the delegation of authorized expenditures
 - 5.6 Amendment to resolution 16-07-2827 – Director of Human Resources
- 6. Public security**
 - 6.1 Activity report
 - 6.2 Public Security – application for financial assistance-Phase 2
- 7. Public works**
 - 7.1 Notice of motion – Borrowing by-law to decree capital expenditures and a loan of \$2,000,000.00
 - 7.2 Tabling of borrowing by-law 03-19 decreeing capital expenditures and a loan of \$2,000,000.00

- 8. Public hygiene**
 - 8.1 Reduction of the amount awarded to a professional/technical mandate
- 9. Urban renewal and zoning**
 - 9.1 Land acquisition following the spring floods
 - 9.2 Mandates of the citizens members of the Planning Advisory Committee
- 10 Recreation and culture**
 - 10.1 Employment – Position of Summer Day Camp Coordinator
 - 10.2 Implementation of the 2019 Summer Day Camp Program
 - 10.3 Amendment to resolution 18-08-3514
 - 10.4 Subsidies – Policy of recognition and support to community organizations
- 11. Miscellaneous**
- 12. Various reports and correspondence**
 - 12.1 Tabling of various municipal reports:
 - a) SPCA – animals
- 13. Tabling of the register of correspondence**
 - 13.1 Register of the correspondence received in February 2019
- 14. Public question period**
- 15. Closing of meeting**

It is

Moved by: Isabelle Patry
 Seconded by: Susan McKay

AND RESOLVED to adopt the agenda with the following modifications:

- Withdrawal of items:
 - 4.1 Minutes of the regular meeting held on February 19, 2019 and the special meeting held on February 27, 2019.
 - 4.2 Minutes of the special meeting held on February 27, 2019 will be presented at the caucus meeting.
 - 9.2 Mandate of the citizens members of the Planning Advisory Committee.
 - 10.4 Subsidies – Policy of recognition and support to community organizations.

NOTE

Item 4.1 At the regular meeting held on March 12, 2019, Councillor Nancy Draper-Maxsom and seconded by Councillor Scott McDonald asked to withdraw certain items from the agenda. Following a request to the MAMH, it is clear that the withdrawal of the minutes of meeting is not a legal gesture. The minutes of previous meetings are tabled and reviewed at the caucus meeting in order to promote transparency. Consequently, the minutes of the meeting held on February 19, 2019 and the special meeting held on February 27, 2019 will be presented at the next meeting.

Item 5.6 At the regular meeting held on March 12, 2019, Councillor Nancy Draper-Maxsom indicated that the resolution to amend the title of the Finance Director is in reality an abrogation. Following a request to the MAMH, it was confirmed that it is not necessary to abrogate any previous resolution, in reality it is a new resolution and a new resolution replaces any past resolution.

Carried

19-03-3681
BUDGETARY TRANSFERS (FEBRUARY 25, 2019)

It is

Moved by: Isabelle Patry
Seconded by: Leslie-Anne Barber

AND RESOLVED THAT the Municipality carry out the budgetary transfers as described on the attached list in the amount of \$ **-29 028.80**.

Carried

19-03-3682
LIST OF INVOICES TO PAY

It is

Moved by: Scott McDonald
Seconded by: Leslie-Anne Barber

AND RESOLVED THAT this council authorizes the payment of invoices amounting to \$ **45 893.73** (see appendix) for the period ending on February 25, 2019 and to debit budget posts related to the expenses mentioned on said list.

Carried

19-03-3683
LIST OF FIXED AND PREAPPROVED EXPENSES

It is

Moved by: Nancy Draper-Maxsom
Seconded by: Isabelle Patry

AND RESOLVED THAT this council approves the list of disbursements and withdrawals done from November January 30, 2019 to February 23, 2019, all for a total amount of \$**484 843.30** (see appendix).

Carried

19-03-3684

LIST OF INCURRED EXPENSES FOR THE MONTH OF MARCH 2019

It is

Moved by: Leslie-Anne Barber
Seconded by: Isabelle Patry

AND RESOLVED to accept the incurred expenses shown in the appendix, for a total amount of **\$3 626.89** taxes included.

