

**PROVINCE OF QUEBEC
MUNICIPALITY OF PONTIAC**

MINUTES of the special municipal council meeting held on Tuesday, July 15, 2014 at 7:30 p.m. at the Town Hall, situated at 2024 route 148, Pontiac. Those who were present:

Roger Larose, Mayor, Brian Middlemiss, Pro-Mayor and Councillors R. Denis Dubé, Nancy Draper-Maxsom, Thomas Howard.

Also present: Mr. Benedikt Kuhn, Acting Director General.

Excused absence: Dr. Jean Amyotte, Inès Pontiroli, Councillors.

The meeting started at 7:30 p.m.

14-07-2075

ADOPTION OF THE AGENDA

1. Floor to the public and question period
2. Adoption of the agenda
3. Street lines
4. Human resources – Temporary position
5. Estimate – Culvert replacement – River and Proven road
6. Luskville Community Center
7. FQM congress
8. Land surveying estimate – Cimetière road
9. Roads grants
10. Public question period
11. Closing of the meeting

It is

Moved by: R. Denis Dubé
Seconded by: Nancy Draper-Maxsom

AND RESOLVED to adopt the agenda as read.

Carried

14-07-2076

STREET LINES

WHEREAS the list provided by the Director of Public Works, regarding roads for which it is proposed to have the street diving lines redone.

WHEREAS the time of the year;

WHEREAS the budget available;

It is

Moved by : Thomas Howard
Seconded by : Nancy Draper-Maxsom

AND RESOLVED to authorize the Director of Public Works to do a call for tenders from 2 suppliers in order to have the street dividing lines on de la Montagne road and around the three schools of the Municipality.

Carried

14-07-2077

HUMAN RESOURCES – TEMPORARY POSITION

WHEREAS the reduced number of staff amongst management at the Municipality of Pontiac;

WHEREAS the summer season and scheduled vacations for the staff;

WHEREAS the files on stand-by and the importance to continue with the set objectives;

WHEREAS the need for support in administration and management;

It is

Moved by : Nancy Draper-Maxsom
Seconded by : Brian Middlemiss

AND RESOLVED to authorize the Acting Director General to proceed with hiring of Mrs. Nancy York for a duration of 8 weeks, for 15 hours per week at the hourly rate of \$33.00, for a total expense of \$3,960.00\$ plus taxes.

IL EST ÉGALEMENT RÉSOLU d'autoriser le directeur général par intérim à procéder à l'embauche de ressources ponctuelles supplémentaires, selon les besoins, pour une dépense totale maximale de 10 000,00\$ taxes incluses, à même le budget d'administration générale, et ce, jusqu'au 31 décembre 2014.

Carried

14-07-2078

ESTIMATE – CULVERT REPLACEMENT – RIVER AND PROVEN ROAD

WHEREAS it is necessary to replace two culverts, that is one on Proven road and the other one on Rivière road;

WHEREAS the call for tender and the offers received;

It is

Moved by : R. Denis Dubé
Seconded by : Nancy Draper-Maxsom

AND RESOLVED to accept the service offer prepared by Raymond Bélisle for the replacement of the culvert on Rivière road for a maximum amount of \$9,395.14\$, less the costs for the compaction tests.

FURTHERMORE, IT IS RESOLVED to ask the Public Works department to proceed to the replacement of the culvert on Proven road as per the specification book prepared for the call for tender.

FINALLY, IT IS RESOLVED to authorize a maximum expenditure of \$2,500.00 for the achievement of the required compaction tests.

Carried

14-07-2079

LUSKVILLE COMMUNITY CENTER

WHEREAS the Municipality has identify the Luskville Community Center as an emergency shelter in case of disaster;

WHEREAS the Municipality owns some generators in case of emergency;

WHEREAS the electric panel at the Community Center cannot presently accomodate a generator;

WHEREAS the importance that the Community Center be permanently supplied with electricity in case of disaster;

It is

Moved by : R. Denis Dubé
Seconded by : Thomas Howard

AND RESOLVED to ask the Director of Public Works to have the analyze done of the need for electricity back-up at the Luskville Community Center.

IT IS ALSO RESOLVED that said analysis shall include the costs for the necessary modifications to the electrical system and include the town hall since it is important to provide a coordination center other than the shelter, for efficiency purposes, in case of a disaster.

Carried

14-07-2080
FQM CONGRESS

WHEREAS the Council deems appropriate to participate in the annual congress of the Fédération Québécoise des Municipalités;

WHEREAS the amount provided to this end in the 2014 budget;

WHEREAS the existing budget;

It is

Moved by : Nancy Draper-Maxsom
Seconded by : Brian Middlemiss

AND RESOLVED to proceed with the registration of the Mayor and of the Acting Director General to the annual congress of the FQM for a maximum total expenditure of \$ 3, 500.00.

Carried

14-07-2081
LAND SURVEYING ESTIMATE – CIMETIÈRE ROAD

WHEREAS the need to identify the exact right-of-way of the roads at the corner of Cimetière road and 2^{ième} Concession in order to eventually do some modifications with respect to private property and road safety;

WHEREAS call for tenders and the offers received;

It is

Moved by : Thomas Howard
Seconded by : Denis Dubé

AND RESOLVED to accept the offer of Nadeau Fournier Arpenteurs Géomètres for the land survey at the corner of Cimetière road and 2^{ième} Concession.

Carried

14-07-2082
ROADS GRANTS

WHEREAS the possibility of getting a grant from the government for the maintenance of the road network of the Municipality of Pontiac as part of the PARRM program;

WHEREAS the needs in terms of repairs and maintenance of the municipal roads;

WHEREAS the estimated costs for the repairs and maintenance of the roads amount to 2 million dollars;

It is

Moved by: Nancy Draper-Maxsom
Seconded by: Brian Middlemiss

AND RESOLVED THAT the Municipality request an amount of \$ 250,000.00 as part of the PARRM program for the repairs and maintenance of its roads.

FURTHERMORE, IT IS RESOLVED THAT the Municipality authorizes the Acting Director General to sign all related documents to that effect.

Carried

14-07-2083

ADJOURNMENT OF THE MEETING

It is

Moved by: Nancy Draper-Maxsom
Seconded by: Thomas Howard

AND RESOLVED to adjourn the meeting at 10:11 p.m., having gone through the agenda.

Carried

MAYOR

DIRECTOR GENERAL

« I, Mayor Roger Larose, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in article 142 (2) of the Municipal Code».