



PERMIT / CERTIFICAT APPLICATION

<p>This space is for Municipal use only</p> <p>APPLICATION N° : _____</p> <p>ROLL N° : _____</p>	<p>Date received</p>
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SECTION 1 - IDENTIFICATION

Property address _____	Lot no _____
OWNER (If the property has been acquired within the last 6 months, a copy of the deed must be supplied.)	
Name _____	Home no. () _____
Address _____	Work no. () _____
Postal code _____	Cell no. () _____
Email _____	
APPLICANT <input type="checkbox"/> same as owner <input type="checkbox"/> power of attorney (fill out appendix A)	
Name _____	Home no. () _____
Address _____	Work no. () _____
Postal code _____	Cell no. () _____
Email _____	
CONTRACTOR <input type="checkbox"/> same as owner <input type="checkbox"/> same as applicant <input type="checkbox"/> other	
Company name _____	RBQ no. _____
Person to contact _____	Work no. () _____
Address _____	Cell no. () _____
Postal code _____	Fax no. () _____
Email _____	
CONTRACTOR (SEPTIC SYSTEM)	
Company name _____	RBQ no. _____
Person to contact _____	Work no. () _____
Address _____	Cell no. () _____
Postal code _____	Fax no. () _____
Email _____	
CONTRACTOR (WELL DRILLING)	
Company name _____	RBQ no. _____
Person to contact _____	Work no. () _____
Address _____	Cell no. () _____
Postal code _____	Fax no. () _____
Email _____	

SECTION 2 – TYPE OF WORK (CONSTRUCTION OR OTHER TYPES OF WORK)

TYPE OF WORK <input type="checkbox"/> New construction <input type="checkbox"/> Subdivision <input type="checkbox"/> Extension <input type="checkbox"/> Renovation <input type="checkbox"/> Change of use <input type="checkbox"/> Demolition <input type="checkbox"/> Other:	CONSTRUCTION, OR OTHER WORKS <input type="checkbox"/> Main building <input type="checkbox"/> Farm building <input type="checkbox"/> Accessory building : <input type="checkbox"/> Carport <input type="checkbox"/> Shed <input type="checkbox"/> Garage	<input type="checkbox"/> Tree-cutting <input type="checkbox"/> Access lane <input type="checkbox"/> Fence <input type="checkbox"/> Sign <input type="checkbox"/> Septic system <input type="checkbox"/> Retaining wall	<input type="checkbox"/> Pool <input type="checkbox"/> Patio <input type="checkbox"/> Deck <input type="checkbox"/> Dock <input type="checkbox"/> Well <input type="checkbox"/> Gazebo
Is there an existing water course, swamp or wetland?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Is there an easement or a right of way that you know of?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

SECTION 3 – BUILDING CATEGORY

HOUSE	TYPE OF BUILDING	USE OTHER THAN RESIDENTIAL
<input type="checkbox"/> Single-family	<input type="checkbox"/> Isolated	<input type="checkbox"/> Business or service
<input type="checkbox"/> Two-family	<input type="checkbox"/> Semi-detached	<input type="checkbox"/> Public or institutional
<input type="checkbox"/> Three-family	<input type="checkbox"/> Row houses	<input type="checkbox"/> Industry
<input type="checkbox"/> Multi-family		<input type="checkbox"/> Mixed (number of units: _____)
<input type="checkbox"/> Mobile home		<input type="checkbox"/> Agricultural (CPTAQ authorization?) <input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 4 – NATURE OF WORK (description/additional information)

Indicate the value of the work for each type of permit or certificate requested

Main building \$ _____

Septic system \$ _____

Well \$ _____

Accessory building \$ _____

Other \$ _____ (specify the type of construction: _____)

Other \$ _____ (specify the type of construction: _____)

Date you expect to start the work: _____ / _____ / _____
Month Day Year

Date you expect to complete the work: _____ / _____ / _____
Month Day Year

SECTION 5 – ANNEXED DOCUMENTS

Deed of sale _____

Site plan prepared by: _____

Construction plan prepared by: _____

Report of septic system prepared by: _____

Appendix A (proxy) _____

Appendix B (accessory building/pool/spa) _____

Other: _____

SECTION 6 – DECLARATION OF THE OWNER OR APPLICANT

I am aware that any other pertinent documents necessary for the approval of the permit could be requested and that the delay for issuing a permit is sixty (60) days maximum from the date the application is considered complete.

I promise not to begin work before I receive the permit and I agree to pay the amount requires for the analysis of my file.

I am aware that modification of the plans and/ or specifications already approved will require a written authorization issued by the officer in charge.

I, undersigned, certify that the information given in the present document and its appendices are in every respect true, correct and complete and that I will comply with their provisions and to those of the current town planning regulations.

I acknowledge that the issuance of the present permit or certificate does not exempt me from obtaining any other documents required by another service, agency, authority, ministry or local authority, be it on a municipal, provincial or federal level having jurisdiction in relation to the present application.

I also acknowledge that my right to build or to execute any work can be affected by constraints established by the law or under a contract. In spite of the obtaining a municipal permit or certificate, I must ensure that compliance of these servitudes is met.

 Signature of the owner or applicant _____
 Date

 Name of owner or applicant (in block letters)