



**PROVINCE OF QUEBEC
PONTIAC COUNTY**

MINUTES of the regular Council meeting of the Municipality of Pontiac held on Tuesday, January 20, 2026, at 7:30 p.m. at the Luskville Community Centre, located at 2024 Route 148, Pontiac, at which were present:

Mr. Roger Larose, Mayor, Dr. Jean Amyotte, Pro-Mayor and Councillors, Mr. Jean Côté, Mr. Scott McDonald, Mr. Garry Dagenais, Mr. Serge Laforest and Mrs. Chantal Allen.

Also present, Mr. Mario Allen, Director General, and a few ratepayers.

1. OPENING OF THE MEETING

Roger Larose, President, notes the quorum and opens the meeting. The meeting starts at 7:30 p.m.

2. FLOOR TO THE PUBLIC AND QUESTIONS

Mayor, Roger Larose, takes note of the entries in the register of questions and gives the floor to the public.

26-01-5778

3. ADOPTION OF THE AGENDA

1. **Opening of the meeting**
2. **Floor open to public and questions**
3. **Adoption of the agenda**
4. **Adoption of the minutes of December 9, 2025**
5. **Administration**
 - 5.1 List of incurred expenses
 - 5.2 Budgetary transfers
 - 5.3 List of invoices to pay
 - 5.4 Allocation of appropriations (fixed expenses)
 - 5.5 Appointment of a municipal representative to the Board of Directors of the *Office d'habitation du Pontiac* (OHP)
 - 5.6 Request for revocation of tax exemption – Camp Hateya
6. **Public Safety**
No Item
7. **Public Works**
 - 7.1 Purchase of equipment for the Public Works Department – scarifier / rototiller
8. **Urban Planning and zoning**
 - 8.1 Adoption of the second draft bylaw 10-25 – amending zoning bylaw No. 11-24 with the aim of adding a definition of independent truck operator
9. **Recreation and culture**
 - 9.1 Licensing fees – Entandem



Municipalité de | Municipality of

Pontiac

9.2 Request for financial support from organizations and associations for 2026

10. Tabling of documents

10.1 Tabling of the report regarding the delegation of authorization of expenses from November 26 to December 31, 2025

10.2 Tabling of the CMQ performance audit report related to the code of ethics and professional conduct

11. Public question period

12. Closing of the meeting

IT IS MOVED BY Mayor Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED TO adopt the agenda as prepared and presented:

Carried

26-01-5779

4. ADOPTION OF THE MINUTES OF DECEMBER 9, 2025

IT IS MOVED BY the Mayor Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED TO adopt the minutes of December 9, 2025.

Carried

5. ADMINISTRATION

5.1 List of incurred expenditures

26-01-5780

IT IS MOVED BY the Mayor Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED TO accept the incurring expenses, for a total amount of \$4,120.00, taxes included.

Carried

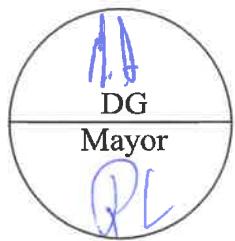
26-01-5781

5.2 Budgetary transfers

IT IS MOVED BY the Mayor Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED THAT the Municipality of Pontiac carries out the budgetary transfers in the amount of \$535,637.00.





Carried

26-01-5782

5.3 List of invoices to pay

IT IS MOVED BY the Mayor Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED TO pay the invoices submitted, for a total amount of \$146,621.25 taxes included.

Carried

26-01-5783

5.4 Allocation of appropriations (fixed expenses)

WHEREAS according to the requirements of the Municipal Code of Quebec and according to the Manual for the presentation of municipal financial information, all expenses of the Municipality must be allocated to a specific purpose of appropriations voted by the Municipal Council;

WHEREAS in order to standardize these requirements for fixed expenses, the allocation of appropriations can be made at the beginning of the fiscal year. Incompressible expenses are fixed or inevitable costs which it is impossible not to assume because of a contracted obligation or the need to possess certain goods for the purposes of its operation;

THEREFORE, it is moved by Councillor Garry Dagenais and seconded by Councillor Scott McDonald.

