



Municipalité de | Municipality of

Pontiac

**PROVINCE OF QUEBEC
PONTIAC COUNTY**

MINUTES of the regular Council meeting of the Municipality of Pontiac held on Tuesday, September 10, 2024, at 7:30 p.m. at the Quyon Community Centre, located at 2 Ferry Road, Pontiac, at which were present:

Mr. Roger Larose, Mayor, Dr. Jean Amyotte, Pro-Mayor and Councillors, Mr. Garry Dagenais, Mrs. Chantal Allen and Mr. Serge Laforest.

Also present, Mr. Mario Allen, Director General and a few ratepayers.

Justified absence: Mrs. Caryl McCann and Mrs. Diane Lacasse

1. OPENING OF THE MEETING

Roger Larose, President, notes the quorum and opens the meeting. The meeting starts at 7:35 p.m.

2. FLOOR TO THE PUBLIC AND QUESTIONS

Mayor, Roger Larose, takes note of the entries in the register of questions and gives the floor to the public.

Questions from Citizens:

No questions

3. ADOPTION OF THE AGENDA

- 1. Opening of the meeting**
- 2. Floor to the public and questions**
- 3. Adoption of the agenda**
- 4. Adoption of the minutes of August 13 and 27, 2024**
- 5. Administration**
 - 5.1 List of incurred expenses
 - 5.2 Budgetary transfers
 - 5.3 Renewal of service offer – RPGL Avocats
 - 5.4 Renewal of service offer - MC Perreault legal advisor
 - 5.5 Support for the Norway Bay Pier Project
 - 5.6 Workplace first aid training
 - 5.7 Adoption of bylaw 16-24 to repeal and replace bylaw 09-24 concerning the light maintenance service for private roads open to the public by tolerance

24-09-5359



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- 5.8 Notice of motion
- 5.9 Tabling of draft bylaw 17-24 to repeal and replace bylaw 02-11 establishing the remuneration of municipal elected officials
- 5.10 Mandates for subdivision and notarization with the Fabrique St-Dominique
- 5.11 Acceptance of service offer - Plomberie Environord Inc.
- 5.12 Ratification of the collective agreement
- 6. Public Safety**
- 6.1 Resignation - employee #10-0181
- 7. Public Works**
- 7.1 Resignation - employee #05-0131
- 7.2 Hiring - blue-collar day labourers
- 7.3 Awarding of contract 24-TP-03 - snow removal for sector C
- 8. Urban Planning and zoning**
- 8.1 Minor variance for lots on Gingembre Road and Cerfeuil Road
- 9. Recreation and culture**
- 9.1 Approval for access to a municipal property by the club plein air of Nouvelle-Ère High School
- 9.2 Advertisement for the Pontiac Country Fair
- 9.3 Support for the Archéo-Pontiac 2024 project
- 9.4 Mandate for the children's Halloween party
- 10. Tabling of documents**
- 10.1 Tabling of the report regarding the delegation of authorization of expenses from August 5 to 28, 2024.
- 10.2 Tabling of the minutes of the October 17, 2023, meeting of the Planning Advisory Committee (PAC)
- 10.3 Tabling of the Letter from the Ministry of Transport and Sustainable Mobility - Local Road Assistance Program - Specific Improvement Projects Component
- 10.4 Tabling of the Letter from the Ministry of Transport and Sustainable Mobility - Local Road Assistance Program - Maintenance Component
- 11. Public question period**
- 12. Closing of the meeting**

IT IS MOVED BY Mayor Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED to adopt the agenda as prepared and read.

Carried

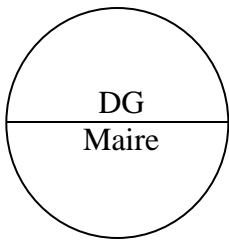
24-09-5360

4. ADOPTION OF THE MINUTES OF AUGUST 13 AND 27, 2024

IT IS MOVED BY the Mayor Roger Larose and seconded by Councillor Garry Dagenais.

AND RESOLVED to adopt the minutes of August 13 and 27, 2024.





Carried

5. ADMINISTRATION

24-09-5361

5.1 List of incurred expenditures

IT IS MOVED BY the Mayor Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED to accept the incurring expenses, for a total amount of \$89,522.27, taxes included.

Carried

24-09-5362

5.2 Budgetary transfers

IT IS MOVED BY the Mayor Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED THAT the Municipality carries out the budgetary transfers in the amount of \$49,372.00.

Carried

24-09-5363

5.3 Renewal of service offer – RPGL Avocats

WHEREAS the 2024 budget forecasts for various legal services;

WHEREAS the services offered by RPGL Avocats, based on a bank of hours;

THEREFORE, it is moved by Councillor Garry Dagenais and seconded by Councillor Chantal Allen.

AND RESOLVED to renew RPGL Avocats' service offer, based on a bank of hours (40 hours) for the year 2024.

THAT this expenditure be allocated to budget item 02 61000 412 and other budget items ending in 412 - Legal Services.

Carried



24-09-5364

5.4 Renewal of service offer - Mc Perreault Legal Advisor

WHEREAS the 2024 budget forecasts for various legal services;

WHEREAS the services offered by MC Perreault legal advisor, based on a bank of hours;

THEREFORE, it is moved by Councillor Serge Laforest and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED to renew MC Perreault legal advisor's service offer, based on a bank of hours (40 hours) for the year 2024.

THAT this expenditure be allocated to budget item 02 61000 412 and other budget items ending in 412 - Legal Services.

Carried

24-09-5365

5.5 Support for the Norway Bay Pier project

WHEREAS the Municipality of Pontiac has received a request for support from the Municipality of Bristol for the Norway Bay pier reopening project;

WHEREAS this project is supported by a community committee of 14 residents, chaired by Sabrina Ayres from the MRC Pontiac, and aims to revitalize the Norway Bay pier to promote local development;

WHEREAS the pier revitalization project is seeking additional funding from the Regional and Rural Fund (FRR), specifically Component I, and requires the support of another municipality;

WHEREAS the revitalization of the Norway Bay pier will benefit not only the residents of Bristol but also visitors to the Municipality of Pontiac, thereby contributing to the region's tourism and economic development;

THEREFORE, it is moved by Councillor Garry Dagenais and seconded by Councillor Chantal Allen.

AND RESOLVED THAT the council express its support for the grant application for the Norway Bay pier reopening project.

