



**PROVINCE OF QUEBEC
PONTIAC COUNTY**

MINUTES of the regular Council meeting of the Municipality of Pontiac held on Tuesday, September 8, 2026, at 7:30 p.m. at the Quyon Community Centre, located at 2 chemin du Ferry Quyon Qc, at which were present:

Mr. Roger Larose, Mayor, Dr. Jean Amyotte, Pro-Mayor and Councillors, Mr. Jean Côté, Mr. Scott McDonald, Mr. Garry Dagenais, Mr. Serge Laforest and Mrs. Chantal Allen.

Also present, Mr. Mario Allen, Director General, Mrs. Jocelyne Moskaluk, Assistant Director General, Clerk-Treasurer, and Human Resources, and a few ratepayers.

1. OPENING OF THE MEETING

Roger Larose, President, notes the quorum and opens the meeting. The meeting starts at 7:30 p.m.

2. FLOOR TO THE PUBLIC AND QUESTIONS

Mayor, Roger Larose, takes note of the entries in the register of questions and gives the floor to the public.

3. ADOPTION OF THE AGENDA

- 1. Opening of the meeting**
- 2. Floor open to public and questions**
- 3. Adoption of the agenda**
- 4. Adoption of the minutes of August 11, 2026**
- 5. Administration**
 - 5.1 List of incurred expenditures
 - 5.2 Budgetary transfers
 - 5.3 List of invoices to pay
 - 5.4 Concordance and short-term resolution regarding a loan by promissory notes in the amount of \$354,700 to be realized on September 21, 2026
 - 5.5 Application for Financial Assistance Under the Water Infrastructure Financing Program for Housing Development (FIERH), component 2, for a project on lot 5 815 699
 - 5.6 Renewal of service offer - MC Perreault legal advisor - legal services
 - 5.7 Acceptance of service offer and account opening – Cain Lamarre SENCRL - legal services
- 6. Public Safety**
 - 6.1 Hiring - volunteer firefighter

26-09-5973



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6.2 Transfer of jurisdiction regarding a portion of fire prevention services for high and very high-risk properties – from the MRC des Collines-de-l'Outaouais to the Municipality of Pontiac

7 Public Works

No item

8. Urban Planning and zoning

8.1 Adoption of bylaw 06-26 amending subdivision bylaw 13-24 to reinstate the subdivision standards applicable to zones R-21 and R-22

8.2 Notice of motion – bylaw 07-26 amending bylaw 07-24 concerning the operation of the Planning Advisory Committee (PAC)

9. Recreation and culture

9.1 Request for technical support – *Archéo-Pontiac* 2026

9.2 Cancellation of the Pontiac Country Fair 2026

9.3 Loan of equipment – Mo's Fly-In 2026

10. Tabling of documents

10.1 Tabling of the report regarding the delegation of authorization of expenses from July 31 to August 24, 2026

10.2 Tabling of a communiqué formalizing the transfer of ownership of Saint-Dominique Parish

11. Public question period

12. Closing of the meeting

IT IS MOVED BY Mayor Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED TO adopt the agenda as modified:

- Removal of the item 5.7 - Acceptance of service offer and account opening – Cain Lamarre SENCRL - legal services
- Addition of the item 10.3 - Tabling of an email submitted to Councillor Jean Côté by the resident of 4 chemin Pellerin

Carried

26-09-5974

4. ADOPTION OF THE MINUTES OF AUGUST 11, 2026

IT IS MOVED BY the Mayor Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED TO adopt the minutes of August 11, 2026.

Carried

5. ADMINISTRATION

26-09-5975

5.1 List of incurred expenditures





IT IS MOVED BY the Mayor Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED TO accept the incurring expenses, for a total amount of \$101,199.89, taxes included.

Carried

26-09-5976

5.2 Budgetary transfers

IT IS MOVED BY the Mayor Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED THAT the Municipality of Pontiac carries out the budgetary transfers in the amount of \$20,150.

