

**PROVINCE OF QUEBEC
MUNICIPALITY OF PONTIAC**

MINUTES of the special municipal council meeting held on Tuesday, September 22, 2015 at 7:30 p.m. at the Town Hall, situated at 2024 route 148, Pontiac. Those who were present:

Roger Larose, Mayor, Brian Middlemiss, Pro-Mayor and Councillors Nancy Draper-Maxsom, Thomas Howard and Inès Pontiroli.

Also present: Benedikt Kuhn, Acting Director General, Dominic Labrie Head of Department Communications and Assistant to the Directorate General and Mrs. Ginette Chevrier-Bottrill, Acting Assistant Director General.

Excused absence: Dr. Jean Amyotte, councillor.

The meeting began at 8:45 p.m.

FLOOR TO THE PUBLIC AND QUESTION PERIOD

James Eggleton - Question on the hours of the council meetings

15-09-2518

ADOPTION OF THE AGENDA

1. Floor to the public and question period
2. Adoption of the agenda
3. By-law #06-15 – special tax related to watercourses
4. Awarding the contract – repairs de la Montagne road
5. Contract – Community development officer (PALSIS)
6. Notice of motion – By-law pertaining to a selection committee – call for tenders for professional services
7. Public question period
8. Closing of the meeting

It is

Moved by: Brian Middlemiss

Seconded by: Thomas Howard

AND RESOLVED to adopt the agenda as prepared and read.

Carried

15-09-2519

BY-LAW #06-15 CONCERNING THE LEVY OF A SPECIAL TAX RELATED TO INTERVENTIONS BY THE MRC DES COLLINES FOR THE MAINTENANCE OF WATER FLOW ON AGRICULTURAL LAND, SPECIFICALLY THE FERRIS STREAM, THE BÉLISLE BRANCH AND BRANCHES # 1, 2, 3 AND 4

WHEREAS the MRC des Collines-de-l'Outaouais has jurisdiction in the management of waterways on the territory of the Municipality of Pontiac, according to the provisions of the Quebec Municipal Code;

WHEREAS in virtue of article # 801 of the Quebec Municipal Code, each local municipality by means of taxation, may tax and levy annually on properties of the concerned taxpayers of the municipality, any monies necessary to perform the work decreed in municipal watercourses;

WHEREAS at the regular Council of Mayors meeting on September 17, 2015, the MRC des Collines-de-l'Outaouais will hire a contractor for excavation;

WHEREAS a copy of the by-law was given to the members of Council 7 days prior to the meeting at which the by-law shall be adopted;

WHEREAS a notice of motion for the present by-law was given at the September 8, 2015 meeting;

CONSEQUENTLY, it is

Moved by: Brian Middlemiss
 Seconded by: Nancy Draper-Maxsom

AND RESOLVED THAT by-law number 06-15 be adopted and that the following is ordered and ruled, by the present by-law:

ARTICLE 1

The preamble is an integral part of the present by-law.

ARTICLE 2

According to the agreements between the MRC des Collines-de-l'Outaouais and the property owners concerned mentioned below, the costs associated to the maintenance (work and fees) of a watercourse, are prorated to hours worked on the property, are to be extended on the frontage of a taxable suitability of rate subjected to this tax drawing on the properties that contributed to the sedimentation of a watercourse and who would benefit from the maintenance work.

The property owners are in agreement with the principle of the allocation of costs for the maintenance of branch #2 over a length of 1,620 metres, of branch #3 over a length of 2,230 metres and branch #4 over a length of 280 metres.

ARTICLE 3

Allocation of costs for the work

Name of the watercourse	Reshaping length	Roll number	Property owner	Estimated amounts	Admin. fees (5%)
Branch #2	565 m	4142-81-3328	Stéphane Alary	\$2,260	\$113
	445 m	4242-13-8046	Pavla Minarcikova	\$1780	\$89
	80 m	4240-56-8042	9204 3389 Québec inc.	\$320	\$16
	355 m	4240-86-3130	9204 3389 Québec inc.	\$1420	\$71
	175m	4241-93-0775	Les Écuries Guy Gagnon inc.	\$700	\$35
Total Br#2	1 620 m				
	810 m	4140-57-0958	9204 3389 Québec inc.	\$3240	\$162
	660 m	4240-26-2214	9204 3389 Québec inc.	\$2640	\$132
	375 m	4240-56-8042	9204 3389 Québec inc.	\$1500	\$75
	385 m	4240-86-3130	9204 3389 Québec inc.	\$1540	\$77
Total Br#3	2 230 m				
Branch #4	175 m	4340-87-9247	Stéphane Alary	\$700	\$35
	105 m	4441-00-9549	Daniel Perrier	\$420	\$21
Total Br#4	280 m				
Grand total	4 130 m			\$16,520	\$826

Note : The ratio for performing the work is evaluated at \$4.20/km with a daily work output of 270 metres.

