

**PROVINCE OF QUEBEC  
MUNICIPALITY OF PONTIAC**

MINUTES of the special municipal council meeting held on Tuesday, November 26, 2013 at 8:30 p.m. at the Town Hall, situated at 2024 route 148, Pontiac. Those who were present:

Roger Larose, Mayor, and Councillors Inès Pontiroli, Dr. Jean Amyotte, Brian Middlemiss, R. Denis Dubé, Nancy Draper-Maxsom and Thomas Howard.

Also present: Mr. Sylvain Bertrand, Director General, and Mr. Benedikt Kuhn, Assistant Director General .

The meeting started at 8:55 p.m.

**13-11-1764  
ADOPTION OF THE AGENDA**

1. Floor to the public and question period
2. Adoption of the agenda
3. Mobile devices
4. Legal advice
5. Time of public meetings- Modification to article 2.2 of by-law 02-12
6. Purchase of 2 printers
7. Purchase of a printer for the ecocenter
8. Land survey Quyon Ensemble
9. Sanding at the ecocenter
10. ATV's traffic
11. Letter from Mr. Saucier
12. Donations St-Vincent-de-Paul
13. Used furniture
14. Public question period
15. Closing of the meeting

All Councillors being present, waiving the notice of meeting, the following items are added to the agenda:

<u>Addition</u> :	14	Drainage file, route 148, Luskville area
	15	Asaret street
	16	Heavy equipment with tracks
	17	Cedarvale road
	18	Installation of street lights
	19	Tabling of the list of committees
	20	Public question period
	21	Closing of the meeting

it is

Moved by: Dr. Jean Amyotte

Seconded by: Thomas Howard

AND RESOLVED to adopt the agenda with the modifications.

Carried

**13-11-1765  
“BY-LAW No. 29-13 MODIFYING BY-LAW No. 02-12 CONCERNING MEETING  
PROCEDURES OF THE MUNICIPAL COUNCIL OF PONTIAC”**

WHEREAS the Council wishes to modify by-law 02-12 concerning the meeting procedures of the municipal council of Pontiac;

WHEREAS a notice of motion was given by Councillor R. Denis Dubé at the meeting of November 19, 2013;

CONSEQUENTLY, it is

Moved by: R. Denis Dubé  
Seconded by: Inès Pontiroli

AND RESOLVED that the Municipality of Pontiac Council decrees and rules on the by-law as follow:

ARTICLE 1 : The preamble is an integral part of the present by-law.  
ARTICLE 2 : The article 2.2 of by-law no. 02-12 is modified as follows:  
All regular sessions of the Municipal Council of the Municipality of Pontiac will begin at seven-thirty p.m. (7:30 p.m.) and end at ten-thirty p.m. (10:30 p.m.) unless a motion is adopted to extend the meeting past regular hours, this starting at the regular meeting of January 14, 2014.  
ARTICLE 3 : The present by-law will come into force the day of its publication and is modifying by-law no. 02-12.

Carried

### **TABLING OF DOCUMENTS**

The Director General tables the legal advice concerning the freeze effect dated November 19, 2013.

The Director General tables the legal advice concerning the liability waiver form dated November 18, 2013.

### **13-11-1766**

#### **INVOICE - SAUCIER ÉLECTRIQUE**

WHEREAS the company Saucier Électrique claims the amount of \$762.00 for the expenses incurred for the electrical connection at the building located at 5 Egan street;

WHEREAS, if some fees were generated by this company, the Municipality is willing to pay them;

It is

Moved by: Dr. Jean Amyotte  
Seconded by: Nancy Draper-Maxsom

AND RESOLVED THAT, on presentation of supporting documents, the Municipality reimburse Saucier Électrique the amount of \$762.00.

Carried

### **13-11-1767**

#### **PURCHASE OF PRINTERS**

It is

Moved by: Dr. Jean Amyotte  
Seconded by: Inès Pontiroli

AND RESOLVED to purchase from Microrama two printers M401 DNE, at the cost of \$293.75 plus taxes, for the finance department.

Carried

### **13-11-1768**

#### **INSTALLATION OF STREET LIGHTS**

It is

Moved by R. Denis Dubé  
 Seconded by Inès Pontiroli

AND RESOLVED THAT Council asks that a cost estimate be requested for the installation of a street light near 1189 Clarendon street and one in front of 1174 Clarendon street, and to proceed with having them installed, if there are no additional costs.

Carried

**13-11-1769**

**TABLING OF THE LIST OF COMMITTEES**

The list of the committees is tabled as follows:

<i>MUNICIPAL COMMITTEES</i>	<i>PRESIDENCY</i>	<i>MEMBERS</i>
<u>Planning and urbanism committee:</u> Planning advisory committee	Inès Pontiroli	Nancy Draper-Maxsom Tom Howard
<u>Economic development :</u> District revitalisation, agriculture, commercial, industrial and social housing (OMHP).	Nancy Draper-Maxsom	R. Denis Dubé Inès Pontiroli
<u>Infrastructures and municipal road network :</u> Municipal buildings, equipment and vehicle fleet, Public Works (tolerance roads and special project).	<b>MUNICIPAL COUNCIL</b>	
<u>Sanitary infrastructures &amp; Environment :</u> Drinking water (water system and wells), waste water (sewer systems, septic installations and treatment), residual material (management and recovery), environmental protection (agriculture, water courses and wetlands).	R. Denis Dubé	Jean Amyotte Brian Middlemiss
<u>Community and tourism development :</u> Recreation, culture, sport, tourism promotion and hospitality. Libraries, parks, district associations, regional bicycle paths, Chats Falls Park.	Jean Amyotte	Inès Pontiroli Tom Howard
<u>Administration and finances :</u> Budget, monitoring, taxation and property assessment.	Brian Middlemiss	Nancy Draper-Maxsom R. Denis Dubé
<u>Public security : police and fire services :</u> Protection and prevention.	Tom Howard	Brian Middlemiss Jean Amyotte

<i>extra municipal and intra municipal committees</i>	
Regional County Municipality des Collines-de-l'Outaouais Mayors Council	Mayor
Outaouais Regional Council of elected members Board of Directors (regional)	Mayor
Port Authority Mohr's Landing-Quyon (Docks)	Mayor
Local Development Center CLD Recreation (regional)	Inès Pontiroli
Tables autonomes des aînés des Collines TAAC Board of Directors (regional)	Bruno Alary, R. Denis Dubé
Issue table – Fight against poverty and social inclusion (municipal)	Inès Pontiroli

IT IS FURTHERMORE RESOLVED THAT Councillor Brian Middlemiss will occupy the position of Pro-Mayor for a period of 8 months.

**13-11-1770**

**ADJOURNMENT OF THE MEETING**

It is

Moved by: Nancy Draper-Maxsom  
Seconded by: Thomas Howard

AND RESOLVED to close the meeting at: 10:55 p.m., having gone through the agenda.

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MAYOR

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DIRECTOR GENERAL

*« I, Mayor Roger Larose, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in article 142 (2) of the Municipal Code».*