Carried

26-09-5977

5.3 List of invoices to pay

IT IS MOVED BY the Mayor Roger Larose and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED TO pay the invoices submitted, for a total amount of \$81,895.40 taxes included.

Carried

26-09-5978

5.4 Concordance and short-term resolution regarding a loan by promissory notes in the amount of \$354,700 to be realized on September 21, 2026

WHEREAS, in accordance with the following borrowing bylaw and for the amount indicated, the Municipality of Pontiac wishes to borrow by promissory notes for a total amount of \$354,700, to be realized on September 21, 2026, as follows:

Borrowing bylaw #	Amount \$
05-15	\$354 700

WHEREAS it is necessary to amend the borrowing bylaw accordingly;



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WHEREAS, in accordance with the first paragraph of section 2 of the Act respecting municipal debts and loans (CQLR, chapter D-7), for the purposes of this borrowing and borrowing bylaw No. 05-15, the Municipality of Pontiac wishes to realize the loan for a shorter term than that originally established in the bylaw;

THEREFORE, be it moved by Councillor Serge Laforest and seconded by Councillor Chantal Allen.

THAT the borrowing bylaw referred to in the first paragraph of the preamble be financed by promissory notes in accordance with the following:

1. The promissory notes shall be dated September 21, 2026;
2. Interest shall be payable semi-annually on March 21 and September 21 of each year;
3. The promissory notes shall be signed by the Mayor and the Clerk-Treasurer;
4. The principal amount of the promissory notes shall be repaid as follows:

2027	\$29 300	
2028	\$30,500	
2029	\$31,800	
2030	\$33,100	
2031	\$34,500	(payable in 2031)
2031	\$195,500	(to be renewed)

THAT, with respect to the annual principal amortization amounts scheduled for the years 2032 and thereafter, the term provided for in borrowing bylaw No. 05-15 be shorter than the term originally established, namely a term of **five (5) years** (from September 21, 2026), instead of the term prescribed for such amortizations, each subsequent issue being for the balance or a portion of the balance then owing on the loan.

Carried

26-09-5979

5.5 Application for Financial Assistance Under the Water Infrastructure Financing Program for Housing Development (FIERH), component 2, for a project on lot 5 815 699

WHEREAS the Water Infrastructure Financing Program for Housing Development (FIERH) supports municipalities in carrying out municipal drinking water and wastewater infrastructure projects that contribute to increasing the housing supply, under Component 2;

WHEREAS Boulet Construction is planning a residential development of approximately 385 housing units on lot 5 815 699, within the territory of the Municipality and inside the current urbanization perimeter;



WHEREAS the project will help meet the demand for housing within the Municipality;

WHEREAS the implementation of this residential development requires the extension and upgrading, by the Municipality, of municipal water and sewer infrastructure to service the properties concerned;

WHEREAS the Municipality has reviewed the FIERH Program Guide (June 2026 edition), has consulted with the Ministère des Affaires municipales et de l'Habitation, has retained the services of Groupe BC2 to assist it with the application process, and understands the program requirements applicable to the Municipality and its project;

WHEREAS the Municipality wishes to submit an application for financial assistance under the FIERH Program, Component 2, in order to finance part of the water infrastructure work required for this project;

THEREFORE, it is moved by Councillor Scott McDonald and seconded by Councillor Garry Dagenais.

THAT the preamble form an integral part of this resolution.

THAT the Municipality of Pontiac has reviewed the FIERH Program Guide, has consulted with the Ministère des Affaires municipales et de l'Habitation, has retained the services of Groupe BC2 to assist it with the application process, and understands the program requirements applicable to the Municipality and its project.

THAT the Municipality of Pontiac authorize the submission of an application for financial assistance under the Water Infrastructure Financing Program for Housing Development (FIERH), Component 2, for the completion of the municipal infrastructure work required for the project on lot 5 815 699.

THAT the Municipality of Pontiac assume all ineligible costs associated with its project, including any cost overruns.

THAT the Municipality of Pontiac pay its share of the eligible costs, as well as any ongoing operating costs related to the subsidized infrastructure, where applicable.

