



## MUNICIPALITY OF PONTIAC

### **PROVINCE OF QUEBEC COUNTY OF PONTIAC**

Minutes of the special meeting of the Municipal Council of the Municipality of Pontiac held on Wednesday, November 6, 2019 at 7:30 p.m. at the Town Hall located at 2024, route 148, Pontiac, those who were present:

Mrs. Leslie-Anne Barber, Pro-Mayor and the Councillors, Mrs. Susan McKay, Mrs. Nancy Draper-Maxsom, Mr. Scott McDonald, Mr. Thomas Howard, and Mrs. Isabelle Patry.

Also present, Mr. Pierre Said, Director General and several ratepayers.

Absent: Mrs. Joanne Labadie, Mayor.

The meeting will be chaired by the Pro-Mayor, Ms. Leslie-Anne Barber.

#### **1. OPENING OF THE MEETING / NOTICE OF MEETING**

The meeting was convened by the Director General in accordance with the provisions of sections 152 and 156 of the *Quebec Municipal Code*.

The notice of meeting was notified as required by the Quebec Municipal Code to the members of the council who are not present at this meeting.

Mrs. Leslie-Anne Barber, President, notes that there is quorum and opens the meeting. The meeting starts at 7:30 p.m.

#### **2. FLOOR TO THE PUBLIC AND QUESTIONS**

Mrs. Leslie-Anne Barber, President, takes note of the entries in the register of questions and gives the floor to the public.

#### **3. ADOPTION OF THE AGENDA**

- 1. Opening of the meeting / Notice of meeting**
- 2. Floor to the public and questions**
- 3. Adoption of the agenda**

19-11-3916



MUNICIPALITY OF PONTIAC

4. Adoption of the municipal civil safety plan
5. Pontiac's municipal civil safety organization
6. Public question period
7. Closing of the meeting

**IT IS MOVED BY** Councillor, Mrs. Susan McKay and seconded by Councillor, Mrs. Isabelle Patry.

**AND RESOLVED** to adopt the agenda as prepared and read.

Carried

19-11-3917

4. **ADOPTION OF THE MUNICIPAL CIVIL SAFETY PLAN**

**WHEREAS** section 194 of the *Civil Protection Act* (L.R.Q., ch. S-2.3) provides that every municipality must ensure that alert and mobilization procedures, as well as minimum means of help are in effect on its territory, to protect the safety of people and property in the event of a disaster. As well as for the purpose of meeting new requirements in terms of civil Safety issued by the Ministry of Public Safety;

**THEREFORE**, it is moved by Councillor Mr. Scott McDonald and seconded by Councillor Mr. Thomas Howard.

**AND RESOLVED THAT** Council adopt the Municipality of Pontiac's Civil Safety Plan, dated November 2, 2019, as presented.

**IT IS ALSO RESOLVED THAT** the Director of the Urban Planning Department, Mr. Louis Montgrain, is responsible for coordinating the municipal civil safety plan and for proceeding with substitutions within the municipal civil safety organization, if needed, especially in case of the departure of an employee.

**FINALLY, IT IS RESOLVED THAT** the following people can declare the state of emergency in the absence of the Mayor and in the case where Council cannot meet in time (following the hierarchy):

- Leslie-Anne Barber (Pro-Mayor);
- Pierre Said (Director General).

Carried



## MUNICIPALITY OF PONTIAC

19-11-3918

### **5. PONTIAC'S MUNICIPAL CIVIL SAFETY ORGANIZATION**

**WHEREAS** municipalities in Quebec are vulnerable and struggling with natural or man-made hazards;

**WHEREAS** the Municipal Council recognizes that the Municipality can be the victim of a disaster at any time;

**WHEREAS** the Municipal Council sees the importance of having a new civil protection plan covering the essential elements of the preparation to deal with disasters in collaboration with representatives of the General Management of the Civil Safety and the Fire Safety of the Ministry of Public Safety;