Carried

The Acting Director General tables the report regarding the delegation of authorized expenditures from January 30, 2019 to February 23, 2019.

19-03-3685

AMENDMENT TO RESOLUTION 16-07-2827 DIRECTOR OF THE FINANCE DEPARTMENT

WHEREAS employee #02-0065 occupies the positions of Director of Finances and Director of Human Resources;

WHEREAS THE workload related to both positions has become excessive;

WHEREAS employee #02-0065 requested removing the title of Director of Human Resources from her position as of January 31, 2019;

It is

Moved by: Isabelle Patry
Seconded by: Susan McKay

AND RESOLVED to accept the request of employee #02-0065 to remove the title of Director of Human Resources from her position.

IT RESOLVED THAT employee #02-0065 keeps her position of Director of Finances under the same working conditions provided for in the management policy (level 6).

IT IS ALSO RESOLVED TO thank Mrs. Ginette Chevrier-Bottrill for the tasks carried out as Director of Human Resources.

Carried

Councillor Mrs. Nancy Draper-Maxsom votes against the resolution.

FIRE DEPARTMENT ACTIVITY REPORT FOR JANUARY 2019

We had 19 calls for the month of January

- 6 accidents involving deers
- 6 road accidents
- 3 house fires, including one death
- 1 open fire
- 3 alarms (CO and others)

News:

As part of the PLIU program, we acquired a “**Snowbulance** rescue sleigh. We also received an all- terrain vehicle, Outlander 6X6. A fact to be noted, that these 2 pieces of equipment were subsidized by the Ministry of Public Security.

2 members of the personnel were mandated to take the instructor course from the Quebec Federation of Quads. Once the training is completed, they will be able to train the rest of the personnel in Department. The cost of the course and the training hours are also subsidized by the PLIU program.

As agreed, when buying the self-contained breathing apparatus (SCBA), we had to buy 24 breathing air bottles in order to replace 24 of the 48 bottles acquired when the initial purchase was done, these becoming obsolete having exceeded their useful life. An amount of \$30,000. was budgeted for 2019. Also, an amount of \$20,000 and \$10,000 was requested to buy various pieces of equipment badly needed for the Department (pipes, connectors for 4in. storz, joining pieces, various tools). This amount was cut during the approval of the budget.

Considering the purchase of the breathing air bottles is estimated at \$38,000 due to the fact that we must provide for the entry into force of the new standards for the SCBAs, we must be equipped with bottles of 45 minutes duration instead of 30 minutes, which explains the increase in cost, and that the amount provided in the budget to buy this equipment is \$40,000. I present to you a resolution in order to transfer the amount of \$20,000 from the travel expenses for the jaws of life reimbursement fund in order to equip our department with adequate equipment in concordance with established standards.

Training

As mentioned above, 2 of our members took the instructor course on driving ATVs. Our 4 recruits are pursuing their Firefighter 1 course, they are at level 3 and should graduate in April 2019 if all goes well.

Captain Kevin Mansey, Officer in charge of training continues to give training in order to improve the knowledge and acquired skills of the personnel. A training plan for the year 2019 should be submitted shortly.

We must recertify our personnel in advanced medical care (first-aid, CPR and defibrillator). We are looking for a certified instructor for this recertification.

19-03-3686

CIVIL SECURITY – APPLICATION FOR FINANCIAL ASSISTANCE-PHASE 2

WHEREAS THE *Regulation on warning and mobilization procedures and minimal means of rescue to protect the safety of the people and their property in the event of a disaster* was enacted by the Minister of Public Security on April 20, 2018 and will enter into force on November 9, 2019;

WHEREAS THE Municipality wishes to take advantage of Phase 2 of the application for financial assistance being offered by the *Agence municipale 9-1-1 du Québec* in order to support disaster preparedness actions, and giving priority to the measures in order to comply with this new regulation;

WHEREAS THE Municipality certifies having now completed the self-diagnosis tool provided by the ministry of Public Security in May 2018 and deems necessary to improve its state of preparedness disasters:

It is

Moved by: Leslie-Anne Barber

Seconded by: Scott McDonald

AND RESOLVED THAT the Municipality presents an application for financial assistance to *l'Agence municipal 9-1-1 du Québec* in the amount of **\$10,000**, as part of Phase 2 of the program mentioned in the preamble and agrees to respect the conditions, in order to achieve the actions described in the registration form attached to and forming an integral part of the present resolution, and confirms that the contribution of the Municipality will be in the amount at least **\$2,000**.