THAT this resolution of support be forwarded to the Municipality of Bristol to be included in their regional funding application.



Carried

24-09-5366

5.6 Workplace first aid training

WHEREAS workplace safety is a priority for the Municipality of Pontiac, and first aid training is essential for effectively responding to emergency situations;

WHEREAS the Municipality of Pontiac has a "low risk" status (5%) with the CNESST, which entitles it to two free workplace first aid training sessions;

WHEREAS three municipal staff members have been selected to undergo this training, namely employee 02-0091, employee 01-0155, and employee 05-0091;

WHEREAS the selection of the staff members for training was made strategically by choosing one blue-collar employee, one white-collar employee, and one director to ensure optimal coverage in case of emergency;

WHEREAS the third training session, which is not subsidized, costs \$128 plus taxes;

THEREFORE, it is moved by Councillor Serge Laforest and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED THAT the Council approves the training of the three aforementioned staff members as workplace first aid responders, with the two subsidized training covered 100% by the CNESST and the third training, representing an expense of \$128 plus taxes, to be borne by the municipality.

THAT the Municipality proceed with the payment of the training invoice upon receipt, which is to be issued within 10 working days following the training.

THAT the expense be funded from the administrative/formation budget 02 11000 454.

Carried

24-09-5367

5.7 Adoption of bylaw 16-24 to repeal and replace bylaw 09-24 concerning the light maintenance service for private roads open to the public by tolerance

WHEREAS under section 70 of the *Municipal Powers Act* (CQLR, c. C-47.1), a local municipality may maintain a private road open to the public by tolerance of the owner or occupant, upon request by a majority of the owners or occupants of properties served by the private road;



WHEREAS under section 244.1 of the *Act Respecting Municipal Taxation* (CQLR, c. F-2.1), a local municipality may finance services it offers to the public through a form of user fee;

WHEREAS under section 979 of the *Municipal Code of Québec* (CQLR, c. C-27.1), a local municipality may levy a special tax calculated, among other things, based on the area of taxable properties, for the payment of municipal works and related professional fees;

WHEREAS there are several private roads within the territory of the Municipality of Pontiac;

WHEREAS the Municipality of Pontiac wishes to offer property owners or occupants served by a private road a light maintenance service for said roads, upon request by the owners;

WHEREAS the Municipality of Pontiac wishes to establish the applicable conditions to govern the light maintenance services for such private roads and the payment of professional fees incurred or to be incurred for this purpose;

WHEREAS the signing property owners attest that they have read all the provisions of this bylaw and agree not to hold the Municipality of Pontiac, its employees and/or agents, as well as its volunteers, officials, representatives, and/or administrators liable for any material damages that may be caused or suffered, directly or indirectly, in connection with or as part of the light maintenance of a private road;

WHEREAS a notice of motion for this bylaw was duly given at the regular council meeting held on August 13, 2024;

THEREFORE, it is moved by Councillor Serge Laforest and seconded by Councillor Garry Dagenais.

AND RESOLVED THAT the Council decrees and adopts the following:

SECTION 1: PREAMBLE

The preamble of this bylaw forms an integral part of it.

SECTION 2: PURPOSE OF THE BYLAW

The purpose of this bylaw is to establish the conditions related to the provision, by the Municipality, of a light maintenance service for private roads open to the public by the tolerance of the owner or occupant, upon request by a majority of the adjacent property owners or occupants.

More specifically, this bylaw aims to:

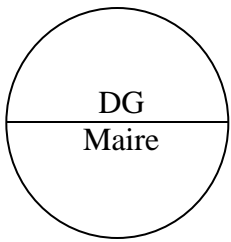


- A. Determine the payment terms for these services provided to the concerned owners and beneficiaries;
- B. Promote informed decision-making in accordance with established rules and procedures;
- C. Avoid any ambiguity regarding the sharing of costs related to the work performed;
- D. Promote fairness for any maintenance request for private roads open to the public by tolerance.

SECTION 3: DEFINITIONS

For the purposes of this bylaw, the following expressions and words mean:

- Municipality:** Refers the Municipality of Pontiac.
- Immovable:** The term "immovable" is used in this bylaw to mean any immovable property as defined in Article 900 of the *Civil Code of Quebec*, and includes the lot as well as all permanent constructions or structures present, namely:
- "The following are immovables: land, and any constructions and works of a permanent nature located thereon and anything forming an integral part thereof, are immovables." A serviced immovable is an Immovable that directly overlooks a private road.
- Building or dwelling:** Any building or dwelling containing one or more housing units, as well as any commercial building.
- Property:** Includes any land or building in the private domain to which the public does not have access.
- Owner or occupant:** The owner or occupant of any immovable property located within the territory of the Municipality, as identified in the property assessment roll. When several people co-own an immovable property, they are considered, for the purposes of this bylaw, to constitute a single owner.
- Private land:** Refers to any parcel of land that is privately owned and to which the public does not have access.



Light maintenance service:

Includes, among other things, the recharging of carriageways, reshaping of ditches, or replacing an existing culvert, trimming trees, and mowing shoulders.

Emergency work:

NOT ELIGIBLE. Emergency work carried out by or under the management of the Municipality to ensure access to immovables from the designated or problematic roadway. Emergency work is required when the physical condition or structure of the road poses a danger to maintenance personnel or equipment. Emergency work cannot be requested following spring floods within recognized flood zones of 0-20 years and 0-100 years.

Private road:

A private road, as defined in this bylaw, is a vehicle roadway that meets the following conditions:

- Is located within the territory of the Municipality;
- Is non-municipal and is directly connected to a municipal or provincial roadway, or to a private road already maintained under the terms of this bylaw;
- Is open to the public by tolerance of the owner or occupant of the immovable on which the road is located;
- Is accessible at all times;
- Is free of obstructions across the entire width of the road;
- Is free of obstructions for a height of five (5) metres;
- In the case of a dead end, the road must include a roundabout at its end or a place for turning around;
- Is at least one hundred (100) metres long and serves at least four (4) immovables, each with at least one (1) building on it;
- Is not recognized as an easement.

Agent:

A natural person or non-profit organization that acts as an intermediary for the applicants of the private road during the request process and during light maintenance work.

Maintenance costs:

In the case of maintenance carried out by the Municipality, maintenance costs mean an amount determined by the Municipality. In the case of maintenance carried out by a private contractor, maintenance costs mean the contract price agreed upon, increased by ten percent (10%) to cover administrative fees.



