

**PROVINCE OF QUEBEC  
MUNICIPALITY OF PONTIAC**

MINUTES of the special municipal Council meeting held on Thursday, November 24, 2016 at 8:00 p.m. at the Town Hall, situated at 2024 route 148, Pontiac. Those who were present:

Roger Larose, Mayor, and Councillors Nancy Draper-Maxsom, Dr. Jean Amyotte, Thomas Howard and Inès Pontiroli.

Also present: Mr. Benedikt Kuhn, Director General, Mrs. Ginette Chevrier-Bottrill, Director of Finances and Human Resources as well as a few ratepayers.

Excused absences: Councillor Mr. Edward McCann (Judgement from the Superior Court) and Mr. Brian Middlemiss, Pro-Mayor.

Mr. Larose, President of the meeting, notes that there is quorum and declares the meeting open.

The meeting began at 8:00 p.m.

**FLOOR TO THE PUBLIC AND QUESTION PERIOD**

James Eggleton - Bylaw regarding the snow removal contracts (Criteria)

**16-11-2975**

**ADOPTION OF THE AGENDA**

1. Floor to the public and question period
2. Adoption of the agenda
3. Staffing – Director of the Urban Planning Department
4. Service contract – File analysis – Urban Planning Department
5. Staffing – Head of division of Public Works
6. Contract – Acting Head of division of Public Works
7. Awarding of contract – Engineering services, plans, specifications and monitoring – De la Montagne road rehabilitation Project, Phase 2
8. Snow removal on Camp Gatineau road
9. Public question period
10. Closing of the meeting

It is

Moved by: Inès Pontiroli  
Seconded by: Thomas Howard

AND RESOLVED to adopt the agenda as prepared and read.

Carried

**À 8:05 p.m., a meeting behind closed doors is requested by the Mayor, Mr. Roger Larose.**

**À 8h35 p.m., the public meeting resumes.**

**16-11-2976**

**STAFFING – DIRECTOR OF THE URBAN PLANNING DEPARTMENT**

WHEREAS the position of Director of the Urban Planning Development is vacant;

WHEREAS the Council has mandated the Director General, the Director of Finances and Human Resources and an external consultant in Human Resources, Mr. André Lacaille, to proceed with recruiting in order to fill this position;

WHEREAS the interviews conducted by the selection committee and that one candidate who stood out was chosen by the selection committee;

WHEREAS the selection committee's recommendation to the Council is to hire Mr. Louis Montgrain as Director of the Urban Planning Department;

It is

Moved by : Inès Pontiroli  
Seconded by : Thomas Howard

AND RESOLVED that the Municipal Council accepts the committee's recommendation and authorizes the hiring of Mr. Louis Montgrain as Director of the Urban Planning Department, and this as of January 4, 2016.

IT IS ALSO RESOLVED, as negotiated and agreed upon, to provide the following terms of employment, all according to the Global Compensation Policy for management positions and the following specific clauses:

- Annual compensation at level 5 for the position of Director of the Urban Planning Department;
- Transfer to level 6 after 6 months of service, following a favourable evaluation;
- 4 weeks paid holidays (20 days) in 2017;
- *L'Ordre des Urbanistes du Québec membership*, paid by the Municipality

Carried

**16-11-2977**

**SERVICE CONTRACT – FILE ANALYSIS – URBAN PLANNING DEPARTMENT**

WHEREAS the position of Director of the Urban Planning Department is vacant;

WHEREAS the newly appointed Director of the Urban Planning Department will assume his duties on January 4, 2017;

WHEREAS the Municipality must ensure the follow-up on files is done with diligence;

WHEREAS the Director General's recommendations;

It is

Moved by : Nancy Draper-Maxsom  
Seconded by : Thomas Howard

AND RESOLVED that the Municipal Council authorizes the Director General to sign a contract with Mr. Louis Montgrain for the analysis of files and bylaws at the rate of \$50.00/hour for a maximum of 25 hours.

The vote is requested

For:	Thomas Howard	Against:	Dr. Jean Amyotte
	Nancy Draper-Maxsom		Inès Pontiroli
	Roger Larose		

Carried on a divided vote

**16-11-2978**

**CONTRACT – ACTING HEAD OF DIVISION OF PUBLIC WORKS**

WHEREAS resolution # 16-10-2919;

WHEREAS the work performance of the incumbent;

It is

Moved by : Inès Pontiroli  
Appuyé par : Dr. Jean Amyotte

AND RESOLVED to terminate the contract with the employee # 02-0074 as of December 9, 2016.

Carried

16-11-2979

**MANDATE - ENGINEERING SERVICES, CALL FOR TENDERS 16-TP-16 - PLANS, SPECIFICATIONS AND MONITORING – DE LA MONTAGNE ROAD REHABILITATION PROJECT, PHASE 2**

WHEREAS 3 proposals were received for the mandate of professional engineering services - (16-TP-16) plans, specifications and monitoring for the rehabilitation project of de la Montagne road phase 2, following a public call for tenders;

WHEREAS the following proposals were received:

<b>Company</b>	<b>Price (with taxes)</b>
Quadrivium conseil Inc.	\$121, 873.50
Cima +	\$89, 839.17
WSP Canada Inc.	\$102, 530.19

WHEREAS all proposals are in compliance with our specifications;

WHEREAS the committee has proceeded with the evaluation of tender documents and all firms scored above the minimum passing grade of 70, required for the opening of the price envelope;

WHEREAS the most advantageous proposal for the Municipality is the one submitted by CIMA + for an amount of \$89, 839.17;

It is

Moved by : Nancy Draper-Maxsom

Seconded by : Thomas Howard

AND RESOLVED that the municipal Council accepts the proposal from CIMA+, for a total amount of \$89, 839.17 (with taxes), for professional engineering services - (16-TP-16) plans, specifications and monitoring for the rehabilitation project of de la Montagne road phase 2.

IT IS ALSO RESOLVED that it will be financed through the borrowing bylaw already in effect.

The vote is requested :

For : Thomas Howard  
Nancy Draper-Maxsom  
Roger Larose

Against : Inès Pontiroli  
Dr. Jean Amyotte

Carried on a divided vote

**PUBLIC QUESTION PERIOD**

James Eggleton

- Aks why the Councillors Inès Pontiroli and Dr. Jean Amyotte voted against the item # 4

16-11-2980

**CLOSING OF THE MEETING**

It is

Moved by: Dr. Jean Amyotte

Seconded by: Inès Pontiroli

AND RESOLVED to close the meeting at 8:45 p.m. having gone through the agenda.

Carried

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
DIRECTOR GENERAL

*« I, Mayor Roger Larose, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».*