

**PROVINCE OF QUEBEC
MUNICIPALITY OF PONTIAC**

MINUTES of the special municipal council meeting held on Tuesday, June 17, 2014 at 7:30 p.m. at the Luskville Community Center, situated at 2024 route 148, Pontiac. Those who were present:

Roger Larose, Mayor, Brian Middlemiss, Pro-Mayor and Councillors Inès Pontiroli, R. Denis Dubé, Nancy Draper-Maxsom, Thomas Howard and Dr. Jean Amyotte.

Also present: Mr. Benedikt Kuhn Assistant Director General.

The meeting started at 7:30 p.m.

14-06-2014

ADOPTION OF THE AGENDA

1. Floor to the public and question period
2. Adoption of the agenda
3. Insurance- safety coverage plan
4. End of employment – Volunteer firefighter
5. AccèsD – New principal administrator
6. Job posting: Replacement for the water treatment plant
7. Job posting – Head of urban planning department
8. Municipal road network improvement program (PARRM)
9. Permit application for shows
10. Request for drainage – Erwin Mohr
11. Repairs – De la Montagne road
12. Sewer Quyon sector – Mr. Leach
13. Repair of the grader
14. Estimation for grass cutting – Asaret and Fortin roads
15. Copy of the resolution – Fort-Coulonge
16. Rental of the Community Center
17. General office clerk -Temporary position
18. Public question period
19. Closing of the meeting

All Councillors being present and waiving the notice of meeting,

It is

Moved by: R. Denis Dubé
Seconded by: Thomas Howard

AND RESOLVED to adopt the agenda with the following modifications:

Additions:

Item # 18:	Adoption of by-law 09-14 to amend by-law 22-13 which decrees a loan and expense for the purchase of one tanker truck for the Municipality of Pontiac
Item # 19:	Lusk Project
Item # 20:	Canada Day
Item # 21:	Landscaping – Town Hall

Modification:

Item # 9:	Permit application for shows: License application – Establishment number 2381-895
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Carried

14-06-2014

INSURANCE – SAFETY COVERAGE PLAN

WHEREAS the possibility to obtain a reduction of up to 10% of the insurance cost for the buildings belonging to the Municipality of Pontiac;

WHEREAS resolution # 10-06-241;

WHEREAS the safety coverage plan of the MRC des Collines-de-l'Outaouais has been approved by the Quebec Government on June 17, 2011;

WHEREAS in order to be eligible for this cost reduction, the Municipality's insurance providers are asking a confirmation of the Municipality's commitment to comply with the safety coverage plan;

WHEREAS this confirmation must be tabled as a resolution, carried after the approbation of the safety cover plan of the MRC des Collines by the Quebec Government;

It is

Moved by: Thomas Howard
Seconded by: Brian Middlemiss

AND RESOLVED to confirm the intention of the Municipality of Pontiac to comply with the safety cover plan of the MRC des Collines.

Carried

14-06-2030

END OF EMPLOYMENT – VOLUNTEER FIREFIGHTER

WHEREAS Mr. Alexandre Joannis was hired as volunteer firefighter, with a probationary period of one (1) year;

WHEREAS the probationary period is almost ending;

WHEREAS he has not met the requirements during this period;

It is

Moved by Thomas Howard
Seconded by Inès Pontiroli

AND RESOLVED THAT the municipality terminate the employment of Mr. Alexandre Joannis as volunteer firefighter.

IT IS ALSO RESOLVED to ask that Mr. Joannis return to the Municipality all equipment that was loaned to him during his service.

Carried

14-06-2031

ACCÈS D'AFFAIRES – NEW PRINCIPAL ADMINISTRATOR

It is

Moved by
Seconded by

AND RESOLVED THAT Mr. Benedikt Kuhn be designated as principal administrator in temporary replacement for Mr. Sylvain Bertrand for the use of AccèsD Affaires service and that he be vested of all the necessary powers to this effect.

AMENDMENT

It is

Moved by Dr. Jean Amyotte
Seconded by Inès Pontiroli

AND RESOLVED THAT Mr. Benedikt Kuhn be designated as principal administrator in temporary replacement of Mr. Sylvain Bertrand for the use of AccèsD Affaires service and that he be vested of all the necessary powers to this effect.

