

Municipalité de | Municipality of

Pontiac

**PROVINCE OF QUEBEC
PONTIAC COUNTY**

MINUTES of the special Council meeting of the Municipality of Pontiac held on Tuesday, May 22, 2024, at 8:00 p.m. at the Luskville Community Centre located at 2024 route 148, at which were present:

Mr. Roger Larose, Mayor, Dr. Jean Amyotte, Pro-Mayor and Councillors, Mrs. Diane Lacasse, Mrs. Caryl McCann, Mr. Garry Dagenais, Mr. Serge Laforest and Mrs. Chantal Allen.

Also present, Mr. Mario Allen, Director General.

1. OPENING OF THE MEETING/NOTICE OF MEETING

In accordance with Section 157 of the Municipal Code, Mr. Roger Larose, President, notes the presence of all Council members and proceeded with the opening of the meeting. The meeting begins at 8:01 p.m.

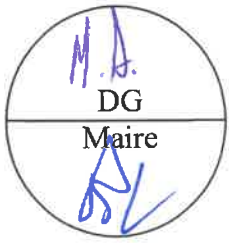
2. FLOOR TO THE PUBLIC AND QUESTIONS

No citizen attended.

3. ADOPTION OF THE AGENDA

1. **Opening of the meeting**
2. **Floor open to public and questions**
3. **Adoption of the agenda**
4. **Resignation - employee 05-0130**
5. **Posting - office clerk position**
6. **Adoption of a service offer from a human resources management firm**
7. **Adoption of a service offer from a legal advisors firm in support of the management of human resources**
8. **Notice of motion - bylaw 10-24 - Urban Plan bylaw repealing bylaw 175-01 concerning the Urban Plan**
9. **Tabling of draft bylaw 10-24 - Urban Plan bylaw repealing bylaw 175-01 concerning the Urban Plan**
10. **Notice of motion - bylaw 11-24 - zoning bylaw repealing bylaw 177-01 on zoning**
11. **Tabling of the first draft bylaw 11-24 - zoning bylaw repealing bylaw 177-01 on zoning**
12. **Notice of motion - bylaw 12-24 - construction bylaw repealing bylaw 179-01 on construction**

24-05-5277



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13. **Tabling of draft bylaw 12-24 - construction bylaw repealing bylaw 179-01 on construction**
14. **Notice of motion - bylaw 13-24 - subdivision bylaw repealing bylaw 178-01 on subdivision**
15. **Tabling of the first draft by-law 13-24 - subdivision bylaw repealing bylaw 178-01 on subdivision**
16. **Notice of motion - bylaw 14-24 - permits and certificates bylaw repealing bylaw 176-01 on interpretation and administration rules of urban planning bylaws**
17. **Tabling of draft bylaw 14-24 - permits and certificates bylaw repealing bylaw 176-01 on interpretation and administration rules of urban planning bylaws**
18. **Public question period**
19. **Closing of the meeting**

IT IS MOVED BY the Mayor, Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED to adopt the agenda as prepared and read.

Carried

24-05-5278

4. **RESIGNATION - EMPLOYEE 05-0130**

WHEREAS employee 05-0130 has tendered his resignation to his superior effective May 31, 2024;

THEREFORE, it is moved by Councillor Diane Lacasse and seconded by Councillor Caryl McCann.

AND RESOLVED THAT the Council accept the resignation of employee 05-0130, effective May 31, 2024.

THAT the Municipality wishes to thank employee 05-0130 for his loyal services.

Carried

24-05-5279

5. **POSTING - OFFICE CLERK POSITION**

WHEREAS there is an urgent need for personnel within the Municipality in order to offer a good service to the citizens;

WHEREAS the current office clerk in the Urban Planning Department has tendered her resignation effective May 27, 2024, and there is a need to replace her in this position;



THEREFORE, it is moved by Councillor Chantal Allen and seconded by Councillor Diane Lacasse.

AND RESOLVED THAT Council authorize management to proceed with all the necessary steps to submit a candidate for approval for the position of office clerk as soon as possible.

Carried

24-05-5280

6. **ADOPTION OF A SERVICE OFFER FROM A HUMAN RESOURCES MANAGEMENT FIRM**

CONSIDERING that the Municipality of Pontiac requires a specialized firm in human resources management;

CONSIDERING that Relais Expert Enquête et Médiation Inc. submitted a service proposal dated May 22, 2024;

THEREFORE, it is moved by Councillor Dr. Jean Amyotte and seconded by Councillor Diane Lacasse.

AND BE IT RESOLVED THAT the Municipality of Pontiac accepts the service proposal of this firm as presented.

