



Municipalité de | Municipality of

Pontiac

PARENT'S GUIDE 2024 PONTIAC DAY CAMP



GENERAL INFORMATION

The camp will take place from du June 25 to August 16, 2024.

Please note that the camp hours are from 9 :00 a.m. to 4:00 p.m., with a daycare service from 7:30 a.m. to 9:00 a.m. and from 4:00 p.m. to 5:30 p.m.

The reception will be open from 7:30 a.m. and the children must leave the premises before 5:30 p.m.

PRICING :

Pricing : Resident - **\$150** per week, per child;
Non-resident - **\$200** per week, per child.

PAYMENT METHODS :

• Cash

• **Cheques** : To be given on the evening of registration or deposited in the box in front of the Town Hall **(within 48 hours of registration)**

- Write the mane of the child in the envelope
- Cheque made out in the name of the Municipality of Pontiac
- Any NSF cheque will incur a \$20 fee

• Credit cards

* It is possible to split the total amount of the registration fee into a maximum of **2 equal payments**:

1. A first payment of 50% of the total invoice at the time of registration (and once the documentation has been completed and approved by the recreation department);
2. The second 50% **no later than May 24, 2024**;
3. With a credit card : the amount will be charged to your credit card on **May 24, 2024, between 8 :00 a.m. and 4:00 p.m.**

REFUND :

- **Before May 24** : total refund of the cost, less \$30 for cancellation fees.
- **After May 24** : **No refund** except upon presentation of a medical report or in case of relocation. If the registrant moves out of the Municipality before the end of the day camp, proof will be required and reimbursement will be prorated for the days the child attended.

ARRIVAL AND DEPARTURE PROCEDURES

Arrival : Between 7:30 and 9 :00 a.m. for all groups.

Departure : Departure starts at 4 :00 a.m., and no later than 5 :30 p.m. Late fees of \$5.00/minute per child will be charged according to the current fee schedule.

No parents are allowed on the day camp site

- In the morning : You leave your child in the care of the animator at the reception, at the entrance of the building, who will direct him to his group.
- At the end of the day : Show up at the entrance of the building with a photo ID and give the name of your child, who will be called to join you.

DRESS CODE

Children should be dressed in comfortable and appropriate clothing as they move around a lot during the day.

Acceptable clothing :

- Short
- Short-sleeved shirt or camisole with **wide** straps
- «Running shoes» or strapped sandals
- Hat/cap or scarf for sun protection.

****NOT ACCEPTABLE** : short shirt (crop-top style), spaghetti strap camisole, panties that are too short and showing the beginning of the buttocks, sweaters with hateful or violent messages.

LUNCH BOX AND EQUIPMENT:

Lunch box :

In your child's lunch box, **must be included**:

- 1 cold meal (or in a thermos)
- 2 to 3 snacks (aim for healthy produces: fruits, vegetables)
- 1 juice (facultative)
- 1 **reusable** water bottle (that we can refill during the day)

* In order to preserve the planet and reduce waste as much as possible, we ask that you use reusable containers.

Equipment :

The following equipment must be provided for each child :

- 1 complete change of clothing (including long pants for hikes and underwear)
- 1 bathing suit and 1 towel
- 2 disposable plastic bags
- 1 hat or cap
- 1 **identified** tube of sunscreen
- 1 **identified** bottle of mosquito repellent

PARENT'S RESPONSIBILITIES :

- To check the child's health status in the morning and evening.
- To inform the day camp director of any change in the child's health before the beginning or during the day camp period (example: contagious disease, virus, etc.)
- To collaborate with the Municipality of Pontiac's Day camp management and come and meet management if your child's behaviour is interfering with activities.
- Do not enter the day camp site.
- To respect the arrival and departure schedule.

Thank you for your collaboration.