

**PROVINCE OF QUEBEC
MUNICIPALITY OF PONTIAC**

MINUTES of the special municipal council meeting held on Tuesday, February 21, 2012 at 7:30 p.m. at the Luskville Town Hall, situated at 2024 route 148, Pontiac. Those who were present :

Edward McCann, mayor, Dr. Jean Amyotte, pro-mayor, and councillors Roger Larose, Inès Pontiroli and Brian Middlemiss.

EXCUSED ABSENCE : Lynne Beaton, councillor

Also present, the director general and his assistant.

The meeting begins at 7:35 p.m.

12-02-1014

OPENING OF SESSION

1. Adoption of the agenda
2. Public works - inventory
3. Expenses – bicycle path
4. Human resources – Web site
5. Standardization - use of IPADs
6. Nuisance by-law
7. Adjournment of the sitting

It is

Moved by Dr. Jean Amyotte
Seconded by Inès Pontiroli

AND RESOLVED to adopt the agenda as prepared and read.

Carried

12-02-1015

PUBLIC WORKS – INVENTORY

WHEREAS council needs to be well informed;

WHEREAS it is the duty of the director of public works to inform council;

WHEREAS it is important for council to be able to inform taxpayers of the work intended for this year;

It is

Moved by
Seconded by

AND RESOLVED THAT the director of public works prepare an inventory of all the road signs, civic numbers and street lights throughout the municipality that need to be changed or repaired and that he produce a written report a report to council stating when the work will be accomplished.

IT IS FURTHER RESOLVED THAT the director of public works prepare a schedule with a date and the time needed to accomplish the work as well as the number of men required to do so.

IT IS ALSO RESOLVED THAT a schedule be made up for grading roads, changing culverts, ditching and brush cutting and to submit this schedule to council for the month of April 2012.

AMENDMENT

WHEREAS the municipal council must have all pertinent information and be well informed in order to plan the work and set priorities;

WHEREAS the director of public works is the main person in charge where anything pertaining to roadworks is concerned and that it is his responsibility to inform council;

WHEREAS it is important for council to inform taxpayers of the methods used and the work planned for the year;

It is

Moved by Roger Larose
Seconded by Inès Pontiroli

AND RESOLVED THAT the municipality ask the director of public works to :

1. Keep an inventory of street signs including civic numbers that need to be replaced, repaired and/or improvements needed.
2. Keep an inventory of street lights that need repair in addition to developing a method to ensure that maintenance of the network is done in an efficient way in the future and to submit proposals for the installation of future street lights.
3. Keep a work schedule for inspections to know what the needs for grading the roads are.

4. Keep a list of culverts to be replaced within the next 2 to 3 years.
5. Keep a list of priorities of roads where brushcutting is needed.
6. Keep a list of priorities for the digging of trenches and their maintenance.

It is understood that the documents submitted by the director of public works are working documents and, if requested, should be produced in collaboration and consultation with the elected representative of each ward and presented to council before May 15, 2012.

Councillor Dr. Jean Amyotte votes against the motion.

Carried on a divided vote

12-02-1016

PONTIAC BICYCLE TRAIL – “CYCLING POLICY” PROGRAM – FINANCIAL ASSISTANCE FROM THE MINISTRY OF TRANSPORT

WHEREAS the Municipality of Pontiac’s request for financial assistance to the Quebec ministry of Transport for the development of the bicycle path in the Quyon sector, in the amount of \$3,500.00 to come from the “cycling policy” program;

WHEREAS this project has been completed for the total sum of \$3,423.44 and that a balance of \$855.86 has yet to be claimed;

It is

Moved by Dr. Jean Amyotte
Seconded by Inès Pontiroli

AND RESOLVED THAT the Municipality of Pontiac ask the ministry of Transport to pay the sum of \$855.86 as part of the “cycling policy” program for the development of the Pontiac bicycle path in the Quyon sector.

Carried

12-02-1017

PONTIAC BICYCLE TRAIL – ROUTE VERTE (GREEN PARKWAY) PROGRAM – FINANCIAL ASSISTANCE FROM THE MINISTRY OF TRANSPORT

WHEREAS the Municipality of Pontiac’s request for financial assistance to the Quebec ministry of Transport for the development of the bicycle path in the Quyon sector, in the amount of \$3,500.00 to come from the “Route Verte” program;

WHEREAS this project has been completed for the total sum of \$3,423.44 and that a balance of \$855.86 is yet to be claimed;

It is

Moved by Dr. Jean Amyotte
Seconded by Inès Pontiroli

AND RESOLVED THAT the Municipality of Pontiac ask the ministry of Transport to pay the sum of \$855.86 as part of the "Route Verte" program for the development of the Pontiac bicycle path in the Quyon sector.

Carried

12-02-1018

HUMAN RESOURCES – WEB SITE

It is

Moved by Inès Pontiroli
Seconded by Roger Larose

AND RESOLVED THAT the municipality hereby authorize the director general to hire an additional employee that would mainly support Mrs. Claire Romain in transferring information to the Website. The position will be paid the salary of an office clerk. The monies needed will be taken from the budget item 02-13000-347.

Carried

12-02-1019

STANDARDIZATION – USE OF IPAD

WHEREAS the purchase of Ipads for the elected representatives in order to minimize the use of paper and to facilitate the transfer of data;

It is

Moved by Inès Pontiroli
Seconded by Roger Larose

AND RESOLVED THAT the municipality decree a 3-month adjustment period in order to allow the elected representatives to get acquainted with the use of the Ipad during meetings.

A vote is requested and registered as follows :

FOR

Roger Larose
Dr. Jean Amyotte
Inès Pontiroli

AGAINST

Brian Middlemiss

12-02-1020

ADJOURNMENT OF THE MEETING

It is

Moved by Dr. Jean Amyotte

Seconded by Roger Larose

AND RESOLVED to close the meeting at 9:00 p.m., having gone through the agenda.

Carried

MAYOR

DIRECTOR GENERAL

« I, mayor Edward McCann, hereby certify that the signature on the present minutes is equivalent to the my signature on each and every resolution herein, as specified in article 142 (2) of the Municipal Code».