THAT the general management is authorized to sign any necessary document related to this proposal to give effect to this resolution.

Carried

24-05-5281

7. **ADOPTION OF A SERVICE OFFER FROM A LEGAL ADVISORS FIRM IN SUPPORT OF THE MANAGEMENT OF HUMAN RESOURCES**

WHEREAS the Municipality of Pontiac requires specialized legal services in human resources management;

WHEREAS the law firm Therrien Couture Joli-Coeur S.E.N.C.R.L. has submitted a service offer to support and represent the Municipality in this regard;

THEREFORE, it is moved by Councillor Caryl McCann and seconded by Councillor Diane Lacasse.



AND RESOLVED THAT the Municipality of Pontiac accepts the service offer from the law firm Therrien Couture Joli-Coeur S.E.N.C.R.L. to support and represent the Municipality in human resources management.

THAT the general management is authorized to sign the letter of mandate or any other document necessary to give effect to this resolution.

Carried

8. NOTICE OF MOTION - BYLAW 10-24 - URBAN PLAN BYLAW REPEALING BYLAW 175-01 CONCERNING THE URBAN PLAN

Notice of motion is given by Councillor Dr. Jean Amyotte, Councillor of District 6 of the Municipality of Pontiac to the effect that bylaw 10-24 will be adopted to repeal and replace bylaw 175-01 concerning the Urban Plan.

9. TABLING OF DRAFT BYLAW 10-24 - URBAN PLAN BYLAW REPEALING BYLAW 175-01 CONCERNING THE URBAN PLAN

WHEREAS the process of harmonizing urban planning bylaws with omnibus bylaw no. 313-22 and its amendments, and bylaw no. 321-23 (TIAM) amending the land use and development plan of the MRC des Collines-de-l'Outaouais;

WHEREAS the process of amending the land use and development plan of the MRC des Collines-de-l'Outaouais subjects the Municipality of Pontiac to the adoption procedure of articles 110.3.1 and 123 to 145 of the Land Use and Planning Act, chapter A-19.1;

WHEREAS a notice of motion was given at a special session of this Municipal Council, on May 22, 2024, indicating that this bylaw would be submitted for adoption;

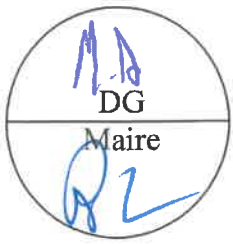
WHEREAS the Municipal Council wishes to repeal and replace bylaw 175-01 concerning the Urban Plan ;

THEREFORE, it is moved by XX and seconded by XX.

AND RESOLVED that this bylaw be adopted as tabled.

10. NOTICE OF MOTION - BYLAW 11-24 - ZONING BYLAW REPEALING BYLAW 177-01 ON ZONING

Notice of motion is given by Councillor Garry Dagenais, Councillor of District 3 of the Municipality of Pontiac, that bylaw 11-24 will be adopted to repeal and replace bylaw 177-01 on zoning.



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11. TABLING OF THE FIRST DRAFT BYLAW 11-24 - ZONING BYLAW REPEALING BYLAW 177-01 ON ZONING

WHEREAS the process of harmonizing urban planning regulations with omnibus regulation no. 313-22 and its amendments, and regulation no. 321-23 (TIAM) amending the land use and development plan of the MRC des Collines-de-l'Outaouais;

WHEREAS the process of amending the land use and development plan of the MRC des Collines-de-l'Outaouais subjects the Municipality of Pontiac to the adoption procedure of Articles 110.3.1 and 123 to 145 of the Land Use and Planning Act, Chapter A-19.1;

WHEREAS a notice of motion was given at a special session of this Municipal Council on May 22, 2024, indicating that this first draft bylaw would be submitted for adoption;

WHEREAS the Municipal Council wishes to repeal and replace bylaw 177-01 on zoning.

THEREFORE, it is moved by XX and seconded by XX.

AND RESOLVED THAT the present bylaw be adopted as tabled.

12. NOTICE OF MOTION - BYLAW 12-24 – CONSTRUCTION BYLAW REPEALING BYLAW 179-01 ON CONSTRUCTION

Notice of motion is given by Councillor Dr. Jean Amyotte, Councillor of District 6 of the Municipality of Pontiac, to the effect that there will be adoption of bylaw 12-24 to repeal and replace bylaw 179-01 on construction.

