

**PROVINCE OF QUEBEC
MUNICIPALITY OF PONTIAC**

MINUTES of the special municipal council meeting held on Tuesday, October 6, 2015 at 7:30 p.m. at the Town Hall, situated at 2024 route 148, Pontiac. Those who were present:

Roger Larose, Mayor, Brian Middlemiss, Pro-Mayor and Councillors Nancy Draper-Maxsom, Thomas Howard.

Also present: Benedikt Kuhn, Acting Director General, Dominic Labrie Head of Department Communications and Assistant to the Directorate General

Excused absences: Inès Pontiroli and Dr. Jean Amyotte, councillors.

The meeting began at 7:30 p.m.

FLOOR TO THE PUBLIC AND QUESTION PERIOD

James Eggleton

- De la Montagne road and Hwy 148, coordination
- De la Baie road, road patches
- Absence of elected members at the caucus

15-10-2523

ADOPTION OF THE AGENDA

1. Floor to the public and question period
2. Adoption of the agenda
3. By-Law 07-15 pertaining to a selection committee – call for tenders for professional services
4. Staffing - Head of division – Urban department
5. Request support of an application of authorisation and alienation from the Quebec Agricultural Land Protection Commission to permit a use other than agricultural on lot no. 2 683 809 and lot no. 2 755 807 Township of Eardley – 1922 de la Montagne road
6. Public question period
7. Closing of the meeting

It is

Moved by: Nancy Draper-Maxsom
Seconded by: Brian Middlemiss

AND RESOLVED to adopt the agenda as prepared and read.

Councillor Dr. Jean Amyotte takes his seat at 7:35 p.m.

Carried

15-10-2524

BY-LAW 07-15

**BY-LAW 07-15 AUTHORIZING A DELEGATION OF AUTHORITY FOR
AWARDING THE CONTRACTS RELATED TO THE SUPPLY OF PROFESSIONAL
SERVICES**

WHEREAS the municipal Council must establish a selection committee consisting of at least three members in order to proceed with the evaluation of tenders received;

WHEREAS members of the municipal Council cannot be part of a selection committee;

WHEREAS to ensure the neutrality of the evaluation process, the identity of the members of the selection committee must remain confidential;

WHEREAS Council can, as foreseen in article 936.0.1.1 of the Municipal Code, delegate the authority to form a selection committee;

WHEREAS the notice of motion of the present by-law was duly given at special Council meeting of September 22, 2015;

It is

Moved by: Brian Middlemiss
Seconded by: Thomas Howard

AND RESOLVED THAT the Council decrees

ARTICLE 1

The preamble is an integral part of the present by-law.

ARTICLE 2

Delegation of authority

The municipal Council delegates to the Director General of the Municipality of Pontiac, the power to form a selection committee of at least three members of which a minimum of two members of the administrative staff of the municipality, in order to proceed with the evaluation of the tenders related to the supply of professional services in compliance with the provisions of the Quebec Municipal Code.

ARTICLE 3

The present by-law will come into effect the day of publication, in compliance with the provisions of the Quebec Municipal code

Carried

15-10-2525

HEAD OF DIVISION – URBAN DEPARTMENT, APPLICATIONS AND PERMITS MANAGER

WHEREAS motion 15-07-2428 providing for the creation of a middle manager's position in the Urban department;

WHEREAS the selection process was completed;

WHEREAS the recommendation of the Director of the Urban department and the administration and finance committee;

It is

Moved by: Dr. Jean Amyotte
Seconded by: Thomas Howard

AND RESLOVED THAT Council accepts this recommendation and endorses the hiring of Mrs. Crystal Deschambault as Head of Division – Urban Department, Applications and Permit Manager as of October 19th 2015

IT IS ALSO RESOLVED that as negotiated and agreed, the following hiring terms and conditions, in accordance with the Global compensation policy in regards to management employees and the following specific clause: Remuneration at Level 4 for a Head of division LEVEL 1 and two weeks of vacation in 2016 following the probation period of 6 months.

Carried

15-10-2525-01

REQUEST SUPPORT OF AN APPLICATION OF AUTORISATION FROM THE QUEBEC AGRICULTURAL LAND PROTECTION COMMISSION IN ORDER TO ALIENATE AND PERMIT THE RESEDENTIAL USE ON LOT NUMBER 2 683 809 AND LOT 2 755 807 TOWNSHIP OF EARDLEY – 1922 DE LA MONTAGNE ROAD

WHEREHAS THE request made of which is to permit a use other than agricultural, being the alienation and residential use on lot 2 683 809 and lot 2 755 807 Township of Eardley;

WHEREAS THE projected uses will not have the effect of dismantling the adjacent farm lands and will become part of an existing residential development;

WHEREHAS THE agricultural potential of these lots is almost non-existent;

WHRERAS THE projected use does not contravene with the zoning by-law no. 177-01 of the Municipality of Pontiac

It is

Moved by: Thomas Howard
Seconded by: Brian Middlemiss

AND RESOLVED THAT the municipal council supports the request of authorisation from the Quebec Agricultural Land Protection Commission in order to permit the alienation and residential use on lot number 2 683 809 and lot number 2 755 807 Township of Eardley;

IT IS ALSO RESOLVED THAT council abrogates resolution number 15-05-2372

Carried

PUBLIC QUESTION PERIOD

James Eggleton - Question on Crystal Deschambault's qualifications

15-10-2526

ADJOURNMENT OF THE MEETING

It is

Moved by: Nancy Draper-Maxsom
Seconded by: Brian Middlemiss

AND RESOLVED to close the meeting at 7:45 p.m. having gone through the agenda.

Carried

MAYOR

Acting Assistant Director General

« I, Mayor Roger Larose, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».