Carried

14-06-2032

JOB POSTING: REPLACEMENT FOR THE WATER TREATMENT PLANT

WHEREAS the importance to ensure the proper functioning of the waste water treatment plant;

WHEREAS only one employee assumes this responsibility:

WHEREAS no other municipal employee has the competency or the interest in acting as his replacement;

WHEREAS the supervision of these installations often requires to do a recall to work at night, during the week-ends, vacations or Holidays;

WHEREAS the significant amount hours of over-time worked;

WHEREAS an amount had been put aside in the 2014 budget;

It is

Moved by : Dr. Jean Amyotte
Seconded by : Brian Middlemiss

AND RESOLVED that the Municipality of Pontiac ask the Assistant Director General to prepare a document including the requirements in order to proceed with the posting of a replacement position for the water treatment plant, for a maximum amount of \$ 500.00.

Carried

14-06-2033

JOB POSTING – HEAD OF THE URBAN PLANNING DEPARTMENT

WHEREAS the position of head of the urban department is presently vacant;

WHEREAS the Council’s recommendations for the urban planning department;

It is

Moved by: Dr. Jean Amyotte
Seconded by: Brian Middlemiss

AND RESOLVED THAT the Municipality of Pontiac ask the Assistant Director General to prepare a document including the requirements in order to proceed with the posting to fill the position of head of the urban planning department.

Carried

14-06-2034

MUNICIPAL ROAD NETWORK IMPROVEMENT PROGRAM (PARRM)

WHEREAS the possibility of getting a grant from the government for the maintenance of the road network of the Municipality of Pontiac as part of the PARRM program;

WHEREAS de la Montagne road is in need of repairs and maintenance;

WHEREAS the estimated costs for the repairs and maintenance of the said road amount to \$ 1.05 million;

WHEREAS the high estimated costs for the work;

WHEREAS this road is the most travelled road, aside from route 148;

It is

Moved by: Dr. Jean Amyotte
Seconded by: Inès Pontiroli

AND RESOLVED THAT the Municipality request an amount of \$ 500,000.00 as part of the PARRM program for the repairs and maintenance of de la Montagne road.

FURTHERMORE, IT IS RESOLVED THAT the Municipality authorizes the Assistant Director General to sign all related documents to that effect.

Carried

14-06-2035

LICENSE APPLICATIONB – ESTABLISHMENT NUMBER 2381-895

WHEREAS the application for a new permit from the applicant to the *Régie des alcools, des courses et des jeux*;

WHEREAS the *RACJ* gives 30 days to a municipality to oppose such a request;

WHEREAS complaints received from citizens regarding the establishment in question;

WHEREAS the limited powers of the municipality to intervene regarding the laws and regulations in force;

It is

Moved by: R. Denis Dubé
Seconded by: Dr. Jean Amyotte

AND RESOLVED that the Municipality of Pontiac inform the *RACJ* that it will not oppose the applicant's request, but invites the *RACJ* to consult the Public Security of the MRC des Collines-de-l'Outaouais on this subject.

Carried

14-06-2036

REPAIRS – DE LA MONTAGNE ROAD

WHEREAS the conditions of the road in the curve on de la Montagne road, immediately at the North of the intersection with route 148;

It is

Moved by: Brian Middlemiss
Seconded by: Thomas Howard

AND RESOLVED to ask the Director of Public Works to carry out the necessary repairs before June 27, 2014.

Carried

14-06-2037

RENTAL OF THE COMMUNITY CENTER

WHEREAS Mr. Rasto Hlavina's request to use without charge, the premises of the Luskville Community Center for an exhibit of the *Collection d'Art de Betakova-Hlavina*, from August 29 to September 2, 2014;

It is

Moved by: Dr. Jean Amyotte
Seconded by: Brian Middlemiss

AND RESOLVED that the Municipality loans, without charge, the premises of the Luskville Community Center for the period of August 29 to September 2, 2014 to Mr. Rasto Hlavina in order to hold an exhibit of the *Collection d'Art de Betakova-Hlavina*.