13. TABLING OF DRAFT BYLAW 12-24 - CONSTRUCTION BYLAW REPEALING BYLAW 179-01 ON CONSTRUCTION

WHEREAS the process of harmonizing urban planning regulations with omnibus regulation no. 313-22 and its amendments and regulation no. 321-23 (TIAM) amending the land use and development plan of the MRC des Collines-de-l'Outaouais;

WHEREAS the process of modifying the land use and development plan of the MRC des Collines-de-l'Outaouais subjects the Municipality of Pontiac to the adoption procedure of sections 110.3.1 and 123 to 145 of the Land Use Planning and Development Act, Chapter A-19.1;

WHEREAS a notice of motion was given at a special session of this Municipal Council, on May 22, 2024, indicating that this bylaw would be submitted for adoption;



WHEREAS the Municipal Council wishes to repeal and replace bylaw 179-01 on construction;

THEREFORE, it is moved by XX and seconded by XX.

AND RESOLVED THAT this bylaw be adopted as tabled.

14. NOTICE OF MOTION - BYLAW 13-24 – SUBDIVISION BYLAW REPEALING BYLAW 178-01 ON SUBDIVISION

Notice of motion is given by Councillor Garry Dagenais, Councillor of District 3 of the Municipality of Pontiac to the effect that there will be adoption of bylaw 13-24 to repeal and replace bylaw 178-01 on subdivision.

15. TABLING OF THE FIRST DRAFT BYLAW 13-24 - SUBDIVISION BYLAW REPEALING BYLAW 178-01 ON SUBDIVISION

WHEREAS the process of harmonizing urban planning by-laws with omnibus bylaw no. 313-22 and its amendments and bylaw no. 321-23 (TIAM) amending the land use and development plan of the MRC des Collines-de-l’Outaouais;

WHEREAS the process of amending the land use and development plan of the MRC des Collines-de-l’Outaouais subjects the Municipality of Pontiac to the adoption procedure of sections 110.3.1 and 123 to 145 of the Land Use Planning and Development Act, chapter A-19.1;

WHEREAS a notice of motion was given at a special session of this Municipal Council on May 22, 2024, indicating that this first draft bylaw would be submitted for adoption;

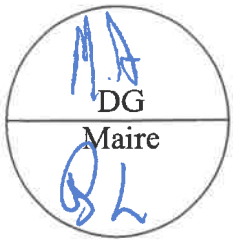
WHEREAS the Municipal Council wishes to repeal and replace bylaw 178-01 regarding subdivision;

THEREFORE, it is moved by XX and seconded by XX.

AND RESOLVED THAT the present bylaw be adopted as tabled.

16. NOTICE OF MOTION - BYLAW 14-24 – PERMITS AND CERTIFICATES BYLAW REPEALING BYLAW 176-01 ON INTERPRETATION AND ADMINISTRATION RULES OF URBAN PLANNING BYLAWS

Notice of motion is given by Councillor Dr. Jean Amyotte, Councillor of District 4 of the Municipality of Pontiac to the effect that there will be adoption of bylaw 14-24 to repeal



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and replace bylaw 176-01 concerning the interpretation and administration rules of urban planning bylaws.

**17. TABLING OF DRAFT BYLAW 14-24 - PERMITS AND CERTIFICATES
BYLAW REPEALING BY-LAW 176-01 ON INTERPRETATION AND
ADMINISTRATION RULES OF URBAN PLANNING BYLAWS**

WHEREAS the process of aligning urban planning regulations with omnibus regulation no. 313-22 and its amendments and regulation no. 321-23 (TIAM) amending the land use and development plan of the MRC des Collines-de-l'Outaouais;

WHEREAS the process of amending the land use and development plan of the MRC des Collines-de-l'Outaouais subjects the Municipality of Pontiac to the adoption procedure of articles 110.3.1 and 123 to 145 of the Land Use and Planning Act, chapter A-19.1;

WHEREAS a notice of motion was given at a regular session of this Municipal Council, on May 14, 2024, indicating that this bylaw would be submitted for adoption;

WHEREAS the Municipal Council wishes to repeal and replace bylaw 176-01 concerning the interpretation and administration rules of urban planning bylaws;

THEREFORE, it is moved by XX and seconded by XX.

AND RESOLVED THAT this bylaw be adopted as tabled.

18. PUBLIC QUESTION PERIOD

No citizen attended.

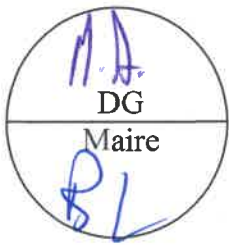
19. CLOSING OF MEETING

IT IS MOVED BY Councillor Diane Lacasse and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED to close the meeting at 8:14 p.m. having gone through the agenda.

Carried

24-05-5282



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Mario Allen
Director General

Roger Larose
Maire

« I, Mayor Roger Larose, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».