ALSO RESOLVED THAT the Municipality hereby certifies that it will regroup with the Municipalities of Chelsea, Cantley, La Pêche, Val-des-Monts, l'Ange-Gardien and Notre-Dame-de-la-Salette for Phase 2 and requests additional financial assistance of **\$2,000** provided for in the program in this case.

IT IS ALSO RESOLVED THAT the Municipality authorizes Mrs. Charlotte Laforest, Acting Director General to sign for and in the name of the Municipality the application form for financial assistance and certifies that the information mentioned is exact.

Carried

CONSIDERING THAT Bill 122 and Bill 155 indicate that a non-respect of procedures would entail the nullity of the bylaw. To comply with the Law, the procedure is hereby resumed.

NOTICE OF MOTION

I, the undersigned, **Isabelle Patry** , Councillor of the electoral district number **5**, in the Municipality of Pontiac, give notice that I am presenting a borrowing bylaw to decree capital expenditures and a loan of \$2,000,000.00.

The reading of the by-law is not necessary since the request for waiving the reading is done at the same time as the notice of motion and that a copy of the bylaw has been immediately given to all present Council members and to the others two juridical days before the meeting at which it will be carried and if, during this meeting, all present members of the Municipal Council declare having read it and waive its reading (art. 445 C.M.)

TABLING OF BYLAW

BORROWING BYLAW 03-19 DECREERING CAPITAL EXPENDITURES AND A LOAN OF \$ 2, 000,000.00

WHEREAS THE Municipality of Pontiac wishes to take advantage of the power provided under the second paragraph of the second subparagraph of article 1063 of the Quebec Municipal Code;

WHEREAS THE notice of motion of the present bylaw was duly given at the regular Council meeting of March 12, 2019;

WHEREAS work priority will be given to de la Montagne road before any other municipal road;

It is

Moved by:

Seconded by:

AND RESOLVED THAT the Council decrees the following :

ARTICLE 1. The Council is authorized to do the following capital expenditures for an amount of \$ 2, 000,000.00, broken down as follows:

| Description | 20 Years | Total |
|--------------------|------------------|--------------|
| Public Works | \$2, 000, 000.00 | |
| Total | \$2, 000, 000.00 | |

ARTICLE 2. In order to pay the expenses provided for in the present bylaw, the Council is therefore authorized to borrow and amount of \$ 2, 000,000.00 over a 20 year-period.

ARTICLE 3. To provide for the expenses committed in relation with the interests and to repay the capital of the annual terms of the loan, with the present bylaw, it is imposed and will be levied on an annual basis, during the term of the loan, on all taxable properties on the Municipality's territory, a special tax at a sufficient rate according to their value as shown on the assessment role in effect each year.

ARTICLE 4. If it happens that the amount of an allocation authorized by the present bylaw is higher than the amount actually spent in relation to this allocation, the Council is authorized to use the surplus to pay any other expenditure decreed by the present bylaw and for which the allocation would prove to be insufficient.

ARTICLE 5. The Council will attribute to the loan reduction decreed in the present bylaw any contribution or subsidy that could be paid for part or all of the expenditure decreed by the present bylaw.

The Council will also attribute to the payment, in part or in total of the debt servicing, any grant payable over several years. The reimbursement term corresponding to the amount of the loan will be automatically adjusted at the time determined for the payment of the loan.

ARTICLE 6. The present bylaw will come into force according to the Law.