SECTION 4: MANDATORY CONDITIONS FOR ELIGIBLE ROADS

Only private roads (hereinafter referred to as "roads") that are open to the public by tolerance of the owner or occupant can be subject to a request for light maintenance services.

The road in question must meet all the following conditions:

- Is located within the territory of the Municipality;
- Is non-municipal and is directly connected to a municipal or provincial roadway, or to a private road already maintained under the terms of this bylaw;
- Is open to the public by tolerance of the owner or occupant of the property on which the road is situated;
- Is accessible at all times;
- Is free from any obstruction across the entire width of the road;
- Is free from any obstruction up to a height of 5 meters;
- In the case of a dead-end, the road must include a roundabout at its end or a space for turning around. If the turning or roundabout occurs on private land or driveways, written authorization from the owners is required, stating that the Municipality will not be held responsible for any damage caused by the work performed;
- Is at least one hundred (100) metres in length and serves at least four (4) immovables, each with at least one (1) building on it;
- Is not recognized as an easement of passage.

SECTION 5: DISCRETION OF THE COUNCIL

Nothing in this by-law should be interpreted as limiting the Council's discretionary power concerning requests for light maintenance services submitted by agents. The Council is not obligated to undertake maintenance, even if a majority of property owners or occupants request it.

The Council may, in particular, terminate a service contract at any time following communication with the agent of the works explaining the issue. The Council also retains the discretion to refuse any request presented to it, following communication with the agent of the works explaining the issue, even if such a request was previously accepted.

The Council reserves the right to carry out the works in-house at its discretion, at its own frequency, and at times it deems necessary, based on the following criteria:

- The availability of materials;
- The availability of equipment;



- The availability of contractors at the time of performing the works;
- The availability of the required resources;
- Availability in the annual schedule.

The Council cannot be held responsible for dissatisfaction with the quality of services rendered by the contractor. If necessary, the Council will require the contractor to fulfill their contractual obligations.

SECTION 6: PROCEDURE FOR REQUESTING LIGHT MAINTENANCE WORKS

Any agent wishing to request light maintenance services for a private road must follow the procedure outlined below:

- 1. Site meeting and inspection:** Before submitting a request for light maintenance services for a private road, a mandatory site meeting must be held with a municipal representative from the Public Works Department to validate priorities and identify problematic areas or those requiring special attention. Following this meeting, the municipality will analyze the costs and provide an estimate of the taxation amounts. This cost estimate must be documented and accepted at the time of the request, signed by the majority of the immovable owners.

If there is more than one owner for the same immovable, only one signature per immovable is accepted. Physical or legal persons who own multiple contiguous or served lots are considered as a single owner and are entitled to only one signature.

- 2. Submission of request:** Any request for light maintenance services must be a minimum of \$2,500.00, submitted by the agent and signed by the majority (60% + 1) of the owners of the immovables served by the private road in question. The agent must also identify an authorized substitute to act in case of their absence or incapacity. Owners of multiple immovables served by the same private road will be deemed to constitute a single owner for the purposes of each request.

All requests must be received at the attention of and at the Municipality's offices located at:

Municipality of Pontiac
2024 Route 148
Pontiac (Quebec) J0X 2G0

The form must be received no later than **APRIL 30th of the current year.**



Requests received after this date will not be reviewed for the current year but will be considered for the following year.

A maximum of one (1) request per private road, per year, may be submitted to the Municipality, except in exceptional cases.

- 3. File analysis:** The municipal administration will validate the names of the owners listed on the property assessment roll, and the Public Works Department will check if the private road meets eligibility requirements.

If a criterion is not met, the request may be rejected.

Required documents:

- A completed and signed request form for light maintenance services by the majority of the applicants;
 - Cost estimate for the works carried out by the Municipality or a contractor's quotation.
- 4. Confirmation of acceptance or rejection of the request:** The acceptance or rejection of the request is made by resolution of the municipal council. The details of the works to be executed can be discussed with the agent and will be fully described in the resolution authorizing or rejecting the said works, as well as a contract to be concluded between the Municipality and the contractor, should the Municipality not carry out the works.

In clear terms, upon receipt of a compliant request, the Council has full discretion to accept or reject, with or without conditions, in whole or in part, the said service request by official resolution.

SECTION 7: EXECUTION AND INTERRUPTION OF WORK

The Municipal Council is the sole authority to decide on the choice of the private contractor to carry out the work, in the event that the work is not performed in-house.

The Municipal Council is also the sole authority to decide on the choice of the professional appointed to provide professional services related to the aforementioned work.

Under no circumstances shall the Municipality be held responsible for any damages caused directly or indirectly by the maintenance performed by a contractor or the professional service provided, as applicable.



In other words, the signatory owners attest having read and understood all the section of this bylaw and agree not to hold the Municipality of Pontiac, its employees and/or agents, as well as its volunteers, officials, clerks, representatives and/or administrators liable for any material damage that may be caused or incurred, directly or indirectly, during or as part of light maintenance work on a private road.

If the contractor or the Municipality does not comply with the work identified in the contract or agreement and does not perform the work to the satisfaction of the applicants, the representative shall notify the contractor or the Municipality in writing.

SECTION 8: WORKS CHARGED TO THE PROPERTY OWNER

The agreed-upon works to be carried out, as well as any other works that the Municipality will not cover, remain the responsibility of the property owners or any other parties responsible for the road, according to any agreement or contract concluded between them. The Municipality will not assume any responsibility in this regard. These works may include, but are not limited to:

- Any road signage in accordance with the current Road Safety Code;
- Any mechanized grading or paving work on the roadway;
- Any measures to improve road user safety, such as adding guardrails and roadway markings;
- Any road protection works such as replacing or constructing curbs, shoulders, or retaining walls;
- All engineering consulting fees required for carrying out the works charged to the applicant(s);
- Any work required by the Municipality to ensure safe maintenance;
- Any ministerial authorizations and related fees necessary for completing the maintenance service.

SECTION 9: INSURANCE

The Municipality may require, as a mandatory document for a compliant application for light maintenance service, a valid liability insurance policy with a minimum amount of \$2,000,000. If applicable, this insurance must name the Municipality as an additional insured party.

SECTION 10: PRICING

The final costs of the work performed will be subject to an annual compensation established by the bylaw adopted to set the rates for taxes, fees, and compensations, as well as the conditions for their collection.