Carried

14-06-2038

GENERAL OFFICE CLERK POSITION - TEMPORARY

WHEREAS the reorganisation in the positions at the municipal office;

WHEREAS the lack of staff during the vacation period;

It is

Moved by: R. Denis Dubé
Seconded by: Thomas Howard

AND RESOLVED THAT this Council authorizes the Assistant Director General to post a general office clerk position for a one (1) to three (3) month period.

Carried

14-06-2039

ADOPTION OF BY-LAW 09-14

“BY-LAW No. 09-14 TO AMEND BY-LAW 22-13 WHICH DECREES A LOAN AND EXPENSE FOR THE PURCHASE OF ONE TANKER TRUCK FOR THE MUNICIPALITY OF PONTIAC”

WHEREAS the notice of motion of the present by-law has been duly given during a special council meeting held on May 27, 2014.

CONSEQUENTLY, it is

Moved by: Brian Middlemiss
Seconded by: Thomas Howard

AND RESOLVED THAT this council decrees and gives a ruling on the following:

“BY-LAW No. 09-14 TO AMEND BY-LAW 22-13 WHICH DECREES A LOAN AND EXPENSE FOR THE PURCHASE OF ONE TANKER TRUCK FOR THE MUNICIPALITY OF PONTIAC”

ARTICLE 1 : Council is authorized to purchase 1 tanker truck for the municipality of Pontiac.

ARTICLE 2 : Council is authorized to spend a sum not exceeding \$350,000.00 for the purpose of the present by-law, this sum includes the expenses, provincial taxes and contingencies, as it appears on the detailed estimate prepared by Mr. Sylvain Bertrand, Director General, on March 10, 2014.

ARTICLE 3 : Council is hereby authorized to borrow a sum not exceeding \$350,000.00 including taxes, on a 10-year period for the purpose of paying the foreseen expenses by the present by-law.

ARTICLE 4 : To provide for committed expenses for interests and the reimbursement of the capital of annual payments, it is required and each year, during the term of the loan on all the taxable real properties, a special tax at a sufficient rate according to the value of each taxable real property in the municipality will be deducted, as it appears on the municipality’s current assessment role.

ARTICLE 5 : If the amount of an authorized appropriation by the present by-law is higher than the amount spent in relation to this approval, the council is authorized to use the excess to pay any other expense decreed by the present by-law and to which the appropriation would prove to be insufficient.

ARTICLE 6: The present by-law will come into force in accordance with the law.

Carried

14-06-2040

LUSK PROJECT

WHEREAS we are working on the estimate for Lusk project;

WHEREAS the borrowing by-law has been approved;

WHEREAS the Director of Public Works did an inventory and has identified the areas that remain problematic on the streets of this project;

WHEREAS it is important to do the changes before paving;

It is

Moved by: Brian Middlemiss
Seconded by: R. Denis Dubé

AND RESOLVED that the Director of Public Works carries out the repair work in the identified areas that remain problematic and replace the culverts that need to be replaced in the Lusk project, all this before July 31, 2014.

Carried

14-06-2041
CANADA DAY

WHEREAS the employees' request to replace the Holiday of July 1st with June 30th ;

It is

Moved by: Dr. Jean Amyotte
Seconded by: Inès Pontiroli

AND RESOLVED that the Municipality of Pontiac replace the Holiday of July 1st with June 30th, provided that the Union approves;

Carried

14-06-2042
LANDSCAPING – TOWN HALL

WHEREAS the actual landscaping around the town hall;

It is

Moved by: Thomas Howard
Seconded by: Nancy Draper-Maxsom

AND RESOLVED to approve an amount of \$500.00 for the purchase of plants (flowers, shrubs) for the landscaping around the town hall.

Carried

14-06-2043
ADJOURNMENT OF THE MEETING

It is

Moved by: R. Denis Dubé
Seconded by: Thomas Howard

AND RESOLVED to adjourn the meeting at 9:30 p.m., having gone through the agenda.

Carried

MAYOR

DIRECTOR GENERAL

« I, Mayor Roger Larose, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in article 142 (2) of the Municipal Code».