AND RESOLVED THAT this Council authorizes that the said fixed expenses of the following nature be paid upon receipt of the invoice for the year 2026 and that a report be submitted to the Council at the meeting following payment of the latter. These are the following expenses for which appropriations have been voted at the adoption of the 2026 budget or by a specific resolution, or by commitment of expenditures, for this purpose:

- The remuneration of the Council members;
- Salaries of municipal employees;
- Union contributions;
- The MRC des Collines-de-l'Outaouais' share of expenses;
- Heating oil expenses;
- Electricity expenses;
- Telephone and radio expenses;
- Fuel expenses;
- The insurance contract for municipal assets;
- Snow removal contracts;
- The contract for the SPCA;
- The contract for the green space;



- The maintenance contract for the photocopiers;
- The maintenance contract for the stamp machine;
- The maintenance and service contract for the computer system;
- The contract for alarm systems;
- Quarterly payments to libraries;
- Postage and courier expenses;
- Monthly payments to the provincial and federal governments;
- Vehicle registration and mechanical inspections;
- Chemicals for the drinking water and sewage system;
- Internet service contracts;
- The contract with AST Group (ADP mutual prevention);
- Water testing;
- Contributions to ADMQ, FQM and UMQ, as well as any other association memberships;
- Other similar expenses, such as contracts with an expiry date.
- Share of costs related to the operation of the Cook site

Carried

26-01-5784

5.5 Appointment of a municipal representative to the Board of Directors of the Office d'habitation du Pontiac (OHP)

WHEREAS the Municipality is a partner with the *Office d'habitation du Pontiac* (OHP) for the seniors' residence located within our municipality;

WHEREAS the Board of Directors of the *Office d'habitation du Pontiac* (OHP) has requested confirmation by resolution of the elected official who will sit on the board;

WHEREAS it is important to have a member of the Municipal Council of Pontiac sitting on the Board of Directors to represent the Municipality;

THEREFORE, it is moved by Councillor Serge Laforest and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED TO appoint Mr. Scott McDonald as the representative of the Municipality of Pontiac to serve as a member of the Board of Directors of the *Office d'habitation du Pontiac* (OHP).

Carried

26-01-5785

5.6 Request for revocation of tax exemption – Camp Hateya

WHEREAS case CMQ-65486-001 was required to be reviewed by the Municipal Council;



WHEREAS the Municipal Council reviewed case CMQ-65486-001 and determined that, for several years, no Camp Hateya activities have been carried out in the abandoned buildings located at 100, Camp Gatineau Road;

THEREFORE, it is moved by Councillor Serge Laforest and seconded by Councillor Jean Côté.

AND RESOLVED THAT the Municipal Council request that the *Commission municipale du Québec* (CMQ) revoke the tax exemption application of Camp Hateya.

Carried

6. PUBLIC SAFETY

No item

7. PUBLIC WORKS

Before the discussion and vote on this resolution, Councillor Garry Dagenais withdrew from the council room at 7:36 p.m.

26-01-5786

7.1 Purchase of equipment for the Public Works Department – scarifier / rototiller

WHEREAS the Municipality of Pontiac wishes to acquire used equipment for paving municipal roads;

WHEREAS this equipment is for sale and available locally;

WHEREAS the purchase of a used scarifier/rototiller would allow for cost savings while meeting the Municipality's operational needs;

THEREFORE, it is moved by Councillor Serge Laforest and seconded by Councillor Jean Côté.

AND RESOLVED TO authorize the Director General, Mario Allen, to proceed with the purchase of a used scarifier/rototiller from L.J. Towing for an amount of \$8,000.00, plus applicable taxes.

THAT this expenditure be funded from the unallocated surplus.

THAT the Public Works Department be mandated to put this equipment back into service.

