

**PROVINCE OF QUEBEC  
MUNICIPALITY OF PONTIAC**

MINUTES of the special municipal council meeting held on Tuesday, May 27, 2014 at 7:30 p.m. at the Luskville Community Center, situated at 2024 route 148, Pontiac. Those who were present:

Roger Larose, Mayor, Brian Middlemiss, Pro-Mayor and Councillors Inès Pontiroli, R. Denis Dubé, Nancy Draper-Maxsom, Thomas Howard and Dr. Jean Amyotte.

Also present: Mr. Benedikt Kuhn Assistant Director General, Committee of *Groupe Action Jeunesse* and several ratepayers.

The meeting started at 7:30 p.m.

**14-05-1980**

**ADOPTION OF THE AGENDA**

1. Floor to the public and question period
2. Adoption of the agenda
3. Groupe Action Jeunesse – Recreation and culture
4. Amendment to borrowing by-law 22-13 (MAMROT)
5. Insurance – Safety cover
6. Savour the Pontiac
7. Responsible - Quyon library
8. Temporary replacement – Human resources
9. Service offer – SDURBANISME
10. Purchase of a secure file cabinet
11. Mandate - Deveau, Bourgeois, Gagné, Hébert and Associates
12. Public question period
13. Closing of the meeting

All Councillors being present and waiving the notice of meeting,

It is

Moved by: Inès Pontiroli  
Seconded by: Dr. Jean Amyotte

AND RESOLVED to adopt the agenda with the following modifications:

Addition: Item # 12: Presentation by Mrs. Janique Ethier, auditor, in presence of our legal advisor

Withdrawal: Item # 5: Insurance – Safety cover

The vote is requested:

<u>For:</u>	Inès Pontiroli Dr. Jean Amyotte	<u>Against:</u>	R. Denis Dubé Brian Middlemiss Nancy Draper-Maxsom Thomas Howard Roger Larose
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Rejected

**14-05-1981**

**AMENDMENT TO THE ADOPTION OF THE AGENDA**

1. Floor to the public and question period
2. Adoption of the agenda
3. Groupe Action Jeunesse
4. Amendment to borrowing by-law 22-13 (MAMROT)
5. Insurance – Safety cover
6. Savour the Pontiac
7. Responsible - Quyon library

8. Temporary replacement – Human resources
9. Service offer – SDurbanisme
10. Purchase of a secure file cabinet
11. Mandate - Deveau, Bourgeois, Gagné, Hébert and Associates
12. Public question period
13. Closing of the meeting

Withdrawal: Item # 5: Insurance – Safety cover

Moved by: R. Denis Dubé  
 Seconded by: Brian Middlemiss

The vote is requested :

<u>For</u> :	R. Denis Dubé Brian Middlemiss Nancy Draper-Maxsom Thomas Howard Roger Larose	<u>Against</u> :	Inès Pontiroli Dr. Jean Amyotte
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Councillors Inès Pontiroli and Dr. Jean Amyotte vote against the resolution, the addition being refused.

Carried on a divided vote

**14-05-1982**

**GROUPE ACTION JEUNESSE – RECREATION AND CULTURE**

WHEREAS the increasing demand for recreational activities due to the growing population of the Municipality of Pontiac, especially regarding the number of families with children;

WHEREAS the significant responsibilities that it represents for the administrators and volunteers of GAJ;

WHEREAS GAJ has no permanent employee;

WHEREAS the needs of GAJ and of the population;

It is

Moved by: Dr. Jean Amyotte  
 Seconded by: Inès Pontiroli

AND RESOLVED that the Municipality mandates the Assistant Director General to ask GHR Solutions to prepare a job description for a Recreation Technician.

Carried

**Mrs. Mélanie Touchette tables some documents regarding the agenda for their meeting with the Councillors.**

**NOTICE OF MOTION**

I, the undersigned, **Brian Middlemiss**, Councillor of the electoral district number **5**, in the Municipality of Pontiac, give notice that I intend to present at a subsequent meeting, a by-law to amend by-law 22-13 which decrees a loan and expense for the purchase of a tanker truck for the Municipality of Pontiac.

The reading of the by-law is not necessary since the request for waiving the reading is done at the same time as the notice of motion and that a copy of the by-law has been immediately given to all present Council members and to the others two juridical days before the meeting at which it will be carried and if, during this meeting, all present members of the Municipal Council declare having read it and waive its reading (art. 445 C.M.)

**TABLING OF BY-LAW 09-14**

**“BY-LAW No. 09-14 TO AMEND BY-LAW 22-13 WHICH DECREES A LOAN AND EXPENSE FOR THE PURCHASE OF ONE TANKER TRUCK FOR THE MUNICIPALITY OF PONTIAC”**

WHEREAS the notice of motion of the present by-law has been duly given during a special council meeting held on May 27, 2014.

CONSEQUENTLY, it is

Moved by:

Seconded by:

AND RESOLVED THAT this council decrees and gives a ruling on the following:

**“BY-LAW No. 09-14 TO AMEND BY-LAW 22-13 WHICH DECREES A LOAN AND EXPENSE FOR THE PURCHASE OF ONE TANKER TRUCK FOR THE MUNICIPALITY OF PONTIAC”**

ARTICLE 1 : Council is authorized to purchase 1 tanker truck for the municipality of Pontiac.

ARTICLE 2 : Council is authorized to spend a sum not exceeding \$350,000.00 for the purpose of the present by-law, this sum includes the expenses, provincial taxes and contingencies, as it appears on the detailed estimate prepared by Mr. Sylvain Bertrand, Director General, on March 10, 2014.

ARTICLE 3 : Council is hereby authorized to borrow a sum not exceeding \$350,000.00 including taxes, on a 10-year period for the purpose of paying the foreseen expenses by the present by-law.