This compensation will be required and collected annually at the same time as the property tax and evenly distributed across each lot served by the private road maintained under this bylaw for one (1) year.

The pricing is calculated based on the net cost of the final work performed, established from the bids or quotes received, plus administrative fees of 10%, all in accordance with the applicable municipal pricing bylaw.

The Municipality may, at its discretion, consolidate the maintenance of two or more private roads for the purpose of calculating the compensation rate. The fees will be imposed annually on the property owners of the serviced properties at the same time as the property tax.

If the Municipality owns properties served by the private road, it will also pay its share of the maintenance cost.

ARTICLE 10.1: SPECIAL TAX

To finance the professional fees required for municipal work on private roads executed or to be executed under this bylaw, a special tax may be imposed. This tax will be payable regardless of whether municipal work is subsequently performed on the private road in question.

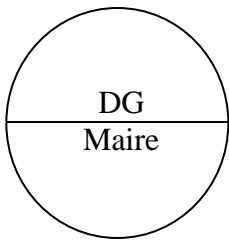
This special tax will be required and collected annually at the same time as the property tax and distributed according to the area of each lot served by the private road for which the professional fees mentioned above must be paid. If the Municipality owns properties served by this private road, it will also pay its share of the professional fees.

This special tax is calculated based on the net cost of the required professional services established from the bids or quotes received, plus administrative fees of 10%, all in accordance with the applicable taxation bylaw.

SECTION 11: DURATION OF THE MAINTENANCE CONTRACT

The default duration of the light maintenance service contract is determined and detailed in the council resolution. The Municipality reserves the right to terminate the agreement at its sole discretion with thirty (30) days' notice.

SECTION 12: NON-LIABILITY OF THE MUNICIPALITY



Under no circumstances shall the Municipality be held liable for any damages caused directly or indirectly to private roads, land, or buildings served by the private road, as a result of the maintenance performed.

SECTION 13: COMPLAINT PROCEDURE FOR PRIVATE ROAD MAINTENANCE

In the event of dissatisfaction with the maintenance work, the representative must inform the Municipality in detail and in writing. If the work is performed by a contractor, as decided by the Municipality, the Municipality acts as the client and is the sole party to deal with the contractor.

SECTION 14: COMING INTO FORCE

This by-law repeals and replaces, for all legal purposes, by-law number 09-24.

Appendix A

List of admissible roads

<u>Colonne1</u>	<u>Colonne2</u>	<u>Colonne3</u>	<u>Estimated Length (m)</u>
<u>Road</u>		<u>Adrien-Renaud</u>	<u>321,95</u>
<u>Road</u>		<u>Allen</u>	<u>465,51</u>
<u>Road</u>		<u>Alouettes</u>	<u>190,18</u>
<u>Crescent</u>		<u>Basilic</u>	<u>1 371,07</u>
<u>Road</u>		<u>Bélisle*</u>	<u>1 090,79</u>
<u>Road</u>		<u>Bergeron</u>	<u>292,81</u>
<u>Road</u>		<u>Blue Ridge</u>	<u>247,29</u>
<u>Road</u>		<u>Boom</u>	<u>1 464,97</u>
<u>Road</u>		<u>Bord-de-l'Eau</u>	<u>435,42</u>
<u>Avenue</u>		<u>Bosquets</u>	<u>270,97</u>
<u>Road</u>		<u>Bouleaux</u>	<u>570,81</u>
<u>Road</u>		<u>Breckenridge</u>	<u>1 208,48</u>
<u>Road</u>		<u>Calixte</u>	<u>245,35</u>
<u>Road</u>		<u>Cannelle</u>	<u>275,93</u>
<u>Road</u>		<u>Cari</u>	<u>77,47</u>
<u>Road</u>		<u>Carrefour</u>	<u>600,2</u>
<u>Road</u>		<u>Cerfeuil</u>	<u>219,45</u>



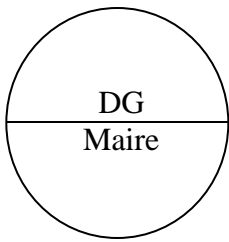
<u>Road</u>		<u>Chardonnerets</u>	<u>59,17</u>
<u>Road</u>		<u>Charron</u>	<u>167,1</u>
<u>Road</u>		<u>Clavelle</u>	<u>326,89</u>
<u>Road</u>		<u>Colibris</u>	<u>131,01</u>
<u>Avenue</u>		<u>Colombes</u>	<u>210,62</u>
<u>Road</u>		<u>Corriandre</u>	<u>140,97</u>
<u>Road</u>		<u>Curcuma</u>	<u>-</u>
<u>Road</u>		<u>Desjardins</u>	<u>1 233,51</u>
<u>Road</u>		<u>Détente</u>	<u>139,49</u>
<u>Road</u>		<u>Diamants</u>	<u>140,19</u>
<u>Road</u>		<u>Dion</u>	<u>1 234,58</u>
<u>Road</u>		<u>Dollard</u>	<u>779,21</u>
<u>Road</u>		<u>Draveurs</u>	<u>127,39</u>
<u>Road</u>		<u>Émeraudes</u>	<u>605,97</u>
<u>Road</u>		<u>En Haut</u>	<u>171,42</u>
<u>Road</u>		<u>Fauvettes</u>	<u>53,67</u>
<u>Road</u>		<u>Filiou</u>	<u>119,65</u>
<u>Road</u>		<u>Forêt</u>	<u>194,18</u>
<u>Road</u>		<u>Frazer</u>	<u>803,48</u>
<u>Avenue</u>		<u>Frênes</u>	<u>35,1</u>
<u>Road</u>		<u>Gauvin</u>	<u>1 244,97</u>
<u>Road</u>		<u>Geais-Bleus</u>	<u>224,69</u>
<u>Road</u>		<u>Gingembre</u>	<u>425,24</u>
<u>Road</u>		<u>Girofle</u>	<u>438,05</u>
<u>Rue</u>		<u>Godin</u>	<u>272,14</u>
<u>Road</u>		<u>Goélands</u>	<u>83,32</u>
<u>Road</u>		<u>Grues</u>	<u>59,14</u>
<u>Road</u>		<u>Hérons</u>	<u>154,38</u>
<u>Road</u>		<u>Hiboux</u>	<u>217,87</u>
<u>Crescent</u>		<u>Hirondelles</u>	<u>215,32</u>
<u>Road</u>		<u>Huarts</u>	<u>84,11</u>
<u>Road</u>		<u>Izala</u>	<u>172,95</u>
<u>Road</u>		<u>Julie</u>	<u>565,32</u>
<u>Road</u>		<u>Kennedy</u>	<u>3 676,59</u>
<u>Road</u>		<u>Laurier</u>	<u>184,93</u>