**THEREFORE**, it is moved by Councillor Mrs. Susan McKay and seconded by Councillor Mr. Thomas Howard.

**AND RESOLVED THAT** the municipal civil safety organization be modified.

**IT IS ALSO RESOLVED THAT** people be appointed and informed by the Municipal Council to fill the positions for the various missions of the municipal civil safety organization;

Responsible	Function
<b>Joanne Labadie</b>	Person designated for emergency measures and spokesperson
<b>Louis Montgrain</b>	Municipal coordinator
<b>Pierre Said</b>	Advisor to the municipal coordinator and his substitute
<b>Richard Groulx</b>	Coordinator of operations – Fire and Public Safety
<b>Maxime Renaud</b>	Coordinator of operations – Public Works
<b>Geneviève Latulippe</b>	Coordinator of operations - Communications
<b>Elza Sylvestre</b>	Coordinator of operations – Disaster and volunteer services
<b>Ginette Chevrier</b>	Coordinator of operations - Administration
<b>Martine Major</b>	CCMU Secretary
<b>Alain Bourgeois</b>	Technical advisor and Transport
<b>Mike Proulx</b>	Water plant operator
<b>Louise Ramsay</b>	Disaster assistance officer
<b>Laura Rendle-Hobbs</b>	Supply officer
<b>Yves Charette</b>	Regional Director of Public Safety (MRC)
<b>Éric Leduc</b>	Civil Safety advisor - Operations (MSP)



MUNICIPALITY OF PONTIAC

**Stéphane Martel**

Civil Safety advisor – Financial assistance (MSP)

**FINALLY, IT IS RESOLVED THAT** Council authorizes the municipal coordinator to update the civil safety plan and to replace the people in charge with others, if he deems it necessary.

Carried

**6. PUBLIC QUESTION PERIOD**

There were no questions from the public.

**7. CLOSING OF THE MEETING**

**IT IS MOVED BY** Councillor Mrs. Susan McKay and seconded by Councillor Mrs. Nancy Draper-Maxsom.

**AND RESOLVED THAT** this council accepts the closing of the meeting at 8:01 p.m.

Carried

Mr. Pierre Said  
DIRECTOR GENERAL

Mrs. Leslie-Anne Barber  
PRO-MAYOR

*« I, Pro-Mayor Leslie-Anne Barber, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code. »*



## MUNICIPALITY OF PONTIAC

### PUBLIC QUESTION PERIOD

1-Michel Mongeon	<p>Mr. Mongeon mentions that Braun Road is in great need of maintenance, that it is dangerous to drive on it. The Municipality had promised maintenance, and nothing was done. Mr. Mongeon says there are fifty (50) residences and two businesses on this road. He tried to contact Mr. Bourgeois, but he was not available. Mr. Mongeon asked what the Municipality can do to improve the situation.</p> <p><b>A follow-up will be done in this file.</b></p>
2-Jane Swan	<p>Mrs. Swan asks when the Municipality intends to follow up on this matter.</p> <p><b>As soon as possible, Councillor Isabelle Patry will follow up on behalf of the Council, and Director General Pierre Said will follow up on behalf of the Municipality's administration.</b></p>
3-Glenn Swan	<p>Mr. Swan mentions that his car was broken because of poor road conditions.</p>
4-Isabelle Clermont	<p>Mrs. Clermont mentions that it took her seven (7) minutes to travel 1.5 km, because there were so many potholes on the road.</p>
5-Randy Crépeault	<p>Mr. Crépeault mentions that he performs vehicle maintenance and changes many shock absorbers on the vehicles of residents on Braun Road. He says it is important that the road be graded before the frost.</p>
6- Sonya St-Aubin	<p>Mrs. St-Aubin says that she is worried about the value of properties on Braun Road because of the poor road conditions.</p>
7. Susan Lamont	<p>Mrs. Lamont mentions that the 5<sup>th</sup> Concession is in very poor condition and requests that the Municipality prioritize the maintenance of this road.</p>