ARTICLE 4

These costs will be recoverable through a special tax entitled ‘water course’ in compliance with the provisions of the Quebec Municipal Code. The same will apply for allowances, damages, interest and legal fees and other expenses that may occur as a result of implementing this by-law.

ARTICLE 5

That the Acting Secretary-Treasurer be authorized to provide the tax roll for the 2015 fiscal year and subsequent years if necessary in relation to this work and to collect the amount of moneys required.

ARTICLE 6

The present by-law will come into effect on September 22nd 2015, in compliance with the provisions of the Quebec Municipal Code.

The present by-law will come into effect according to the Law.

Carried

15-09-2520

CONTRACT – REPAIRS TO DE LA MONTAGNE ROAD

WHEREAS a call for tenders was given for the repairs to a section of de la Montagne road;

WHEREAS the municipality received 7 tenders at the set deadline for tendering, on Friday, September 18th at 2:00 p.m.;

WHEREAS the following tenders were received:

Les Constructions B.G.P.	1 483 383,31\$ (taxes included)
Nugent Construction	1 720 956,15\$ (taxes included)
Pavage Inter Cité	1 728 877,93\$ (taxes included)
Eurovia Québec Construction inc.	1 507 897,13\$ (taxes included)
L.A. Hébert Ltée	1 572 857,27 (taxes included)
Couillard Construction Ltée	1 579 040,97\$ (taxes included)
Excavasphalte	1 364 967,26\$ (taxes included)

It is

Moved by : Brian Middlemiss

Seconded by : Thomas Howard

AND RESOLVED THAT Council accepts the tender deemed in compliance with our specifications, from Excavasphalte for the repairs to de la Montagne road, on a distance of three (3) kilometers (km) westbound from the limits of the Municipality of Chelsea for the total amount of 1 364 967,26\$ (taxes included).

IT IS FURTHER RESOLVED THAT this expense be taken from Borrowing By-Law No.05-15

IT IS FINALLY RESOLVED THAT the source of financing for this expense and all other expenses related to this project, the funding will come from Borrowing By-Law No05-15 and the government grant for road maintenance improvement (PAARM).

Carried

15-09-2521

CONTRACT - COMMUNITY DEVELOPMENT OFFICER (PALSIS)

WHEREAS the Municipality wishes to have a Local action plan for community solidarity and social inclusion (PALSIS);

WHEREAS the Municipality has been approved for a total financing of \$40, 000.00 by the CLD des Collines-de-l'Outaouais as part of PALSIS;

WHEREAS Council has agreed to use this grant to hire a community development officer and mandated the Acting Director General to publish the job offer to that effect (15-05-2363);

WHEREAS THAT following the publication of the job offer, a selection process has been completed and the Acting Director General has presented his recommendations to the Council;

WHEREAS the wording in resolution 15-08-2463 should have made reference to awarding a contract;

It is

Moved by: Nancy Draper-Maxsom

Seconded by: Thomas Howar

AND RESOLVED to authorize the Acting Director General to prepare a contract with Mrs. Meghan Lewis for developing PALSIS, as provided for in the memorandum of agreement with the CLD des Collines-de-l'Outaouais, for a maximum sum of \$35,000 over a maximum period of 10 months, that is 1400 hours as of August 31, 2015.

IT IS ALSO RESOLVED to abrogate resolution no. 15-08-2463.

Carried

NOTICE OF MOTION

I, the undersigned, Brian Middlemiss, Councillor of the electoral district number 5, in the Municipality of Pontiac, give notice that I intend to present at a subsequent meeting, a by-law pertaining to a selection committee for the call for tender process for professional services.

PUBLIC QUESTION PERIOD

No one from the public had questions.

15-09-2522

ADJOURNMENT OF THE MEETING

It is

Moved by: Nancy Draper-Maxsom

Seconded by: Brian Middlemiss

AND RESOLVED to close the meeting at 9:05 p.m. having gone through the agenda.

Carried

MAYOR

Acting Assistant Director General

« I, Mayor Roger Larose, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».