THAT the Mayor, Acting Mayor and Director General be authorized to sign, for and on behalf of the Municipality, the financial assistance application form and any other document required to give full effect to this resolution.

Carried

26-09-5980

5.6 Renewal of service offer - MC Perreault legal advisor - legal services



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WHEREAS the 2026 budget forecasts for various legal services;

WHEREAS the services offered by MC Perreault legal advisor, based on a bank of hours;

THEREFORE, it is moved by Councillor Chantal Allen and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED TO renew MC Perreault legal advisor's service offer, based on a bank of hours (100 hours) for the year 2026.

THAT this expenditure be allocated to budget item 02 61000 412 and other budget items ending in 412 - Legal Services.

Carried

6. PUBLIC SAFETY

26-09-5981

6.1 Hiring - volunteer firefighter

WHEREAS it is important to rely on a dynamic brigade capable of ensuring public safety;

WHEREAS it is necessary to hire new volunteer firefighters to fill vacant positions;

WHEREAS the recommendations of the Director General and the Fire Chief;

THEREFORE, it is moved by Councillor Garry Dagenais and seconded by Councillor Serge Laforest.

AND RESOLVED TO hire Daniel Lemieux as a volunteer firefighter, effective September 8, 2026, in accordance with the terms of the collective agreement.

Carried

26-09-5982

6.2 Transfer of jurisdiction regarding a portion of fire prevention services for high and very high-risk properties – from the MRC des Collines-de-l'Outaouais to the Municipality of Pontiac

WHEREAS the Municipality of Pontiac adopted resolution No. 13-01-1414 at its regular meeting held on January 15, 2013, to accept the declaration of jurisdiction by the MRC des Collines-de-l'Outaouais regarding a portion of fire prevention services, namely the inspection of high and very high-risk properties;

WHEREAS the MRC des Collines-de-l'Outaouais is no longer able to provide these services to the Municipality of Pontiac;



WHEREAS it is essential, for the safety of persons and property within the Municipality, to maintain and implement the prevention measures set out in the Fire Safety Risk Coverage Plan of the MRC des Collines-de-l'Outaouais;

WHEREAS the Pontiac Fire Safety Service already has a resource among its staff who can assume responsibility for the fire prevention component within its territory;

THEREFORE, it is moved by Councillor Serge Laforest and seconded by Councillor Garry Dagenais.

AND RESOLVED THAT Municipal Council inform the Council of the MRC des Collines-de-l'Outaouais that the Municipality of Pontiac is resuming its jurisdiction regarding a portion of fire prevention services, namely the inspection of high and very high-risk properties;

THAT the Mayor or Acting Mayor, as well as the Director General and Assistant Director General, be authorized to sign, for and on behalf of the Municipality of Pontiac, all documents necessary to implement this resolution.

Carried

7. PUBLIC WORKS

No item

8. URBAN PLANNING AND ZONING

26-09-5983

8.1 Adoption of bylaw 06-26 amending subdivision bylaw 13-24 to reinstate the subdivision standards applicable to zones R-21 and R-22

WHEREAS bylaw No. 13-24 respecting subdivision came into force on May 27, 2025;

WHEREAS council deems it appropriate to reinstate the subdivision standards applicable to zones R-21 and R-22, which are located within the Multifunctional Land Use Area identified in the Planning bylaw No. 10-24, which came into force on May 27, 2025;

WHEREAS notice of motion for this bylaw was given at the regular Council meeting held on July 14, 2026;

WHEREAS a first draft of this bylaw was adopted at the regular Council meeting held on July 14, 2026;

WHEREAS a public consultation was held on August 18, 2026;



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THEREFORE, it is moved by Councillor Dr. Jean Amyotte and seconded by Councillor Serge Laforest.

AND RESOLVED THAT the present bylaw be adopted as tabled.

(French version only)

Carried

26-09-5984

8.2 Notice of motion – bylaw 07-26 amending bylaw 07-24 concerning the operation of the Planning Advisory Committee (PAC)

Notice of motion is given by Dr. Jean Amyotte Councillor of Ward 6 of the Municipality of Pontiac, to the effect that there will be adoption of the bylaw 07-26 amending bylaw 07-24 concerning the operation of the Planning Advisory Committee (PAC).

