

**PROVINCE OF QUEBEC
MUNICIPALITY OF PONTIAC**

MINUTES of the special Municipal Council meeting held on Wednesday, August 29, 2018 at 7:30 p.m. at the Town Hall, located at 2024 route 148, Pontiac. Those who were present:

Mrs. Joanne Labadie, Mayor, Mrs. Leslie-Anne Barber, Pro-Mayor and Councillors Mrs. Nancy Draper-Maxsom, Mr. Scott McDonald, Mrs. Susan McKay and Mr. Thomas Howard.

Also present: Mr. Dominic Labrie, Head of Division – Communications and Acting Assistant Director General and Mr. Alain Bourgeois, Director of the infrastructures and Public Works.

Excused absence: Mrs. Isabelle Patry, Councillor.

Mrs. Joanne Labadie, President of the meeting, notes that there is quorum and declares the meeting open. The meeting began at 7:30 p.m.

FLOOR TO THE PUBLIC AND QUESTION PERIOD

There were no questions from the public.

18-08-3517

ADOPTION OF THE AGENDA

1. Floor to the public and question period
2. Adoption of the agenda
3. Awarding of contract – Replacement of culvert, Alary Road
4. Contract – Inspector in Urban Planning Department – Finalization of the Community Centre project
5. Contract – Country Fair
6. Awarding of contract – Snow removal sector B
7. Public question period
8. Closing of the meeting

It is

Moved by: Leslie-Anne Barber
Seconded by: Thomas Howard

AND RESOLVED to adopt the agenda as prepared and read.

Carried

NOTICE OF MEETING

The Acting Assistant Director General of the Municipality of Pontiac verbally indicates that the notice of meeting and agenda of the present meeting have been notified to each of the Municipal Council members within the legal deadline and that it is regularly held according to the Law.

18-08-3518

AWARDING OF CONTRACT- REPLACEMENT OF CULVERT ON ALARY ROAD

WHEREAS it is necessary to replace the culvert on Alary Road following the floods that occurred last Fall ;

WHEREAS the Municipality proceeded with a call for tenders through the Québec Government's electronic tendering system (SEAO) and that three suppliers offered a bid within the prescribed timeframe, that is:

Tenderers	Taxes included
7289235 Canada Inc. (Gauvreau Terre de Surface)	\$612, 393.82
Construction FGK Inc.	\$705, 388.87
Nugent Construction Inc.	\$858, 774.72

WHEREAS the tenders were evaluated by Quadrivium and were deemed in compliance with our specifications;

WHEREAS the price of the tenders significantly exceed the price estimate of the contract, but the Council considers that the particular market conditions this year explain this gap;

WHEREAS the proposal of 7289235 Canada Inc. is the most advantageous;

It is

Moved by : Thomas Howard
Seconded by : Scott McDonald

AND RESOLVED THAT the Council awards the mandate to 7289235 Canada Inc. for the total amount of \$612, 393.82 taxes included, conditionally upon confirmation by the Ministry of Public Security that the Government of Québec pays its share of the invoice, according to the compensation grid provided.

IT IS ALSO RESOLVED THAT this expenditure be allocated to the non-allocated surplus.

Carried

18-08-3519

AWARDING OF CONTRACT - COORDINATION OF THE COMMUNITY CENTRE PROJECT

WHEREAS the Head of Division – Communications’ position is vacant;

WHEREAS it is necessary to coordinate the community centre project;

It is

Moved by : Leslie-Anne Barber
Seconded by : Susan McKay

AND RESOLVED to retain the services of Mrs. Maria Eugenia Sahagun Huerta on an hourly basis, at \$36/hr., plus taxes, for a maximum of 180 hours.

Carried

18-08-3520

COORDINATION OF THE COUNTRY FAIR

WHEREAS the Head of Division – Communications’ position is vacant;

WHEREAS it is necessary to coordinate the organization of the Country fair;

It is

Moved by : Leslie-Anne Barber
Seconded by : Thomas Howard

AND RESOLVED to retain the services of Mrs. Émilie Chazelas on an hourly basis, at \$40/hr. for a maximum of 130 hours.

IT IS ALSO RESOLVED THAT the travel reimbursement policy, provided for employees and contractors, will apply.

FINALLY IT IS RESOLVED THAT the mandate will extend from September 4 until October 9, 2018.

Carried

AWARDING OF CONTRACT – SNOW REMOVAL SECTOR B

WHEREAS the Director of Infrastructures and Public Works proceeded with a public call for tenders for the maintenance and the snow removal of sector B;

WHEREAS the opening of the tenders took place on August 27, 2018;

WHEREAS we only received one tender;

Tenderer	Price (taxes included) for 4 years
Nugent Constructions Inc.	\$762, 169.28

WHEREAS the Director of Infrastructures and Public Works considers that the tender is in compliance with our specifications;

It is

Moved by :

Seconded by :

AND RESOLVED THAT the Council grants, for four (4) years, the contract for the snow removal in sector B to Nugent Constructions Inc. for a total amount of \$762, 169.28 taxes included.

IT IS ALSO RESOLVED THAT the Mayor and the Director General and Secretary-treasurer or their replacements, be hereby authorized to sign for, and in the name of, the Municipality, all documents giving effect to the present resolution.

The resolution, having no one to propose or second it, is withdrawn.

PUBLIC QUESTION PERIOD

There were no questions from the public.

18-08-3521

CLOSING OF THE MEETING

It is

Moved by: Nancy Draper-Maxsom

Seconded by: Leslie-Anne Barber

AND RESOLVED to close the meeting at 9:10 p.m. having gone through the agenda.

Carried

MAYOR

DIRECTOR GENERAL

« I, Mayor Joanne Labadie, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».