ARTICLE 4 : To provide for committed expenses for interests and the reimbursement of the capital of annual payments, it is required and each year, during the term of the loan on all the taxable real properties, a special tax at a sufficient rate according to the value of each taxable real property in the municipality will be deducted, as it appears on the municipality's current assessment role.

ARTICLE 5 : If the amount of an authorized appropriation by the present by-law is higher the amount spent in relation to this approval, the council is authorized to use the excess to pay any other expense decreed by the present by-law and to which the appropriation would prove to be insufficient.

ARTICLE 6: The present by-law will come into force in accordance with the law.

**14-05-1983**

**RESPONSIBLE – QUYON’S LIBRARY**

WHEREAS the recent events at the Quyon’s library;

WHEREAS the state of the Quyon’s library’s premises;

WHEREAS Mrs. Susan Linden’s desire to get involved in the library’s operation and organisation;

It is

Moved by: R. Denis Dubé

Seconded by: Brian Middlemiss

AND RESOLVED THAT the Municipality advises Mrs. Bernadette Milks in writing, that the municipality is removing her responsibility for the Quyon library and asks that she reimburse the remains of the perceived amounts for the traveling compensation accordingly.

IT IS ALSO RESOLVED to give Mrs. Susan Linden’s the responsibility for the Quyon Library and to create a group of volunteers to assist her.

Councillor Inès Pontiroli votes against the resolution considering that Mrs. Milks should have been met beforehand.

Carried on a divided vote

**14-05-1984**

**TEMPORARY REPLACEMENT – HUMAN RESOURCES**

WHEREAS the employees absences for various reasons;

WHEREAS the importance of the workload and services to be rendered to the citizen;

It is

Moved by: Thomas Howard  
Seconded by: Nancy Draper-Maxsom

AND RESOLVED THAT the Council mandates the Assistant Director General to temporary fill out the vacant positions as needed, with an employment agency.

Councillors Inès Pontiroli and Dr. Jean Amyotte vote against the resolution.

Carried on a divided vote

**14-05-1985**

**SERVICE OFFER – SDURBANISME**

WHEREAS the accumulated delays in several files from the urban planning department;

WHEREAS the consequences of these delays as well as other gaps recently uncovered at the level of the urban planning department;

WHEREAS the need for external resources;

It is

Moved by: R. Denis Dubé  
Seconded by: Nancy Draper-Maxsom

AND RESOLVED to mandate Mr. Stéphane Doré from the firm SUDURBANISME, in order to benefit from a 180 hours bank to lead and advise the members of the Municipality's urban planning department in their functions, all for an amount of \$14, 400.00, before taxes.

Councillor Dr. Jean Amyotte votes against the resolution considering that some information is missing, before validating the offer, especially regarding the procurement policy.

Carried on a divided vote

**14-05-1986**

**PURCHASE OF A SECURE FILE CABINET**

WHEREAS the lack of space to file important and sensitive documents;

WHEREAS the importance to ensure a proper filing and archiving of the documents, especially the files related to the call for tenders and the confidential files, such as the employees' files;

It is

Moved by: Brian Middlemiss  
Seconded by: Nancy Draper-Maxsom

AND RESOLVED that the Municipality authorizes the Assistant Director General to purchase a secure file cabinet in the maximum amount of \$2, 500.00.

Carried

**14-05-1987**

**MANDATE - DEVEAU, BOURGEOIS, GAGNÉ, HÉBERT AND ASSOCIATES**

WHEREAS resolution # 14-01-1901 giving the mandate to the professional chartered accounting firm J. Ethier CPA Inc. to do an audit of the tasks and departments of the Municipal administration;

WHEREAS the firm J. Ethier CPA Inc. has produced the requested report, of which the Council members have read, in all confidentiality following their obligations to this effect, according to the Law, on or about May 20, 2014;

WHEREAS the Mayor, during the study of the requested reports, required legal advises from the firm Deveau, Bourgeois, Gagné, Hébert and Associates s.e.n.c.r.l.;

WHEREAS these steps are necessary to complete the audit and investigation process;

WHEREAS it is therefore necessary to mandate some prosecutors to that effect;

It is

Moved by: R. Denis Dubé  
Seconded by: Thomas Howard

AND RESOLVED that the mandate awarded by the Mayor to the firm Deveau, Bourgeois, Gagné, Hébert and Associates be confirmed and that said firm be mandated in order to support the Council in all its required steps to complete the audit and investigation process and to represent the Municipality's interests in this file.

Councillors Inès Pontiroli and Dr. Jean Amyotte vote against the resolution considering that these expenditures are not justified since there was no discussion with our legal advisor regarding the legal implications of the audit's report.

Carried on a divided vote

**PUBLIC QUESTION PERIOD**

- |                     |   |
|---------------------|---|
| Mo Laidlaw          | - Requests some clarification regarding the status of the Director General<br>- Why are we using another legal firm than the one we normally use? |
| Nicole Gibeault     | - Agenda – Why the vote against the addition requested by Councillor Inès Pontiroli?  |
| Marie-Claude Pineau | - Why are we using another legal firm than the one we normally use?   |
| Thomas Soulière     | - Budget- Savor the Pontiac and economic development  |

**14-05-1988**

**ADJOURNMENT OF THE MEETING**

It is

Moved by: R. Denis Dubé  
Seconded by: Thomas Howard

AND RESOLVED to adjourn the meeting at 9:21 p.m., having gone through the agenda.

Councillors Inès Pontiroli and Dr. Jean Amyotte vote against the resolution since the citizen were denied the answers to their questions.

Carried on a divided vote

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MAYOR

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DIRECTOR GENERAL

*« I, Mayor Roger Larose, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in article 142 (2) of the Municipal Code».*