19-03-3687

REDUCTION OF THE AMOUNT AWARDED TO A PROFESSIONAL/TECHNICAL MANDATE- HYDRAULIC STUDY OF TWO CULVERTS LOCATED NEAR 1892 AND 1900 DE LA MONTAGNE ROAD IN THE REHABILITATION PROJECT ON DE LA MONTAGNE ROAD - PHASE 2 LOT 2

WHEREAS THE Municipality is planning the rehabilitation of de la Montagne road between Cregheur road and #1870 de la Montagne road;

WHEREAS THE Municipality mandated Cima+ to request an authorization from the MDDELCC under the Environment Act, all defined in resolution 18-05-3427;

WHEREAS following supplementary notices, it was finally confirmed that a request of authorization to the MDDELCC is not required;

It is

Moved by: Isabelle Patry
Seconded by: Leslie-Anne Barber

AND RESOLVED THAT the municipal Council annuls the portion of the mandate which consists in making a request for authorization to the MDDELCC, therefore a reduction of the mandate of \$5,500. taxes not included. Reduction of the amount of the mandate that was defined in resolution 18-05-3427.

Carried

19-03-3688

LAND ACQUISITION FOLLOWING THE SPRING FLOODS OF APRIL AND MAY 2017, AS REQUESTED BY THE MINISTRY OF PUBLIC SECURITY

WHEREAS THE the property noted below sustained extensive damage during the spring flood;

WHEREAS THE owners have chosen to take the allowance offered by the Ministry of Public Security and to transfer their land to the Municipality of Pontiac;

WHEREAS THE owners agree to respect all of the commitments determined by the Ministry by virtue of Decree 495-2017, namely to:

- Inform their mortgagee;
- Obtain, before the beginning the work, all necessary permits and approvals;
- Proceed with the demolition of their residence according to the laws and regulations or to alienate it to a third party who will make sure to move the building;
- Remove the foundations according to the laws and regulations in force;

It is

Moved by: Leslie-Anne Barber
Seconded by: Scott McDonald

AND RESOLVED THAT the Municipality of Pontiac is committed to purchasing the following lot, for the nominal sum of \$1.00:

- Lot 2 683 186, located at 85, Bord-de-l'Eau road

IT IS ALSO RESOLVED THAT the transfer deed and other necessary deeds be prepared by Me Lisa Gallinaro at the expense of the Municipality of Pontiac.

Carried

19-03-3689

EMPLOYMENT – POSITION OF DAY CAMP COORDINATOR

CONSIDERING THE implementation of a summer day camp program (resolution 18-02-3349);

CONSIDERING THE recommendation of the Recreation and Community Life Coordinator;

It is

Moved by: Leslie-Anne Barber
Seconded by: Susan McKay

AND RESOLVED THAT the municipal Council proceeds with hiring Mrs. Elza Sylvestre as coordinator for the municipal Day Camp at an hourly rate of \$21.50 for a contract of 500 hours maximum.

Carried

19-03-3690

IMPLEMENTATION OF THE SUMMER DAY CAMP PROGRAM FOR 2019

WHEREAS THE Municipality of Pontiac, through its municipal family policy, acknowledges the importance of working for the development of families and is committed to taking action in favor of families;

WHEREAS THE municipal family policy provides in its action plan, to maintain the day camp service offered to families in the Municipality;

WHEREAS THE Recreation and community life coordinator will manage the summer day camp in 2019;

WHEREAS THE Recreation and community life coordinator must implement as of now planning and implementation stages of the day camp for 2019

Is is

Moved by: Leslie-Anne Barber

Seconded by: Isabelle Patry

IT IS RESOLVED THAT the municipal Council authorizes the Recreation and community life coordinator to fully dispose of the provided amount of \$10,000. (budget item 02 70100 447) to implement the 2019 day camp program.

IT IS RESOLVED THAT the municipal Council authorizes the Recreation and community life coordinator to post the positions and start the recruitment process for the positions of:

Camp coordinator at an hourly rate of \$21.50 depending on experience (contract of 500 hours)

Chief animator at an hourly rate of \$14.50 (contract of 360 hours maximum)

Camp animator (3 positions to fill) hourly rate of \$14.00 (contract of 360 hours maximum)

Accompanist for handicapped children (1 position, if needed) hourly rate of \$13.50 (contract of 280 hours maximum).