*: Presence of a right-of-way, requires thorough validation



<u>Road</u>		<u>Laverdure</u>	<u>430,68</u>
<u>Road</u>		<u>Leblond</u>	<u>542,04</u>
<u>Road</u>		<u>Mallards</u>	<u>93,56</u>
<u>Avenue</u>		<u>Marais</u>	<u>86,69</u>
<u>Road</u>		<u>Marguerite</u>	<u>111,52</u>
<u>Côte</u>		<u>Mckay*</u>	<u>-</u>
<u>Road</u>		<u>Mélémi</u>	<u>72,98</u>
<u>Crescent</u>		<u>Mélèzes</u>	<u>250,05</u>
<u>Road</u>		<u>Mésanges</u>	<u>413,53</u>
<u>Road</u>		<u>Muscade</u>	<u>1 066,21</u>
<u>Avenue</u>		<u>Noyers</u>	<u>83,35</u>
<u>Road</u>		<u>Oies</u>	<u>268,87</u>
<u>Avenue</u>		<u>Orée-du-bois</u>	<u>118,39</u>
<u>Road</u>		<u>Outardes</u>	<u>63,35</u>
<u>Road</u>		<u>Parker</u>	<u>3 008,81</u>
<u>Road</u>		<u>Pêcheurs</u>	<u>178,46</u>
<u>Road</u>		<u>Perdrix</u>	<u>126,07</u>
<u>Avenue</u>		<u>Peupliers</u>	<u>260,36</u>
<u>Road</u>		<u>Phare*</u>	<u>417,36</u>
<u>Road</u>		<u>Pins</u>	<u>722,08</u>
<u>Road</u>		<u>Pilon*</u>	<u>-</u>
<u>Road</u>		<u>Pointe-aux-Roches*</u>	<u>2 039,64</u>
<u>Road</u>		<u>Pointe-Indienne</u>	<u>1 557,13</u>
<u>Avenue</u>		<u>Quatre-Saisons</u>	<u>733,31</u>
<u>Crescent</u>		<u>Renaud</u>	<u>186,36</u>
<u>Road</u>		<u>Richards</u>	<u>606,26</u>
<u>Road</u>		<u>Rouge</u>	<u>74,51</u>
<u>Road</u>		<u>Royal</u>	<u>250,8</u>
<u>Road</u>		<u>Rubis</u>	<u>139,46</u>
<u>Road</u>		<u>Russell*</u>	<u>1 752,19</u>
<u>Road</u>		<u>Sablonnière</u>	<u>453,23</u>
<u>Road</u>		<u>Saphir</u>	<u>442,72</u>
<u>Avenue</u>		<u>Sapins</u>	<u>174,56</u>
<u>Crescent</u>		<u>Sarriette</u>	<u>183,98</u>
<u>Road</u>		<u>Sauge</u>	<u>166,59</u>

*: Presence of a right-of-way, requires thorough validation



<u>Road</u>		<u>Saules</u>	<u>170,64</u>
<u>Road</u>		<u>Stanley</u>	<u>940,68</u>
<u>Road</u>		<u>Sumac*</u>	<u>1 495,90</u>
<u>Crescent</u>		<u>Thym</u>	<u>803,9</u>
<u>Road</u>		<u>Topaze</u>	<u>126,06</u>
<u>Road</u>		<u>Tourterelles</u>	<u>892,56</u>
<u>Road</u>		<u>Trappeurs</u>	<u>356,07</u>
<u>Road</u>		<u>Tyler</u>	<u>509,14</u>
<u>Avenue</u>		<u>Vacanciers</u>	<u>104,74</u>
<u>Road</u>		<u>Vaillant</u>	<u>82,82</u>
<u>Road</u>		<u>Vallon</u>	<u>794,02</u>
<u>Avenue</u>		<u>Vieille-Pompe</u>	<u>532,9</u>
<u>Road</u>		<u>Villas</u>	<u>727,66</u>
<u>Avenue</u>		<u>Voiliers</u>	<u>53,81</u>
<u>Extension of Gauvin Road excluding from 2082 to 2136 lot 2759-72-0246</u>			
<u>Mckay Road 4933-78-3950-0-000-0000, 4933-78-7693</u>			

*: Presence of a right-of-way, requires thorough validation

APPENDIX B

Request for Light Maintenance Service of a Private Road Open to the Public by Tolerance of the Owner

The undersigned owner certifies having reviewed all provisions of this regulation and agrees not to hold the Municipality of Pontiac, its employees and/or agents, as well as its volunteers, officials, staff, representatives, and/or administrators, responsible for any material damage that may be caused or incurred, directly or indirectly, on the occasion of or in the context of the light maintenance work on the private road.

Part 1 - General information

The bylaw specifies various elements that need to be detailed in the request.

Date of Maintenance Request:

Private Road(s) Covered by the Maintenance Request:



Type of Maintenance Requested:	Winter
	Summer
	Winter and summer
Total number of buildings served covered by the maintenance request:	
Total Number of Distinct Property Owners Served by the Private Road(s) Covered by the Maintenance Request: * When an owner owns multiple served properties, they count only once.	
Identification of the Designated Representative of the Group to the Municipality:	First Name: _____ Last Name: _____ Email Address: _____ Phone number: (_____) _____ - _____ Mailing address: _____ _____
Plan of the Road(s) Covered by the Request Attached to this Request	
<p>The undersigned owner certifies having reviewed all provisions of this regulation and agrees not to hold the Municipality of Pontiac, its employees and/or agents, as well as its volunteers, officials, staff, representatives, and/or administrators, responsible for any material damage that may be caused or incurred, directly or indirectly, on the occasion of or in the context of the light maintenance work on the private road.</p>	
Part 2 – Consent of the Private Road Owner	
<p>Bylaw No. 16-24 requires that the owner of the immovable on which the private road is located must, in all cases, authorize the request.</p>	
<p>I, (we) the undersigned, owner(s) of the road(s) identified in Part 1 authorize the Municipality of Pontiac to undertake the maintenance of all components of the private road(s).</p>	

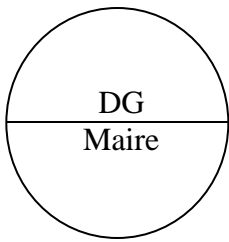


Owner	Signature
<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____</p>	
<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____</p>	
<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____</p>	

*** If the existing spaces are insufficient, please attach additional names and information to this request.**

Bylaw No. 16-24 provides for an exemption from providing the owner's authorization when the owner is unreachable, upon presentation of a sworn affidavit certifying that the owner is unreachable and that the representative has communicated by letter with the owner to obtain their signature on the request and received no response to that letter, all at their own expense. The sworn affidavit must specifically identify the immovable whose owner is unreachable.

