

**PROVINCE OF QUEBEC
MUNICIPALITY OF PONTIAC**

MINUTES of the special municipal council meeting held on Tuesday, April 30, 2013 at 9:00 p.m. at the Town Hall, situated at 2024 route 148, Pontiac. Those who were present:

Edward McCann, Mayor, Dr. Jean Amyotte Pro-Mayor and Councillors Inès Pontiroli, Roger Larose, Lynne Beaton, Brian Middlemiss and Thomas Howard.

Also present Mr. Sylvain Bertrand Director General and Mr. Benedikt Kuhn, Assistant Director General.

The meeting started at 9:08 p.m.

13-04-1537

ADOPTION OF THE AGENDA

1. Floor to the public and question period
2. Adoption of the agenda
3. Position – Secretary 2
4. Sewer - waste water treatment
5. Agreement with CEDEC
6. Community gardens – Access to water
7. Tenders for collection development projects of the Quebec Ministry of Culture and Communications
8. Translation – Urban planning by-laws
9. Accountability
10. Public question period
11. Closing of the meeting

All Councillors being present and waiving notice of meeting,
it is

Moved by: Inès Pontiroli
Seconded by: Roger Larose

AND RESOLVED to adopt the agenda with the following additions:

- 11- Farm dog
- 12- Leave without pay – blue collar employee
- 13- Protocol - CREO

Carried

13-04-1538

CONSULTANT – SEPTIC WASTE MANAGEMENT SYSTEM

It is

Moved by: Dr. Jean Amyotte
Seconded by: Inès Pontiroli

AND RESOLVED THAT the Municipality delegates to the Director General the responsibility for the preparation of specifications to hire a consultant regarding the septic waste management system file.

Carried

13-04-1539

COMMUNITY GARDENS

It is

Moved by: Lynne Beaton
Seconded by: Inès Pontiroli

AND RESOLVED THAT the Municipality accepts the community gardens project. The promoter will have to get the necessary liability insurances. The Municipality will not invest any other fund in this project other than the loan of the land.

Carried

13-04-1540

TENDERS FOR PROJECT - LIBRARY

It is

Moved by: Lynne Beaton
Seconded by: Thomas Howard

AND RESOLVED THAT Mr. Sylvain Bertrand be assigned to produce and table, in 2013, a request for financial assistance to the Quebec Ministry of Culture and Communications as part of the program "Tenders for collection development project of the independent public libraries", that he be the official representative toward the Ministry and that he be authorised to produce an annual necessary accountability report to the Ministry.

Carried

13-04-1541

TRANSLATION – URBAN PLANNING BY-LAWS

It is

Moved by: Dr. Jean Amyotte
Seconded by: Inès Pontiroli

AND RESOLVED THAT the Municipality gives the mandate for the translation of the urban planning by-laws to Mrs. Sylvie Drolet for the amount of \$2, 167.02 plus taxes, as specified on the tender dated April 16, 2013.

Carried

13-04-1542

ACCOUNTABILITY

WHEREAS the Ministry of Transportation has given a compensation of \$ 410, 652.00 for the maintenance of the local road network for the civil year 2012;

WHEREAS the compensations distributed to the Municipality are for the current and prevention maintenance of local roads 1 and 2 as well as the bridges located on these roads, which is also the Municipality's responsibility;

WHEREAS **Annex A** which identifies the interventions done by the Municipality on said roads, is attached the present resolution;

WHEREAS an external auditor will present the **Annex B** or a duly completed **special external verification report**, within the delays prescribed for the deposit of the accountability report;

It is

Moved by: Dr. Jean Amyotte
Seconded by: Brian Middlemiss

AND RESOLVED that the Municipality of Pontiac informs the Ministry of Transportation of the use of the compensations for the current and prevention maintenance of local roads 1 and 2 as well as the bridges located on these roads, which is also the Municipality's responsibility, in accordance with the objectives of the local road maintenance program;

Carried

13-04-1543
PROTOCOL - CREO

It is

Moved by: Inès Pontiroli
Seconded by: Lynne Beaton

AND RESOLVED THAT the Municipality authorises Mr. Edward McCann to sign the documents regarding the protocol of agreement with the CREO.

Carried

A closed session is requested at 9:45 p.m.
The closed session is adjourned at 9:57 p.m.

13-04-1544
POSITION – ACTING SECRETARY 2

WHEREAS the selection committee's report to that effect;

It is

Moved by: Inès Pontiroli
Seconded by: Dr. Jean Amyotte

AND RESOLVED THAT the Municipality hires Mrs. Natacha Papillon for the position of acting secretary 2, at the conditions listed on the collective agreement, this, starting May 6, 2013.

The vote is requested:

For: 4 Against: 2

Councillor Roger Larose vote against the motion since he considers that 2 members of the same immediate family should not be working together.

Councillor Brian Middlemiss vote against the motion since he wants to avoid any eventual problem over time, in the daily management.

Carried on a divided vote

13-04-1545
LEAVE WITHOUT PAY – MR. DENIS MARTINEAU

It is

Moved by: Dr. Jean Amyotte
Seconded by: Roger Larose

AND RESOLVED THAT the Municipality accepts Mr. Denis Martineau's request for a leave without pay for one year at the conditions listed on the collective agreement.

Carried

13-04-1546

ADJOURNMENT OF THE MEETING

It is

Moved by: Thomas Howard
Seconded by: Lynne Beaton

AND RESOLVED to close the meeting at 10:05 p.m., having gone through the agenda.

Carried

MAYOR

DIRECTOR GENERAL

« I, Mayor Edward McCann, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in article 142 (2) of the Municipal Code».

Draft - for Council's approval on June 11, 2013