



## MUNICIPALITY OF PONTIAC

### PROVINCE OF QUEBEC COUNTY OF PONTIAC

Minutes of the special meeting of the Municipal Council of the Municipality of Pontiac held on Wednesday, November 20, 2019 at 7:00 p.m. at the Town Hall located at 2024, route 148, Pontiac, those who were present:

Mrs. Joanne Labadie, Mayor, Mrs. Leslie-Anne Barber, Pro-Mayor and the Councillors, Mrs. Nancy Draper-Maxsom, Mrs. Susan McKay, Mr. Scott McDonald, Mr. Thomas Howard, and Mrs. Isabelle Patry.

Also present, Mr. Pierre Said, Director General.

#### **1. OPENING OF THE MEETING / NOTICE OF MEETING**

The meeting was convened by the Director General in accordance with the provisions of sections 152 and 156 of the *Municipal Code of Québec*.

Mrs. Joanne Labadie, President, notes that there is quorum and opens the meeting. The meeting starts at 7:05 p.m.

#### **2. FLOOR TO THE PUBLIC AND QUESTIONS**

Mrs. Joanne Labadie, President, takes note that there are no questions in the register of questions.

#### **3. ADOPTION OF THE AGENDA**

- 1. Opening of the meeting / Notice of meeting**
- 2. Floor to the public and questions**
- 3. Adoption of the agenda**
- 4. End of employment relationship – employee #05-0006**
- 5. Resignation of employee #01-0128**
- 6. Appointment of employee #01-0133 as taxation officer**
- 7. Posting for the position of taxation clerk**
- 8. Public question period**
- 9. Closing of the meeting**

19-11-3937



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**IT IS MOVED BY** Councillor Mrs. Susan McKay and seconded by Councillor Mrs. Isabelle Patry.

**AND RESOLVED** to adopt the agenda as prepared and read.

Carried

19-11-3938

**4. END OF EMPLOYMENT RELATIONSHIP – EMPLOYEE #05-0006**

**WHEREAS** the information presented by the Director General concerning the file of employee #05-0006;

**WHEREAS** the discussion during the Administration and Finances Committee's meeting;

**THEREFORE**, it is moved by Councillor Mrs. Leslie-Anne Barber and seconded by Councillor Mrs. Isabelle Patry.

**AND RESOLVED THAT** the General management terminates the employment relationship of employee #05-0006 with the Municipality of Pontiac.

Carried

19-11-3939

**5. RESIGNATION OF EMPLOYEE #01-0128**

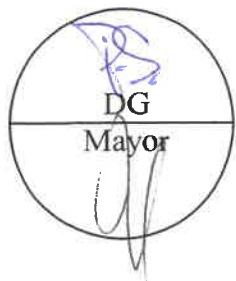
**WHEREAS** the letter of resignation from employee 01-0128 dated October 31, 2019;

**THEREFORE**, it is moved by Councillor Mrs. Susan McKay and seconded by Councillor Mr. Thomas Howard.

**AND RESOLVED THAT** the Municipality accepts the resignation of employee 01-0128 as of November 14, 2019.

**IT IS ALSO RESOLVED THAT** the Municipality wishes to thank employee 01-0128 for her years of dedicated service.

Carried



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19-11-3940

**6. APPOINTMENT OF EMPLOYEE #01-0133 AS TAXATION OFFICER**

**WHEREAS** following the resignation of employee 01-0128, the position of taxation officer is vacant;

**WHEREAS** the position was posted, in accordance with the terms of the collective agreement;

**WHEREAS** employee 01-0133 applied for the position of taxation officer and has the required qualifications;

**WHEREAS** the recommendation of the Director of Finances;

**THEREFORE**, it is moved by Councillor Mrs. Nancy Draper-Maxsom and seconded by Councillor Mr. Scott McDonald.

**AND RESOLVED** to accept the recommendation of the Director of Finances and to proceed with the appointment of employee 01-0133 as taxation officer, in accordance with the terms of the collective agreement.

Carried

19-11-3941

**7. POSTING FOR THE POSITION OF TAXATION CLERK**

**WHEREAS** the position of taxation clerk is vacant, following a movement of staff;

**WHEREAS** it is necessary to fill this position;

**THEREFORE**, it is moved by Councillor Mr. Thomas Howard and seconded by Councillor Mrs. Susan McKay.

**AND RESOLVED** to post the position of taxation clerk and start the hiring procedures to fill the position.

Carried



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**8. PUBLIC QUESTION PERIOD**

There are no questions from the public.

19-11-3942

**9. CLOSING OF THE MEETING**

**IT IS MOVED BY** Councillor Mrs. Nancy Draper-Maxsom and seconded by Councillor Mrs. Susan McKay.

**AND RESOLVED THAT** this council accepts the closing of the meeting at 7:12 p.m.

Carried

A handwritten signature in blue ink, appearing to read "Said".

Mr. Pierre Said  
DIRECTOR GENERAL

A handwritten signature in black ink, appearing to read "Labadie".

Mrs. Joanne Labadie  
MAYOR

*« I, Mayor Joanne Labadie, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».*