Sworn statement attached to this application if applicable.



The undersigned owner certifies having reviewed all provisions of this regulation and agrees not to hold the Municipality of Pontiac, its employees and/or agents, as well as its volunteers, officials, staff, representatives, and/or administrators, responsible for any material damage that may be caused or incurred, directly or indirectly, on the occasion of or in the context of the light maintenance work on the private road.

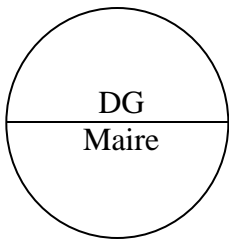
Part 3 – Request from shoreline landowners for Maintenance of the Private Road

stipulates that any person wishing for the Municipality to assume responsibility for the maintenance of a private road must submit a request to the Municipality, signed by the majority (60% + 1) of the owners of the properties served by the private road in question.

*** When an owner owns multiple served immovables, they are counted only once.**

We, the undersigned, shoreline landowners of the road(s) identified in Part 1, request that the Municipality of Pontiac undertake the maintenance of the aforementioned road(s), according to the conditions determined by the Municipal Council.

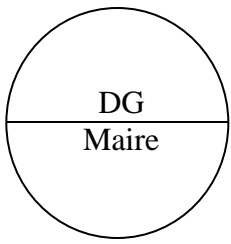
Owner	Signature
<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____ _____</p>	
<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____ _____</p>	



Municipalité de | Municipality of

Pontiac

<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____ _____</p>	
<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____ _____</p>	
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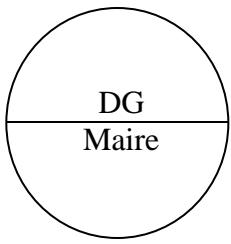


Municipalité de | Municipality of

Pontiac

<p>Mailing address : _____ _____</p>	
<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____ _____</p>	
<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____ _____</p>	
<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____ _____</p>	
<p>First Name: _____</p> <p>Last Name: _____</p>	

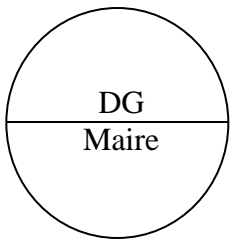




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Pontiac

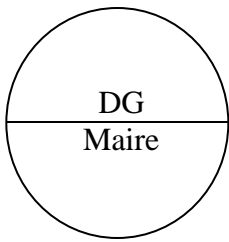
<p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____</p> <p>_____</p>	
<p>First Name:</p> <p>_____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____</p> <p>_____</p>	
<p>First Name:</p> <p>_____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____</p> <p>_____</p>	
<p>First Name:</p> <p>_____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____</p> <p>_____</p>	



Municipalité de | Municipality of

Pontiac

<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____ _____</p>	
<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____ _____</p>	
<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p> <p>Mailing address : _____ _____</p>	
<p>First Name: _____</p> <p>Last Name: _____</p> <p>Email Address: _____</p> <p>Phone number: (_____) _____ - _____</p>	



Municipalité de | Municipality of

Pontiac

Mailing address : _____ _____	
First Name: _____	
Last Name: _____	
Email Address: _____	
Phone number: (_____) _____ - _____	
Mailing address : _____ _____	

*** If the existing spaces are insufficient, please attach additional names and information to this request.**

The undersigned owner certifies having reviewed all provisions of this regulation and agrees not to hold the Municipality of Pontiac, its employees and/or agents, as well as its volunteers, officials, staff, representatives, and/or administrators, responsible for any material damage that may be caused or incurred, directly or indirectly, on the occasion of or in the context of the light maintenance work on the private road.

Part 4 - Turning authorization

The bylaw stipulates that in the case of a cul-de-sac, if the three-point turn must be made, in whole or in part, on a property served by the private road, written authorization from each property owner on which the turn will be made is required, with a mandatory statement indicating that the Municipality will not be liable for damages caused by the maintenance work.

I/we, the undersigned, property owner(s) of the road(s) identified in Part 1, authorize the Municipality of Pontiac to perform a three-point turn on my/our property to ensure the maintenance of the aforementioned private road(s). The Municipality shall in no way be held liable for damages caused by the maintenance work.

Owner	Signature
First Name: _____	
Last Name: _____	
Email Address: _____	
Phone number: (_____) _____ - _____	
Mailing address : _____ _____	



First Name: _____ Last Name: _____ Email Address: _____ Phone number: (_____) _____ - _____ Mailing address : _____ _____	
First Name: _____ Last Name: _____ Email Address: _____ Phone number: (_____) _____ - _____ Mailing address : _____ _____	
Part 5 – Additional Information	
Please note that the bylaw requires this application to be received at the Municipality's office by April 30th of each year.	
Please note that the regulation provides the Municipality with full discretion to accept, with or without conditions, or refuse, the maintenance of a private road as defined in the aforementioned bylaw.	

Carried

5.8 Notice of motion

The notice of motion was not tabled due to the absence of the councillor for Ward 1. Since no other councillor present expressed the desire to table this notice of motion, it will be presented at a future session.



5.9 Tabling of draft bylaw 17-24 to repeal and replace bylaw 02-11 establishing the remuneration of municipal elected officials

As the notice of motion was not tabled, the tabling of the bylaw will be postponed to a later session.

24-09-5368

5.10 Mandates for subdivision and notarization with the Fabrique St-Dominique

WHEREAS resolution 24-05-5259 regarding the formation of a working committee with the Fabrique St-Dominique has been adopted;

WHEREAS the municipality has proceeded with the formation of this working committee with the Fabrique St-Dominique;

WHEREAS a meeting took place on August 20, 2024, with the parish committee to discuss aspects related to this collaboration;

WHEREAS a subdivision needs to be carried out to separate the buildings from the cemetery;

WHEREAS these agreements will need to be notarized;

THEREFORE, it is moved by Councillor Garry Dagenais and seconded by Councillor Chantal Allen.