Carried



Following the adoption of the resolution, Councillor Garry Dagenais returned to the council room at 7:38 p.m.

8. URBAN PLANNING AND ZONING

26-01-5787

8.1 Adoption of the second draft bylaw 10-25 – amending zoning bylaw No. 11-24 with the aim of adding a definition of independent truck operator

WHEREAS zoning bylaw No. 11-24 came into force on May 27, 2025;

WHEREAS this council deems it appropriate to add a definition of independent truck operator to zoning bylaw No. 11-24;

WHEREAS a notice of motion for this bylaw was given at the regular council meeting of November 25, 2025;

WHEREAS a first draft of this bylaw was adopted at the regular council meeting of November 25, 2025 ;

THEREFORE, it is moved by Councillor Serge Laforest and seconded by Councillor Jean Côté.

AND RESOLVED THAT the present bylaw be adopted as tabled.

(French version only)

Carried

9. RECREATION AND CULTURE

26-01-5788

9.1 Licensing fees – Entandem

WHEREAS the Municipality of Pontiac offers the service of renting community halls for the holding of events that may include the use of music;

WHEREAS the Municipality must pay copyright fees to the organization ENTANDEM, on behalf of SOCAN and RÉ:SONNE;

WHEREAS the activity and events report for the year 2025 prepared by the Coordinator of Recreation, Community Life, and Communications;

THEREFORE, it is moved by Councillor Scott McDonald and seconded by Councillor Chantal Allen.



AND RESOLVED THAT the municipal council authorize the payment of an amount of \$3,156.16, before taxes, to ENTANDEM, as licensing fees for copyright related to events held during the year 2025.

THAT the expenditure be charged to budget item 02 70120 522.

Carried

26-01-5789

9.2 Request for financial support from organizations and associations for 2026

WHEREAS the Municipality of Pontiac's policy on the recognition of and support for community organizations;

WHEREAS the importance of supporting our volunteer associations;

WHEREAS the Coordinator of Recreation, Community Life, and Communications compiled and reviewed the grant applications submitted by organizations and associations for the year 2026;

WHEREAS the applications were presented at the meeting of the Recreation and Community Life Committee held on December 9, 2025;

WHEREAS the favourable recommendation of the Recreation and Community Life Committee to support the organizations listed below that submitted a request for financial assistance;

THEREFORE, it is moved by Councillor Chantal Allen and seconded by Councillor Scott McDonald

AND RESOLVED TO grant the following amounts to the organizations and associations listed below:

- Blé d'Or et amis de Pontiac – \$1 500
- Cercle socio-culturel – \$1 000
- Club de sacs de sable – \$500
- Groupe Action Jeunesse (GAJ) – \$5 000
- Les amis du Sault-des-Chats – \$10 000
- Association Équestre du Pontiac – \$500

THAT this amount be funded from budget item 02 70100 970.

Carried



Municipalité de | Municipality of

Pontiac

10. TABLING OF DOCUMENTS

- 10.1 **Tabling of the report regarding the delegation of authorization of expenses from November 26 to December 31, 2025**
- 10.2 **Tabling of the CMQ performance audit report related to the code of ethics and professional conduct**

11. PUBLIC QUESTION PERIOD

Roger Larose, President, asks the people present if they have questions.

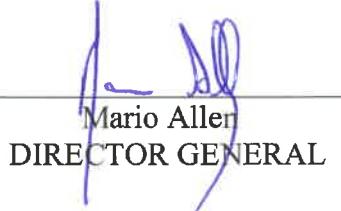
26-01-5790

12. CLOSING OF MEETING

IT IS MOVED BY Councillor Serge Laforest and seconded by Councillor Garry Dagenais.

AND RESOLVED to close the meeting at 7:41 p.m. having gone through the agenda.

Carried



Mario Allen
DIRECTOR GENERAL



Roger Larose
MAYOR

« I, Mayor Roger Larose, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code. »