

APPLICATION FORM - BOOKING OF SPORTS GROUNDS

Field Ball field- Quyon Recreational Park
 Soccer field- Quyon Recreational Park
 Skating rink- Quyon Recreational Park
 Ball field- Luskville Recreational Park
 Soccer field- Luskville Recreational Park
 Skating rink- Luskville Recreational Park
 Skating rink- Soulière-Davis Park
 Other _____

Date(s) of the activity _____

Opening hours _____

Closing hours _____

Other information

Nature of the activity Tournament
 League
 Other : _____

Number of participants _____

Age of participants Children 0-12 years
 Adolescents 13-18 years
 Adults
 Seniors

Organization/
Association _____

Coordinator's name _____

Address _____

Phone number _____

Email _____

Fee charged to participants _____ \$

Fundraising for the benefit of (if applicable) : _____

1. **DESCRIPTION OF THE EVENT:** _____

2. **OUTDOOR EVENT:**

INDOOR EVENT:

3. **NUMBER OF PEOPLE:** _____

If you plan to drink or sell alcohol, you must obtain a **reunion permit** from the Régie des alcools du Québec. Visit the website: <https://www.racj.gouv.qc.ca/en/formulaires-et-publications/forms/alcohol/reunion-permits.html> to fill out your application form. Please allow 15 business days for the Régie to process your application;

I promise to notify the municipality without delay, should there be any cancellation of our activity (24 hours in advance);

I am responsible for any loss or damage to equipment (except if the damage is brought on by normal wear) that occurred under my responsibility. I fully understand that any person or organization that contravenes the rules and regulations of the municipal park, that leaves the site in a state of uncleanliness, or that damages municipal property will be charged a fee accordingly;

I certify that I have read the attached rules and regulations, I understand them and will abide by them for the duration of my activity.

Signature : _____

Date : _____

Send to info@municipalitepontiac.ca

For further information, please contact:
Recreational and Community Life
(819) 455-2401

I have read, I understand and accept the rules and conditions of the Municipality of Pontiac's Policy on the Rental of Municipal Facilities.

<https://municipalitepontiac.com/wp-content/uploads/2022/05/Politique-de-location-des-infrastructures-municipales-rev.-20-5-2022-angl.pdf>

Initials :

I accept and agree to abide by the Municipality of Pontiac's reservation and rental rules as well as the regulations for the use of community parks, as attached.

Signature: _____

Name: _____

Date

Please send your reservation request to: info@municipalitepontiac.ca.

**For more information, please call
(819) 455-2401**

- *Approved with the following conditions:*
Full payment is required to confirm your reservation
Rental fees: _____ days x _____ \$ Total = _____ \$
Other fees: _____ \$
Security deposit: _____ \$ (refundable within 30 days of the event if all rental conditions are met)
- *Credit card payments will be made in collaboration with the Finance Department of the Municipality, by appointment.*
- *The Municipality of Pontiac reserves the right to refuse rental requests.*
- *Certain conditions apply.*
- *The reservation will be confirmed when all conditions are met by the tenant and accepted by the Municipality.*

FOR ADMINISTRATION USE ONLY

Date: _____
Approved by: _____ Conditions: _____
Signature: _____

Annex: Rules concerning parks, recreation centers and other public areas.

1. It is prohibited for anyone to enter or leave a park within the Municipality by other entries or exits created for this purpose.
2. Access to Municipal parks is prohibited between 11:00 p.m. and 7:00 a.m. unless a permit or a written authorization was obtained by the Municipality to that effect.
3. It is prohibited to be detrimental to employees who are working on any public property or area in any way.
4. It is prohibited to practice any dangerous or inappropriate games on any public property or area.
5. Anyone who frequents or visits a public property or area in the Municipality and refuses to leave the said premises when ordered by those appointed to supervise and maintain order on the said premises.
6. It is prohibited for anyone to participate directly or indirectly in a fight, a riot, a protest or a disorderly gathering on any public or private premises.
7. It is prohibited for anyone to ride a snowmobile or other types of motor vehicles on private or public property unless a written authorization was given by the Municipality to that effect.
8. It is prohibited for anyone to throw away or dispose of refuse, paper or other garbage on public or private property elsewhere than in boxes or baskets provided for these purposes.
9. It is prohibited for anyone to urinate or defecate on a private property or area other than areas specifically equipped for this purpose.
10. It is prohibited for anyone to shake, cut, brake, remove or damage in any way whatsoever any wall, fence, sign, shelter, seat, streetlight, lawn, tree, shrub, plantation or other plants on private or public property.
11. The Municipality will not be held responsible for stolen, lost or damaged objects on any public or private property within its territory;
12. It is prohibited to throw stones or other projectiles on any public or private property.
13. It is prohibited to undress or to dress anywhere in recreation centers with the exception of areas designed for these purposes.
14. It is prohibited for anyone to stroll around in parking areas or recreation centers.

15. It is prohibited for anyone to light a fire and keep it lit on public property or areas unless a permit or a written authorization was given by the Municipality to that effect.
16. It is prohibited for anyone to use or allow to be used on public property or in a public area, flares, rockets or other pyrotechnics, unless a permit or written authorization was given by the Municipality to that effect.
17. It is prohibited to cross or to be within a secure perimeter with appropriate signs (warning tape, gate, etc.) set by an appropriate authority, unless expressly authorized.
18. It is prohibited for anyone on public property or in a public area to scale or climb on a statue, a post, a mast, a pylon, a tower, a wire, a building, a fence or any other assembled material serving as a support, except for specifically equipped children's games.