

**PROVINCE OF QUEBEC
MUNICIPALITY OF PONTIAC**

MINUTES of the special Municipal Council meeting held on Tuesday May 29, 2018 at 7:00 p.m. at the Town Hall, located at 2024 route 148, Pontiac. Those who were present:

Mrs. Joanne Labadie, Mayor, Mrs. Leslie-Anne Barber, pro-mayor and Councillors Mrs. Nancy Draper-Maxsom, Mr. Scott McDonald, Mrs. Susan McKay, Mr. Thomas Howard and Mrs. Isabelle Patry.

Also present: Mr. Benedikt Kuhn, Director General, Mr. Dominic Labrie, Head of Division – Communications and Acting Assistant Director General, Mrs. Meghan Lewis, Recreational and community life coordinator and one ratepayer.

Mrs. Joanne Labadie, President, notes that there is quorum and declares the meeting open. The meeting began at 7:04 p.m.

FLOOR TO THE PUBLIC AND QUESTION PERIOD

There were no questions from the public.

18-05-3435

ADOPTION OF THE AGENDA

1. Floor to the public and question period
2. Adoption of the agenda
3. Authorization for the purchase and installation of a hood with C02 system
4. Safety – Administrative offices
5. Hiring of a municipal inspector
6. Hiring – Day camp
7. Awarding of contract – Culverts
8. Awarding of contract – Machinery and equipment rental
9. Awarding of contract – Gravel supply for the resurfacing of Kennedy and River Roads
10. Purchase of barricades and other signalling equipment
11. Human resources file
12. Public question period
13. Closing of the meeting

It is

Moved by: Scott McDonald
Seconded by: Leslie-Anne Barber

AND RESOLVED to adopt the agenda as prepared and read.

Carried

18-05-3436

AUTHORIZATION FOR THE PURCHASE AND INSTALLATION OF A HOOD WITH C02 SYSTEM

WHEREAS it is necessary to purchase and install a hood in the kitchen at the new community center;

WHEREAS it is also necessary to equip the installation with a C02 fire system and protective partition walls;

WHEREAS the hood and the ventilation duct are not included in LCC's contract (drawing M-200);

WHEREAS two quotes were received and the proposal from *Équipements 3L* is the most advantageous;

CONSEQUENTLY,

It is

Moved by : Susan McKay
Seconded by : Thomas Howard

AND RESOLVED THAT this Council authorizes an expenditure of \$ 13, 256.05 plus taxes, for the purchase and installation of a safe and compliant ventilation system.

IT IS ALSO RESOLVED THAT the Mayor and the Director General, or their replacements, be and are hereby authorized to sign, for and in the name of the Municipality, all documents giving effect to the present resolution.

FINALLY IT IS RESOLVED THAT the necessary funds will be taken and credited from the appropriated surplus of the community center in Quyon. (59 13100 017).

Carried

18-05-3437

HIRING OF A MUNICIPAL INSPECTOR

WHEREAS the hiring process is completed;

WHEREAS the recommendations of the selection committee;

It is

Moved by : Leslie-Anne Barber
Seconded by : Susan McKay

AND RESOLVED THAT this Council hires Mr. Mikael Zayani for the position of municipal inspector starting on June 4, 2018, according to the terms of the employees' collective agreement.

Carried

18-05-3438

HIRING OF THE 2018 SUMMER DAY CAMP TEAM

WHEREAS resolution 18-02-3349 concerning the implementation of the day camp program and the recruitment process being completed;

WHEREAS the recommendations of the Recreational and community life coordinator;

It is

Moved by : Scott McDonald
Seconded by : Isabelle Patry

AND RESOLVED to proceed with hiring the following individuals, to fill the positions available at the summer day camp and according to the conditions identified in resolution 18-02-3349 :

Head animator position : Anika-France Forget.
Animator positions (3) : Mélodie Lavigne, Jenna Gravel and Madison Greer.
Accompanying persons (2) : Janie Lavigne and Maude Allen.

Carried

18-05-3439

AWARDING OF CONTRACT – CULVERTS – SUPPLY PROJECT OF DUCTS, DRAINS, POLYETHYLENE ACCESSORIES AND GEOTEXTILE MEMBRANE

WHEREAS the Municipality wishes to proceed with the rehabilitation of obsolete culverts on its territory, for security purposes and to ensure good drainage as well as the implementation of drainage through drainage trenches;

WHEREAS the Municipality has proceeded with a call for tenders by invitation to four suppliers and that three suppliers have submitted a proposal within the prescribed timeframe, that is:

	Taxes included
Magasin du Fermier	\$53, 088.14
Marcel Baril	\$108, 178.75
JB McClelland	\$44, 812.87

WHEREAS the pipes that will be used for the rehabilitation and implementation operations will be installed by the Public Works team;

WHEREAS the proposals are deemed to be compliant to our specifications;

WHEREAS the proposal from JB McClelland is the most advantageous;

It is

Moved by : Isabelle Patry
 Seconded by : Scott McDonald

AND RESOLVED THAT the Council awards the mandate to JB McClelland for the total amount of \$44, 812.87 taxes included, for these purchases.

