

HALL RESERVATION FORM

Hall ☐ Luskville community centre
☐ Quyon Women's Institute
☐ Quyon community centre
☐ Luskville library
☐ Quyon library
☐ Notre-Dame-de-la-Joie school gymnasium**

Date _____

Opening hours _____

Closing hours _____

If the reservation is for more than one day

Renewal ☐ Yes
☐ No

Session ☐ Winter (Jan-March)
☐ Spring (April-June)
☐ Summer (July-August)
☐ Fall (Sept.-Dec.)

Other information

Activity _____

Music (copyright) For dancing ☐ Ambient music ☐ no music ☐

Age Category ☐ Children 0-12
☐ Teenagers 13-18
☐ Adults
☐ Seniors

Organization _____

Coordinator's name _____

Address : _____

Phone _____

Email _____

Fee charged to participants \$ _____

1. **COVID-19:** I agree to comply with the sanitary measures and various obligations imposed by the government on the day of the event, including the requirement of mandatory vaccination depending on the situation and the mandatory wearing of face coverings for all persons having access to the rented premises and its dependencies. <https://www.quebec.ca/sante/problemes-de-sante/a-z/coronavirus-2019/deroulement-vaccination-contre-la-covid-19/passeport-de-vaccination-covid-19/lieux-et-activites-exigeant-passeport-vaccinal-covid-19>

Initials:

2. **COVID-19:** I agree to provide all the necessary materials to comply with the sanitary measures and various obligations imposed by the government on the day of the event (disinfectants for hands and surfaces, etc.).

Initials:

3. **COVID-19:** I agree to provide the Municipality with proof from the Public Health Department allowing me to hold my event when it is of a public nature (open to the public). (This proof can be obtained by emailing the Public Health Department directly: 07.dspu_questions_covid-19@ssss.gouv.qc.ca).

Initials:

4. **COVID-19:** I agree that the Municipality may cancel the rental at any time, without payment of any indemnity or compensation, in the event that government-imposed sanitary measures prevent or seriously risk preventing the possibility of holding a gathering on the day of the event. The Municipality shall refund to the lessee the full amount already collected.

Initials:

5. **COVID-19:** In the event of the failure of the Lessee to comply with the obligations set out in the two preceding paragraphs, the Lessee agrees to hold the Municipality harmless and indemnify it, its representatives, officers, elected officials or employees from and against any damages, condemnation, fine or loss of any nature whatsoever arising out of any claim, demand, suit, action or other proceeding which may be brought as a result of the failure to comply with the obligations set out in the two preceding paragraphs.

Initials:

6. **DESCRIPTION OF THE EVENT :** _____

7. **OUTDOOR EVENT:** ☐

INDOOR EVENT: ☐

8. **NUMBER OF PEOPLE:** _____

☐ If you plan to drink or sell alcohol, you must obtain a reunion permit from the Régie des alcools du Québec. Visit the website: <https://www.racj.gouv.qc.ca/formulaires-et-publications.html> to fill out your application form. Please allow 15 business days for the Régie to process your application;

☐ I am responsible for any loss or damage to equipment (except if the damage is brought on by normal wear) that occurred under my responsibility. I fully understand that any person or organization that contravenes the rules and regulations of the municipal park, that leaves the site in a state of uncleanness, or that damages municipal property will be charged a fee accordingly;

☐ I promise to notify the municipality without delay, should there be any cancellation of our activity (24 hours in advance);

☐ I certify that I am aware of the rules and regulations, I understand them and will abide by them for the duration of my activity.

Signature : _____

Date : _____

Please send to: aubrey.stephanie@municipalitepontiac.ca.

***For access to the gymnasium: Please note that, in the event that you must cancel your activity on any given day for whatever reason or if you must leave early, you must inform the person in charge of the key, Mrs. Lynn Régimbal (819) 455-9132 or cell (819) 790-0321. Thank you.*

For further information, please contact:

Elza Sylvestre
Recreational and community life Director
(819) 455-2401 ext. 122