IL IS ALSO RESOLVED THAT the municipal Council authorizes the Recreation and community life coordinator to set the registration fees for the day camp at \$125 per child, per week.

IT IS ALSO RESOLVED THAT this estimated expense of \$10,000 taxes included be attributed to budget item 02 70100 447.

AMENDMENT

IMPLEMENTATION OF THE SUMMER DAY CAMP PROGRAM FOR 2019

WHEREAS THE Municipality of Pontiac, through its municipal family policy, acknowledges the importance of working for the development of families and is committed to taking action in favor of families;

WHEREHAS THE municipal family policy provides in its action plan, to maintain the day camp service offered to families in the Municipality;

WHEREAS THE Recreation and community life coordinator will manage the summer day camp in 2019;

WHEREAS THE Recreation and community life coordinator must implement as of now the planning and implementation stages of the day camp for 2019;

Is is

Moved by: Nancy Draper-Maxsom
Seconded by: Leslie-Anne Barber

IT IS RESOLVED THAT the municipal Council authorizes the Recreation and community life coordinator to fully dispose of the provided amount of \$10,000. (budget item 02 70100 447) to implement the 2019 day camp program.

IT IS RESOLVED THAT the municipal Council authorizes the Recreation and community life coordinator to post the positions and start the recruitment process for the positions of:

Head animator at an hourly rate of \$14.50 (contract of 360 hours maximum)

Camp animator (3 positions to fill) hourly rate of \$14.00 (contract of 360 hours maximum)

Accompanist for disabled children (1 position, if needed) hourly rate of \$13.50 (contract of 280 hours maximum).

IL IS ALSO RESOLVED THAT the municipal Council authorizes the Recreation and community life coordinator to set the registration fees for the day camp at \$125 per child, per week.

IT IS ALSO RESOLVED THAT this estimated expense of \$10,000 taxes included be attributed to budget item 02 70100 447

Carried

19-03-3691

**AMENDMENT TO RESOLUTION 18-08-3514 –DESIGNATION OF A SIGNATORY:
FINANCIAL ASSISTANCE AGREEMENT ON THE FUND FOR THE
DEVELOPMENT OF SPORT AND PHYSICAL ACTIVITY-REDEVELOPMENT
AND UPGRADE PROJECT OF THE LUSKVILLE RECREATION PARK**

WHEREAS THE Recreation and community Life Coordinator presented a redevelopment and upgrade project of the Luskville Recreational Park as part of the Development of Sport and Physical Activity Fund Program Phase IV of the Ministry of Education and Higher Education (resolution 18-02-3350);

WHEREAS THE project in question has been accepted by the Ministry of Education and Higher Education;

It is

Moved by: Susan McKay
Seconded by: Scott McDonald

AND RESOLVED THAT the municipal Council authorizes the Director General, to act as the signing authority of the financial assistance agreement or any protocol agreement pertaining to the grant received from the Development of Sport and Physical Activity Fund Program Phase IV of the Ministry of Education and Higher Education for the Luskville Recreational Park.