IT IS ALSO RESOLVED THAT these expenditures be attributed to the budget item 02 32000 629.

Carried

18-05-3440

AWARDING OF CONTRACT – HEAVY EQUIPMENT RENTAL WITH OR WITHOUT OPERATOR – ACCEPTANCE OF PRICE LISTS RECEIVED

WHEREAS the Municipality has proceeded with a call for tenders in order to obtain prices for the rental of various equipment;

WHEREAS this price list consists of a price bank for equipment and from this list, the Municipality will call upon the supplier with the best price and the equipment available for the coveted uses;

WHEREAS the following firms have offered prices for equipment rental within the prescribed timeframe;

Firm
Équipements Saint-Germain Inc.
Robert Erwin Transport Inc.
Carol Bernier
Raymond Bélisle

WHEREAS all proposals are deemed compliant with our specifications by the Director of Infrastructures and Public Works;

It is

Moved by: Leslie-Anne Barber
 Seconded by: Isabelle Patry

AND RESOLVED THAT the Municipal Council accepts the proposals and that the summary chart resulting from the call for tenders will be used for retaining the most advantageous services, according to the required equipment, this chart being an integral part hereto.

IT IS ALSO RESOLVED THAT all will be financed through the borrowing bylaw in force when the services will be required or according to the budgets approved at the time of the work.

Carried

18-05-3441

AWARDING OF CONTRACT- GRAVEL SUPPLY FOR THE RESURFACING OF KENNEDY AND RIVER ROADS

WHEREAS the Director of Infrastructures and Public Works has proceeded with a call for tenders by invitation for the purchase and transport of MG-206 gravel and/or MG-20b crushed stone for the rehabilitation of 3.2 kilometres on River and Kennedy Roads;

WHEREAS 4 requests for quotes were sent and that at the opening of the bids on May 28, 2018, only one proposal had been received within the prescribed timeframe:

Tenderers	Price (taxes included)
Lamarche McGuinty	\$64, 225

WHEREAS the Director of Infrastructures and Public Works deems that the bid received is in compliance with our specifications and corresponds to the estimated cost;

It is

Moved by: Nancy Draper-Maxsom
Seconded by: Thomas Howard

AND RESOLVED THAT the Council awards the mandate to Lamarche McGuinty for the total amount of \$ 64, 225, taxes included.

IT IS ALSO RESOLVED to charge this expenditure to the surplus allocated to the Public Works (59 13100 025).

Carried

18-05-3442

PURCHASE OF BARRICADES AND OTHER SIGNALLING EQUIPMENT

WHEREAS the Public Works Department is in need of barricades and other signalling equipment for its regular operations;

WHEREAS the floods that occurred over the last years have shown the importance of maintaining a sufficient reserve to deal with unforeseen events;

WHEREAS several price offers were requested and received and the proposal of Spectralite/Signoplus (9030-5814 Québec Inc.) is the most advantageous for the Municipality;

It is

Moved by : Thomas Howard
Seconded by : Isabelle Patry

AND RESOLVED to accept the offer of Spectralite/Signoplus (9030-5814 Québec Inc.) for a total amount of \$6, 006.93, taxes and delivery included.

IT IS ALSO RESOLVED to charge this expenditure to the operating budget item 02 320 00 640.

Carried

At 7 :45 p.m. a meeting behind closed doors is requested.

At 7 :50 p.m. the meeting resumes.

18-05-3443

HUMAN RESOURCES FILE – AGREEMENT EMPLOYEE # 01-0135

WHEREAS the recommendations of the Director of Finances and Human Resources and of the Director General;

WHEREAS the draft agreement avoids legal expenses and the unnecessary waste of time;

It is

Moved by : Susan McKay
Seconded by : Thomas Howard

AND RESOLVED to authorize the Mayor and the Director General to accept and sign, in the name of the Municipality, the agreement made between the Québec Teamsters Union Local #106 and the Municipality of Pontiac, with respect to employee # 01-0135.

Carried

PUBLIC QUESTION PERIOD

Ricky Knox

- Asks if the Council has decided to take action to recover the sums pertaining to the McCann file.
- Asks if the Council has decided to take action regarding the conflict between himself and his neighbour.

18-05-3444

CLOSING OF THE MEETING

It is

Moved by: Susan McKay
Seconded by: Leslie-Anne Barber

AND RESOLVED to close the meeting at 8:15 p.m. having gone through the agenda.

Carried

MAYOR

DIRECTOR GENERAL

« I, Mayor Joanne Labadie, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».