

**PROVINCE OF QUEBEC
MUNICIPALITY OF PONTIAC**

MINUTES of the special municipal council meeting held on Tuesday, September 27, 2016 at 7:30 p.m. at the Town Hall, situated at 2024 route 148, Pontiac. Those who were present:

Roger Larose, Mayor, Brian Middlemiss, pro-mayor and councillors Nancy Draper-Maxsom, Dr. Jean Amyotte, Thomas Howard and Inès Pontiroli.

Also present: Mr. Benedikt Kuhn, Director General and Mr. Dominic Labrie Acting Assistant Director General and Head of Communications.

Excused absence: Councillor Mr. Edward McCann (Judgement from the Superior Court).

Mr. Larose, President of the meeting, notes that there is quorum and declares the meeting open.

The meeting began at 7:30 p.m.

FLOOR TO THE PUBLIC AND QUESTION PERIOD

There were no questions from the public.

16-09-2910

ADOPTION OF THE AGENDA

1. Floor to the public and question period
2. Adoption of the agenda
3. Mandate – Consultant for tolerance roads
4. Staffing process – Director of the Fire Department
5. Modification of the budget – Borrowing bylaw 05-16 - Community Center in Quyon
6. Notice of motion – Amendment to bylaw 176-01
7. Adoption of bylaw 13-16 to cancel bylaws 05-05, 06-19, 06-16, 05-11 and 21-13
8. Awarding a contract to rectify the situation pertaining to the backfill at 1863 de la Montagne road
9. Luskville Community Center – Outdoor light
10. Public question period
11. Closing of the meeting

It is

Moved by: Dr. Jean Amyotte
Seconded by: Thomas Howard

AND RESOLVED to adopt the agenda with the following modifications:

- Item # 4 is moved down to become the last item before the public question period
- Item # 6 is withdrawn

Carried

16-09-2911

MANDATE – CONSULTANT FOR TOLERANCE ROADS

WHEREAS the Municipal Council has committed to reviewing its regulation regarding private roads, in particular regarding the standards on maintenance responsibility;

WHEREAS a complete inventory of the conditions of these private roads must be done first;

WHEREAS the FRAPP and the Municipality have agreed on a work plan;

WHEREAS Mr. Claude Marquis, project management consultant, has submitted a proposal on September 27, 2016 in order to prepare a draft regulation to guide the management responsibility of the tolerance roads;

It is

Moved by: Thomas Howard
Seconded by: Brian Middlemiss

AND RESOLVED to accept the first part of the proposal from Mr. Claude Marquis, consultant, for a total of \$9, 565.00, taxes not included.

IT IS ALSO RESOLVED that the funds be taken from budgetary item 02 39002 411.

Carried on a divided vote

Councillors Dr. Jean Amyotte and Inès Pontiroli vote against the resolution. Councillor Dr. Jean Amyotte specifies that the process lacks transparency and that a call for tenders would have been necessary.

16-09-2912

ADJUSTMENT OF THE BUDGET ANNEXED TO THE BORROWING BYLAW 05-16 TO TAKE INTO ACCOUNT THE CONTRIBUTIONS RECEIVED IN THE COMMUNITY

WHEREAS the adoption of the borrowing bylaw 05-16 (16-05-2769) decreeing a loan and an expense for the construction of a Community Center in Quyon;

WHEREAS the Ministry of Municipal Affairs and Land Occupancy cannot recommend the approval of the bylaw because of the difference between the borrowed amount, \$1, 500, 000 and the amount included in the budget constituting the annex « A » of the bylaw, that is \$1, 630, 000;

WHEREAS the Municipality has already collected contributions from the community, which have been deposited in a trust account and that the total of these contributions exceeds the difference between the two amounts;

WHEREAS the Ministry of Municipal Affairs and Land Occupancy (MAMOT) is requesting the adoption of a new bylaw or the adoption of a resolution to modify the bylaw's annex so that both amounts match;

WHEREAS the community's contributions could be dedicated to certain expenses related to the project (kitchen, exterior design and landscaping);

WHEREAS the expenditures funded by other means than the borrowing bylaw must not be included in the purpose of the loan:

CONSEQUENTLY,

It is

Moved by : Thomas Howard
Seconded by : Nancy Draper-Maxsom

AND RESOLVED to replace Annex « A » of bylaw 05-16 dated May 3, 2016 with the one from September 27, 2016.

Carried on a divided vote

ANNEX A

Estimate of preliminary costs - Construction of a new Community Center in Quyon			
Professional services			
Architect services (plans and estimate)	55 000		
Architect services (during construction)	25 000		
Engineer services	25 000		
Preparation of the estimate	25 000		
Subtotal	130 000		

Work			
Demolition of the existing building	100 000		
Construction of the new center (4500m2 @ 250/m2)	1 125 000		
Other interior designs and furniture	130 000		
1% public art	15 000		
Subtotal	1 370 000		
Grand total	1 500 000		

Councillors Dr. Jean Amyotte and Inès Pontiroli vote against the resolution.

