



**PROVINCE OF QUEBEC  
PONTIAC COUNTY**

MINUTES of the special Council meeting of the Municipality of Pontiac held on Wednesday, March 25, 2020, at 4:00 p.m. by teleconference, in which participated:

Mrs. Joanne Labadie, Mayor, Mrs. Leslie-Anne Barber, Pro-Mayor and Councillors, Mrs. Nancy Draper-Maxsom, Mrs. Susan McKay, Mr. Thomas Howard, Mr. Scott McDonald and Mrs. Isabelle Patry.

Also participating, Mr. Pierre Said, Director General.

**1. OPENING OF THE MEETING / NOTICE OF MEETING**

The meeting was convened by the Director General in accordance with the provisions of sections 152 and 156 of the *Municipal Code of Québec*.

Mrs. Joanne Labadie, President, notes the quorum and opens the meeting. The meeting starts at 4:09 p.m.

**2. FLOOR TO THE PUBLIC AND QUESTIONS**

There were no questions from the public, the meeting being held exceptionally by teleconference, due to the situation with the Covid-19.

**3. ADOPTION OF THE AGENDA**

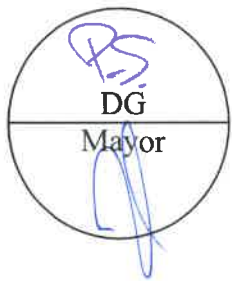
1. Opening of the meeting / Notice of meeting
2. Floor to the public and questions
3. Adoption of the agenda
4. Deferral of tax payment - Covid-19
5. Special funds - Covid-19
6. Service closure - Covid -19
7. Public question period
8. Closing of the meeting

**IT IS MOVED BY** Councillor, Mr. Thomas Howard and seconded by Councillor, Mr. Scott McDonald.

**AND RESOLVED** to adopt the agenda as prepared and read.

20-03-4034





Carried

20-03-4035

**4. DEFERRAL OF TAX PAYMENT - COVID-19**

**WHEREAS** the issues caused by the situation with COVID-19;

**WHEREAS** the Municipal Council wishes to provide relief to citizens and merchants by deferring the payment of municipal taxes due on June 1, 2020 only;

**WHEREAS** Section 91 of the Municipal Powers Act allows a municipality to help individuals who are disadvantaged or in need;

**THEREFORE**, it is moved by Councillor, Mrs. Nancy Draper-Maxsom and seconded by Councillor, Mr. Thomas Howard.

**AND RESOLVED** to allow property owners and merchants to defer payment of their municipal taxes due on June 1, 2020, until August 1, 2020, without interest.

**IT IS ALSO RESOLVED THAT** this deferral be available only to property owners or merchants whose accounts are not in arrears as of May 31, 2020.

Carried

20-03-4036

**5. SPECIAL FUNDS - COVID-19**

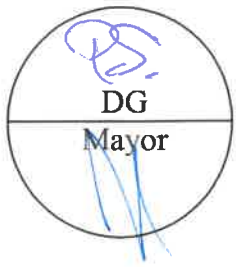
**WHEREAS** the situation surrounding COVID-19 causes unexpected expenses to the Municipality of Pontiac;

**WHEREAS** these expenses are often of an urgent nature and there is a need to modify the formalities for obtaining purchase orders for this specific situation;

**THEREFORE**, it is moved by Councillor, Mr. Thomas Howard and seconded by Councillor, Mrs. Isabelle Patry.

**AND RESOLVED THAT** Council approves an emergency fund taken from the working capital, granting the Director General a budget of \$25,000.00 to remedy the situation.

Carried



20-03-4037

## **6. SERVICE CLOSURE - COVID -19**

**WHEREAS** it is necessary to suspend certain services in order to protect citizens and staff from COVID-19;

**THEREFORE**, it is moved by Councillor, Mr. Thomas Howard and seconded by Councillor, Mrs. Susan McKay.

**AND RESOLVED THAT** the following services be suspended until further notice:

- City Hall is closed to the public;
- Both libraries are closed (Quyon and Luskville);
- All activities at the three community centres are cancelled (Luskville, Quyon, Quyon Women's Institute);
- The distribution of bottles for water testing;
- The commissioner of oaths;
- Processing requests for access to information;
- Access to the parks;
- Bin repairs;
- Issuance of permits.

**IT IS ALSO RESOLVED THAT** the following essential services are maintained:

- The fire department;
- The collection of residual materials;
- Snow removal operations;
- Activities at wastewater treatment and water filtration plants.
- Public Works

Carried

## **7. PUBLIC QUESTION PERIOD**

There were no questions from the public.

## **8. CLOSING OF THE MEETING**

**IT IS MOVED BY** Councillor, Mrs. Nancy Draper-Maxsom and seconded by Councillor, Mrs. Susan McKay.

20-03-4038



**AND RESOLVED THAT** this Council agrees to close the session at 4:55 p.m.

Carried

A handwritten signature in blue ink, appearing to read 'Said', written over a horizontal line.

Mr. Pierre Said  
DIRECTOR GENERAL

A handwritten signature in blue ink, appearing to read 'Labadie', written over a horizontal line.

Mrs. Joanne Labadie  
MAYOR

*« I, Mayor Joanne Labadie, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Quebec Municipal Code.»*