IT IS ALSO RESOLVED THAT the present rescinds resolution 18-08-3514

Carried

PUBLIC QUESTION PERIOD

| | |
|---------------------|---|
| 1- Sheila McCrindle | Mrs. McCrindle has no questions but announces, that a group of citizens have started a petition recommending backyard composting instead of a door to door pick up. She also gave a leaflet concerning composting. Mayor Labadie thanks Mrs. McCrindle. |
| 2- Christian Lauzon | Mr. Lauzon asks the Mayor what amount of taxes the Breckenridge sector contributes to the Municipality. He explains that the skating rink was not well maintained this winter and that the park is in great need of maintenance. He mentions that, he has asked to build a permanent base under the skating rink so that the children could play games and use it year round. He also mentions the time period to restore the lights after the tornado. He also mentions the process for call for tenders for the skating rinks, and would like each one to be offered to the citizens before going to tender. Basically, he would like to see an improvement in the service. Mayor Labadie admits that there were shortcomings. She explains that it was the first year the Municipality took over the responsibility of the skating rinks, and a study will be done to determine the best approach to take for next year. |
| 3- Blake Draper | Mr. Draper is worried about the spring thaw, and asks if the Public works Department has taken any measures to prevent incidents. Mayor Labadie confirms that, Public works are already cleaning out ditches and thawing the ice blocking some culverts. She states that the attention was focused especially on high risk areas. |
| 4- Pierre Pratte | Mr. Pratte asks that the Municipality considers a request made to support repairs and maintenance of a private road. |

| | |
|-----------------------|--|
| | Mayor Labadie answers that she will get in touch with him in order to take a good look at the issue. |
| 5- Sue Lamont | <p>Mrs. Lamont discusses the expenses already incurred by the Municipality. She worries that the budget will be overdrawn by the end of the fiscal year.</p> <p>Mayor Labadie explains that all expenses have to be approved by the Council. She also explains that the auditors have completed their audit and a report will soon be submitted to Council.</p> <p>Mrs. Lamont refers to the resolution of the last meeting that aimed at reducing car accidents with deer on Highway 148. She asks if there are any costs related to the possibility of having flashing signs to warn drivers.</p> <p>Mayor Labadie explains that the MTQ is responsible for Highway 148. There will be no expenses for the Municipality.</p> |
| 6- Andrea Goffart | <p>Mrs. Goffart states that she believes there is a change in the decision for composting and asks when a public consultation will take place.</p> <p>Mayor Labadie explains that, there are no changes but rather a slowdown. There will be a recommendation for council to exercise the right to extend the collection contract of one year, which will therefore allow the Municipality to receive more information that can be sent out to citizens.</p> |
| 7- Siri Ingebrigsten | <p>Mrs. Ingebrigsten asks how communication are done at the Municipality. She reminds us that she will always remain passionate about to the increase to the commercial taxes. She indicates that answers don't always reflect the applicant's questions.</p> <p>Mayor Labadie explains that, sometimes the question is misinterpreted and that the answers don't necessarily correspond to what the applicant expects. We will try to be more precise.</p> |
| 8- Kevin Brady | <p>Mr. Brady asks what the loss of revenue was from our valuation after the tornado.</p> <p>Mayor Labadie explains that she is still researching the answer and that the delay is due the auditors visit which took up much of the Director of finances's time. She will meet the Director this week and will soon get in touch with Mr. Brady.</p> |
| 9- Anita Trudeau | <p>Mrs. Trudeau states that the roads are in poor condition, they are not well cleared and that there isn't any sand.</p> <p>Mayor Labadie explains that the amount of snow followed by freezing rain was a major factor for the road conditions. Everyone is working hard to improve them and a follow-up will be made with the contractors.</p> <p>Mrs. Trudeau asks if there were any fines given out to contractors.</p> <p>Mayor Labadie indicates that this information is available through access to information.</p> |
| 10- Siri Ingebrigsten | Mrs. Ingebrigsten asks if it would be possible to record the |

| | |
|-----------------|---|
| | Council meetings. Mayor Labadie explains that we are discussing a possible process, such as Facebook. |
| 11- Kevin Brady | Mr. Brady asks how many properties were lost following the flood. Mayor Labadie ensures that she will give him the information. |
| 12- Sue Lamont | Mrs. Lamont asks if the Day Camp creates an additional cost to the Municipality. Mayor Labadie explains the Municipality anticipates a cost and revenue neutrality. We want to offer the children and the parents a good service. |

19-03-3692

CLOSING OF THE MEETING

It is

Moved by: Nancy Draper-Maxsom

Seconded by: Scott McDonald

AND RESOLVED to close the meeting at 8:40 p.m. having gone through the agenda.

Carried

MAYOR

DIRECTOR GENERAL

« I, Mayor Joanne Labadie, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».