AND RESOLVED THAT the Director General appoints a surveyor to prepare a subdivision plan.

THAT the Director General also appoints a notary for a project agreement concerning the acquisition of the buildings.

Carried

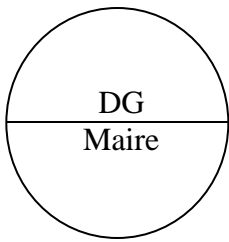
24-09-5369

5.11 Acceptance of service offer - Plomberie Environord Inc.

WHEREAS the service offer from Plomberie Environord Inc.;

THEREFORE, it is moved by Councillor Dr. Jean Amyotte and seconded by Councillor Garry Dagenais.

AND RESOLVED to accept the service offer from Plomberie Environord Inc. as presented in the amount of \$10,000.00, plus applicable taxes.



THAT this expense be charged to budget item 02 412 00 411.

Carried

24-09-5370

5.12 Ratification of the Collective Agreement

WHEREAS the collective labour agreement between the Municipality of Pontiac and the *Syndicat des employé-es de la Municipalité de Pontiac - CSN* has expired as of December 31, 2023;

WHEREAS the parties have negotiated and agreed on a new labour contract;

WHEREAS the council members have reviewed the draft collective agreement report;

THEREFORE, it is moved by Councillor Chantal Allen and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED THAT the Municipality of Pontiac is authorized to enter into a collective labour agreement with the *Syndicat des employé-es de la Municipalité de Pontiac - CSN* under the terms presented by the negotiation committee for the collective agreement of blue-collar and white-collar workers on September 10, 2024.

THAT the municipal council authorizes the Mayor and the Director General, or their substitutes, to sign, on behalf of the Municipality of Pontiac, this collective agreement.

Carried

6. PUBLIC WORKS

24-09-5371

6.1 Resignation - employee #10-0181

WHEREAS on August 30, 2024, employee #10-0181 submitted their resignation to their supervisor, effective on the same date;

THEREFORE, it is moved by Councillor Serge Laforest and seconded by Councillor Garry Dagenais.

AND RESOLVED THAT the council accepts the resignation of employee #10-0181, as of August 30, 2024.

THAT the Municipality wishes to thank employee #10-0181 for their loyal services.

Carried



7. PUBLIC WORKS

24-09-5372

7.1 Resignation - employee #05-0131

WHEREAS on June 28, 2024, employee #05-0131 submitted their resignation to their supervisor, effective the same day;

THEREFORE, it is moved by Councillor Dr. Jean Amyotte and seconded by Councillor Chantal Allen.

AND RESOLVED THAT the council accepts the resignation of employee #05-0131 as of June 28, 2024.

THAT the Municipality wishes to thank employee #05-0131 for their loyal service.

Carried

24-09-5373

7.2 Hiring - blue-collar day labourers

WHEREAS there is a need for additional manpower in the Public Works Department;

WHEREAS this position was budgeted for in 2024;

THEREFORE, it is moved by Councillor Garry Dagenais and seconded by Councillor Chantal Allen.

AND RESOLVED to hire Leslie Burgess and Tyler Crete as day labourers, level 1, under the terms of the collective agreement.

THAT the hiring date will be set by the Director of Public Works for a maximum period of 1000 hours.

THAT an evaluation and recommendation be submitted to the Municipal Council before the end of this probationary period.

Carried

24-09-5374

7.3 Awarding of contract 24-TP-03 - snow removal for sector C

WHEREAS the snow removal contract for sector C has expired;



WHEREAS the Municipality issued a call for tenders on the SEAO for snow removal in Sector C for the 2024-2025, 2025-2026, and 2026-2027 seasons (3 years);

WHEREAS the Municipality received two bids, from Mountainview Turf and Nugent Construction Inc.:

Names of Bidders	Amount for 3 years, taxes included
Mountainview Turf	\$761,838.65
Nugent Construction Inc.	\$1,297,465.28

WHEREAS the bid from Mountainview Turf complies with the Municipality's requirements;

THEREFORE, it is moved by Councillor Serge Laforest and seconded by Councillor Garry Dagenais.

AND RESOLVED to award the snow removal contract for Sector C to Mountainview Turf for the 2024-2025, 2025-2026, and 2026-2027 seasons for a total amount of \$761,838.65, including taxes.

THAT this expense be taken from budget item 02 33000 443.

Carried

8. URBAN PLANNING AND ZONING

24-09-5375

8.1 Minor variance for lots on Gingembre Road and Cerfeuil Road

WHEREAS a minor variance request has been submitted for the following five lots: 5815601 (20 Gingembre Road), 5815599 (24 Gingembre Road), 5815597 (36 Gingembre Road), 5815596 (38 Gingembre Road), and 5815600 (15 Cerfeuil Road);

WHEREAS the two subdivision project plans prepared by surveyor Michel Fortin, dated October 11, 2023 (minute 35209) and December 6, 2023 (minute 35412);

WHEREAS the minor variance request aims to create two lots (named parcel-1 and parcel-2) from the aforementioned five lots;



WHEREAS these two new lots do not meet the minimum lot size required by subdivision bylaw no. 178-01, but are moving towards conformity;

WHEREAS it is first necessary to divide lot 5815600 (15 Cerfeuil Road) into two distinct lots (6602289 and 6602290), and that these two lots do not meet the minimum size and dimensions required by subdivision bylaw no. 178-01;

WHEREAS the Planning Advisory Committee (PAC) has analyzed the variance request and recommends that the council approve the minor variance to allow the creation of these two new lots (named parcel-1 and parcel-2);

THEREFORE, it is moved by Councillor Garry Dagenais and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED THAT the council approves the minor variance request for:

- 1- First, to divide lot 5815600 into two distinct lots: lot 6602289 with an area of 746.2 m² instead of 3700 m² and a frontage of 28.96 m instead of 45 m, and lot 6602290 with an area of 18,514.6 m² instead of 3700 m²;
- 2- Second, to consolidate lots 5815596, 5815597, and 6602289 (newly created) to form one lot (parcel-1) with an area of 2452.5 m² instead of 3700 m²;
- 3- Simultaneously, to consolidate lots 5815599, 5815601, and 6602290 (newly created) to form one lot (parcel-2) with an area of 2960.3 m² instead of 3700 m².