Carried

9. RECREATION AND CULTURE

26-09-5985

9.1 Request for technical support – *Archéo-Pontiac 2026*

WHEREAS archaeological excavations are planned for late September and early October 2026, including two weekends of public excavations and five days dedicated to schools;

WHEREAS the organizers have submitted a request to the Municipality for logistical assistance to facilitate the excavations;

WHEREAS they are requesting the Municipality's help to excavate a layer of sand approximately 40 cm thick over an area of about 10 m x 10 m, located near the playground, using a backhoe, and to backfill the site once the excavations are completed;

WHEREAS they also wish to know whether the Municipality has temporary removable fencing (such as construction fencing or orange mesh) to secure the area during the work, in order to prevent any incidents;

THEREFORE, it is moved by Councillor Scott McDonald and seconded by Councillor Dr. Jean Amyotte.

AND RESOLVED THAT the municipal council authorizes the Public Works Department to carry out the excavation of the requested area and to install posts and fencing to secure the site.



THAT Archéo-Pontiac be responsible for maintaining the site in a safe condition throughout the duration of their activity.

Carried

26-09-5986

9.2 Cancellation of the Pontiac Country Fair 2026

WHEREAS the Pontiac Country Fair 2026 was scheduled to take place on October 10, 2026;

WHEREAS the event was scheduled to take place in Gatineau Park;

WHEREAS no collaboration agreement has been reached between the Municipality of Pontiac and the National Capital Commission (NCC) regarding the use of Gatineau Park for the Pontiac Country Fair 2026;

WHEREAS the absence of such an agreement prevents the Municipality from ensuring that the event can take place on the scheduled date;

THEREFORE, it is moved by Councillor Serge Laforest and seconded by Councillor Jean Côté.

AND RESOLVED THAT the Municipal Council of the Municipality of Pontiac cancel the Pontiac Country Fair 2026, which was scheduled to take place on October 10, 2026.

Carried

26-09-5987

9.3 Loan of equipment – Mo's Fly-In 2026

WHEREAS Mo's Fly-In is a well-established annual event;

WHEREAS the Mo's Fly-In event will take place on October 17, 2026;

WHEREAS the event will take place at the former Quyon Airport site;

WHEREAS the organizing committee of Mo's Fly-In has submitted a request for logistical support to the Municipality of Pontiac;

WHEREAS the organizing committee has requested, among other things, the provision of equipment to ensure the smooth running of the event;

THEREFORE, it is moved by Councillor Jean Côté and seconded by Councillor Scott McDonald.



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AND RESOLVED TO provide logistical support to the organizing committee of Mo's Fly-In in the form of the following equipment for the event:

- One (1) portable toilet;
- Twenty (20) white chairs;
- Ten (10) tables.

THAT the event's organizing committee undertake to publicly acknowledge the participation and support of the Municipality of Pontiac in its communications and during the event.

Carried

10. TABLING OF DOCUMENTS

10.1 Tabling of the report regarding the delegation of authorization of expenses from July 31 to August 24, 2026

10.2 Tabling of a communiqué formalizing the transfer of ownership of Saint-Dominique Parish

10.3 Tabling of an email submitted to Councillor Jean Côté by the resident of 4 chemin Pellerin

11. PUBLIC QUESTION PERIOD

Roger Larose, President, asks the people present if they have questions.

26-09-5988

12. CLOSING OF MEETING

IT IS MOVED BY Councillor Chantal Allen and seconded by Councillor Garry Dagenais.

AND RESOLVED TO close the meeting at 8:04 p.m. having gone through the agenda.

Carried


Jocelyne Moskaluk
ASSISTANT DIRECTOR GÉNÉRAL


Roger Larose
MAYOR

« I, Mayor Roger Larose, hereby certify that the signature on the present minutes is equivalent to my signature on each and every resolution herein, as specified in section 142 (2) of the Municipal Code».