

**PROVINCE OF QUEBEC
MUNICIPALITY OF PONTIAC**

MINUTES of the special Municipal Council meeting held on Wednesday December 12th, 2018 at 6:00 p.m. at the Town Hall, located at 2024 route 148, Pontiac. Those who were present:

Mrs. Joanne Labadie, Mayor, Mrs. Leslie-Anne Barber, Pro-Mayor and Councillors Mrs. Nancy Draper-Maxsom, Mr. Scott McDonald, Mrs. Susan McKay, Mr. Thomas Howard and Mrs. Isabelle Patry.

Also present: Mr. Benedikt Kuhn, Director General.

Mrs. Joanne Labadie, Mayor, President of the meeting, notes that there is quorum and declares the meeting open. The meeting began at 6:00 p.m.

FLOOR TO THE PUBLIC AND QUESTION PERIOD

There were no questions from the public.

18-12-3624

ADOPTION OF THE AGENDA

1. Floor to the public and question period
2. Adoption of the agenda
3. Contract – Charlotte Laforest
4. Signing of bank bills
5. Purchase of tables and chairs for the new community centre in Quyon
6. Public question period
7. Closing of the meeting

It is

Moved by: Susan McKay

Seconded by: Isabelle Patry

AND RESOLVED to adopt the agenda as prepared and read.

Carried

18-12-3625

CONTRACT – CHARLOTTE LAFOREST

WHEREAS as of December 31, 2018 the position of Director General and Secretary-treasurer will be vacant;

WHEREAS under sections 179 and 210 of the *Quebec Municipal Code*, R.L.R.Q. Ch. C-27.1, every municipality must have a Secretary-treasurer, who becomes automatically the Director General;

WHEREAS, despite the steps made with the *Fédération québécoise des municipalités* and the *Ministry of Municipal Affairs and Housing*, there is no temporary replacement available to hold the position of Director General and Secretary-treasurer;

WHEREAS no executive employee has the availability or the interest to occupy temporarily the position of Director General and Secretary-treasurer;

WHEREAS a call for applications is underway to fill the position of Director General and Secretary-treasurer who will be vacant as of December 31, 2018;

WHEREAS it is appropriate to retain the services of Ms. Charlotte Laforest to temporarily occupy the position of Director General and Secretary-treasurer of the Municipality of Pontiac, from December 31, 2018 until the position of Director General and Secretary-treasurer is filled;

CONSEQUENTLY, it is

Moved by: Thomas Howard

Seconded by: Susan McKay

AND RESOLVED :

To retain the services of Ms. Charlotte Laforest to hold the position of Director General and Secretary-treasurer of the Municipality of Pontiac.

To authorize Ms. Joanne Labadie, Mayor, and Mr. Benedikt Kuhn, Director General and Secretary-treasurer, to sign the work contract annexed hereto, between the Municipality of Pontiac and Ms. Charlotte Laforest.

Carried

18-12-3626

SIGNING OF BANK BILLS

WHEREAS the Municipality wishes to changes the signatories for the bank bills;

WHEREAS the Municipality requests two signatories for the bank bills;

It is

Moved by : Thomas Howard

Seconded by : Isabelle Patry

AND RESOLVED THAT the following individuals be authorized as signatories for the bank bills, that is : Joanne Labadie OR Leslie-Anne Barber AND Charlotte Laforest OR Ginette Chevrier-Bottrill.

IT IS ALSO RESOLVED THAT the resolution 17-11-3253 be abrogated.

Carried

18-12-3627

PURCHASE OF TABLES AND CHAIRS - COMMUNITY CENTRE IN QUYON

WHEREAS the construction progress of the new Community Centre in Quyon;

WHEREAS the promises of donations that were received and the need to furnish the centre;

WHEREAS the offer of Direct Chairs Canada Ltd.;

It is

Moved by : Susan McKay

Seconded by : Isabelle Patry

AND RESOLVED THAT this Council approves the purchase of tables, chairs and trolley at Direct Chairs Canada Ltd. for a total amount of \$20, 243.85, taxes included, in order to furnish the new Community Centre in Quyon.

Carried

PUBLIC QUESTION PERIOD

There were no questions from the public.

18-12-3628

CLOSING OF THE MEETING

It is

Moved by: Scott McDonald

Seconded by: Leslie-Anne Barber

AND RESOLVED to close the meeting at 6:30 p.m. having gone through the agenda.

Carried

MAYOR

DIRECTOR GENERAL

« I, Mayor Joanne Labadie, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».