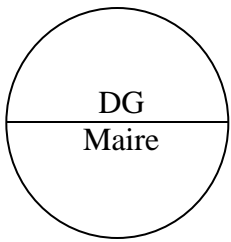
AND RESOLVED THAT the Council submit the acceptance of this minor variance subject to the following conditions:

- 1- **THAT** lots 6602289 and 6602290 are created temporarily solely for the creation of the new lots (parcel-1 and parcel-2);
- 2- **THAT** the lots used to create parcel-1 belong to a single owner and that there is only one main building on this new lot;
- 3- **THAT** the lots used to create parcel-2 belong to a single owner and that there is only one main building on this new lot.

Carried

9. RECREATION AND CULTURE

9.1 Approval for access to a municipal property by the Club Plein Air of Nouvelle-Ère High School



WHEREAS the Municipality of Pontiac has received a request from Mrs. Pierre Maxime Gravelle, representative of the Club plein air of Nouvelle-Ère High School, to obtain authorization to access a municipal lot located adjacent to the addresses “152” and “156” Aventure Road, as part of an educational project;

WHEREAS this project aims to provide students of Nouvelle-Ère High School with an immersive nature experience, particularly for students who may not have the means to acquire the necessary equipment or who have never had the opportunity to participate in outdoor activities;

WHEREAS the Club plein air of Nouvelle-Ère High School commits to adhering to "leave no trace" camping practices to protect the environment and ensure that no trace of their presence is left behind;

WHEREAS the group will consist of approximately twenty individuals, including students and teachers, and will be equipped with five tents and portable toilets for the night;

WHEREAS the educational project aligns with the Municipality of Pontiac’s mission to promote access to nature and outdoor activities for young people;

THEREFORE, it is moved by Councillor Chantal Allen and seconded by Councillor Garry Dagenais.

AND RESOLVED to authorize the Club plein air of Nouvelle-Ère High School to access the municipal lot adjacent to the addresses “152” and “156” Aventure Road to establish a temporary campsite as part of their educational project planned for the end of September 2024.

THAT the Club plein air of Nouvelle-Ère High School comply with all requirements set forth by the Municipality of Pontiac for the protection of the site and adhere to "leave no trace" camping practices.

Carried

24-09-5377

9.2 Advertisement for the Pontiac Country Fair

WHEREAS the Pontiac Country Fair will take place on October 12, 2024;

WHEREAS the Coordinator of Recreation, Community Life, and Communications has designed a new logo for the event;

WHEREAS the council approves the new logo for the Pontiac Country Fair;



WHEREAS the Coordinator recommends creating three roadside advertising banners to promote the event;

WHEREAS these banners would be produced by Vistaprint at a total cost of \$474.84, including taxes;

THEREFORE, it is moved by Councillor Serge Laforest and seconded by Councillor Chantal Allen.

THAT the council authorizes the Coordinator of Recreation, Community Life, and Communications to proceed with the purchase of the three advertising banners from Vistaprint, at a total cost of \$474.84, including taxes.

THAT this expenditure be allocated to budget item 02 701 00349.

Carried

24-09-5378

9.3 Support for the Archéo-Pontiac 2024 Project

WHEREAS the Municipality of Pontiac has received a request for support for the Archéo-Pontiac 2024 project, an annual archaeological dig event organized by Archéo-Pontiac;

WHEREAS the official launch of the Archéo-Pontiac 2024 project is scheduled for September 21, and the presence of the Municipality of Pontiac is requested at this event;

WHEREAS the Archéo-Pontiac project benefits the community by offering a unique educational experience for both citizens and schools, with public and school digs planned for September 2024;

WHEREAS the Municipality of Pontiac is contributing to the project by providing personnel (blue-collar workers) and logistical and material support, including tents, tables, chairs, and a chemical toilet;

WHEREAS the Municipality of Pontiac has offered to carry out the site cleanup in preparation for the digs scheduled for September 21-22, 23-24, and 28-29, 2024;

THEREFORE, it is moved by Councillor Dr. Jean Amyotte and seconded by Councillor Serge Laforest.

AND RESOLVED THAT the Council of the Municipality of Pontiac reaffirms its support for the Archéo-Pontiac 2024 project by providing, as in previous years, logistical and material support for the dates of the public digs (September 21-22 and 28-29) and the school digs (September 23-24).



Carried

24-09-5379

9.4 Mandate for the Children's Halloween Party

WHEREAS the Municipality wishes to organize an event for children as part of the Halloween celebration at the Lusville Community Centre;

WHEREAS this event aims to enhance recreational and community activities for the youth in the region;

WHEREAS the municipal council has reviewed the detailed presentation provided by the Coordinator of Recreation, Community Life, and Communications, and has given its approval;

THEREFORE, it is moved by Councillor Chantal Allen and supported by Councillor Garry Dagenais.

AND RESOLVED to mandate the Recreation, Community Life, and Communications Coordinator to incur the necessary expenses, up to a maximum of \$1,000, for the organization of this event.

THAT this expenditure be charged to budget item 02 70191 629.

Carried

10. TABLING OF DOCUMENTS

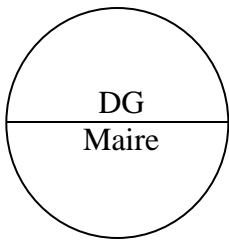
10.1 Tabling of the report regarding the delegation of authorization of expenses from August 5 to 28, 2024.

10.2 Tabling of the minutes of the October 17, 2023, meeting of the Planning Advisory Committee (PAC)

10.3 Tabling of the letter from The Ministry of Transport and Sustainable Mobility- Local Road Assistance Program - Specific Improvement Projects Component

10.4 Tabling of the letter from the Ministry of Transport and Sustainable Mobility- Local Road Assistance Program - Maintenance Component

11. PUBLIC QUESTION PERIOD



Municipalité de | Municipality of

Pontiac

Roger Larose, President, asks the people present if they have questions.
A citizen asks a question regarding flooding.

24-09-5380

12. CLOSING OF MEETING

IT IS MOVED BY Councillor Chantal Allen and seconded by Councillor Serge Laforest.

AND RESOLVED to close the meeting at 8:14 p.m. having gone through the agenda.

Mario Allen
DIRECTOR GENERAL

Roger Larose
MAYOR

« I, Mayor Roger Larose, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».

DRAFT