16-09-2913

“BY-LAW No. 13-16 TO CANCEL BYLAWS 05-05, 06-19, 06-16, 05-11 et 21-13”

WHEREAS bylaw 05-05 which decrees a loan and expense for paving certain streets and roads in the Municipality of Pontiac has been annulled through bylaw 06-19;

WHEREAS bylaw 06-19 to cancel bylaw no. 05-05 which decrees a loan and expense for paving certain streets and roads in the Municipality of Pontiac was not approved by the MAMOT due to a procedural error;

WHEREAS bylaw 06-16 which decrees a loan and expense for the purchase of two pumper tanker trucks for the Municipality of Pontiac has been annulled through bylaw 05-11 ;

WHEREAS bylaw 05-11 to cancel bylaw no. 06-16 which decrees a loan and expense for the purchase of two pumper tanker trucks for the Municipality of Pontiac was not approved by the MAMOT due to a procedural error;

WHEREAS bylaw no. 21-13 which decrees a loan and expense for paving Lusk project (Brady and Kerr roads, part of Crégheur road and Ivan and Lusk crescents) has been replaced with bylaw no. 12-16 which decrees a loan and expense for the repair and resurfacing of the roads in the Lusk project (Brady and Kerr roads and Ivan and Lusk crescents);

THEREFORE, it is

Moved by: Inès Pontiroli
 Seconded by: Thomas Howard

AND RESOLVED to adopt bylaw 13-16 to annul bylaws 05-05, 06-19, 06-16, 05-11 and 21-13.

ARTICLE 1 : The present by-law will come into force in accordance with the Law.

Carried

16-09-2914

AWARDING A CONTRACT TO RECTIFY THE SITUATION PERTAINING TO THE BACKFILL AT 1863 DE LA MONTAGNE ROAD

WHEREAS resolution 16-09-2899 to rectify the situation regarding the backfill and the missing marker delimiting the boundary of the lot at 1863 de la Montagne road;

WHEREAS 2 proposals were received following a public call for tenders;

WHEREAS the bidders were asked to submit 2 proposals, depending on the depth that will need to be excavated in order to rectify the situation;

WHEREAS the following proposals were received:

Company	Option 1 Price (taxes incl.)	Option 2 Price (taxes incl.)
9300-1139 Quebec Inc. (Excavation	\$6, 670.56	\$14, 560.95

LePam)		
Nugent Construction Inc.	\$8, 623.13	\$18, 993.87

WHEREAS all proposals are in compliance with our requirements;

WHEREAS the most advantageous proposal for the Municipality is the one received from 9300-1139 Quebec Inc. (Excavation LePam);

It is

Moved by: Thomas Howard
 Seconded by: Dr. Jean Amyotte

AND RESOLVED that Municipal Council accepts the proposal from 9300-1139 Quebec Inc. (Excavation LePam), for a maximum amount of \$14, 560.95 (taxes included).

IT IS ALSO RESOLVED that, as provided in resolution 16-09-2899, this expenditure is attributed to the borrowing bylaw 05-15 and that the Municipality will send the invoice for this work to the people responsible for monitoring the work and backfilling.

Carried

16-09-2915

PURCHASE OF OUTDOOR LIGHTS FOR THE LUSKVILLE COMMUNITY CENTER

WHEREAS the outdoor lights around the Community Center are defective;

WHEREAS an inspection done by the Public Works Department has led to the conclusion that it is necessary to change these lights;

It is

Moved by: Dr. Jean Amyotte
 Seconded by: Thomas Howard

AND RESOLVED to authorize the Director of Public Works to grant a mandate to the lowest compliant bidder to install new lights around the Community Center, for a maximum of \$4, 000.00

Carried

16-09-2916

STAFFING PROCESS – DIRECTOR OF THE FIRE DEPARTMENT

WHEREAS the municipal council has created a full-time position for Director of the Fire Department (resolution # 16-07-2824);

WHEREAS the resignation of the Director of the Fire Department on July 11, 2016;

WHEREAS a selection process took place;

WHEREAS in this process, the Municipality received the guidance of the Quebec National Firefighters School which evaluated the successful candidates by giving a practical test and interviews;

WHEREAS the QNFS and the Director General of the Municipality recommend the appointment of Mr. Richard J. Groulx;

It is

Moved by: Dr. Jean Amyotte
 Seconded by: Inès Pontiroli

AND RESOLVED that the council confirms the hiring of Mr. Richard J. Groulx as Director of the Fire Department under the terms listed in the conditional offer of September 22, 2016, that is:

- Level 6 remuneration for the position of Director of the Fire Department of the pay scale attached to the global compensation policy for management positions (Resolution # 16-07-2824);
- 20-day vacation time in the year following his starting date;
- That the fees for the annual subscription to the Association of Quebec Fire Chiefs be paid by the employer;
- Other conditions provided in the global compensation policy for management positions

Carried on a divided vote

Councillors Brian Middlemiss and Thomas Howard vote against the resolution.

PUBLIC QUESTION PERIOD

- | | |
|-----------------|---|
| Glenna Campbell | - Requests clarifications regarding the Community Center in Quyon |
| Mona Mackechnie | - Asks about the projected timeframe for the work regarding the Community Center in Quyon |
| Mrs. G. McKenny | - Questions regarding the Community Center in Quyon |

16-09-2917

CLOSING OF THE MEETING

It is

Moved by: Inès Pontiroli
Seconded by: Dr. Jean Amyotte

AND RESOLVED to close the meeting at 8:30 p.m. having gone through the agenda.

Carried

MAYOR

DIRECTOR GENERAL

« I, Mayor Roger Larose, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».